

ANNUAL REPORT
1991
SWAMPSCOTT
MASSACHUSETTS



Blaney Beach Reservation - 1902

The Swampscott Fish House is all decked out in bunting for the town's 50th anniversary celebration, while several people enjoy the view from the "bandstand" in the foreground. Also of interest in the photo are the awning covered pavillions for use by the general public. Note also that Humphrey Street was still a dirt road. The Blaney Beach Reservation, along with the King's Beach and Nahant Beach Reservations, are currently nominated for placement on the National Register of Historic Places.

From the collection of the Swampscott Historical Commission.

**ONE HUNDRED AND FORTIETH
ANNUAL REPORT
OF THE TOWN OFFICERS**

**SWAMPSCOTT
MASSACHUSETTS**

For the year ending December 31, 1991

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GENERAL INFORMATION

Swampscott was incorporated as a Town on May 21, 1852

Situation: About 15 Miles northeast of Boston

Population: State Census 1990, 13,544 Persons of all ages taken every year in Town Census

Area: 3.05 square miles

Assessed Valuation: \$1,123,945,156

Tax Rate: \$14.18 Residential and Open Space

\$22.68 Commercial and Industrial

\$22.68 Personal

Form of Government: Representative Town Meeting (Accepted May 17, 1927. First meeting held February 27, 1928.)

Governing Body of Town: Board of Selectmen

Elihu Thomson Administration Building: 22 Monument Avenue

Governor: William F. Weld

Attorney General: L. Scott Harshbarger

Secretary of the Commonwealth: Michael J. Connelly

State Legislative Body: (Representing Swampscott)

Senator Walter J. Boverini of Lynn (1st Essex District)

Representative Douglas W. Petersen (8th Essex

District) is the Representative in the General Court

United States Congress: (Massachusetts Representatives)

Senator Edward M. Kennedy

Senator John F. Kerry

Representative in Congress: Nicholas Mavroules (6th Congressional District)

Member of Governor's Council: John F. Markey of North Andover (5th District)

Qualifications of voters: Must be 18 years of age, born in United States or fully naturalized in accordance with the provisions in Chapter 587, Acts of 1972 and Chapter 853, Acts of 1973, there is no duration residential requirement for "who is a resident in the city or town where he claims the right to vote at the time he registers" may be registered.

Registration: Monday through Thursday 8:30 a.m. to 12 Noon, 1 p.m. to 5:00 p.m. Friday 8:30 a.m. to 1:00 p.m. These hours are subject to change. Special sessions held preceding elections.

Where to vote: Precinct 1 - Machon School on Burpee Road

2 - Clarke School on Norfolk Avenue side
adjoining Abbott Park

3 - Central Fire Station, Burrill Street

4 - Hadley School on Redington Street

5 & 6 - High School on Forest Avenue

Tax bills: Property taxes are assessed on a fiscal year basis which begins July 1 and ends June 30. Payments are due quarterly on August 1, November 1, February 1 and May 1. Interest is assessed after due dates at the rate of 14 percent per annum computed per day.

TOWN OFFICERS - 1991

ELECTED

MODERATOR

Martin C. Goldman (1992)

BOARD OF SELECTMEN

Daniel R. Santanello, (1992)

Thomas H. Discoll, Jr. (1992)

Chris Drucas (1992)

Robert E. Perry (1992)

James L. Rudolph (1992)

TOWN CLERK AND TAX COLLECTOR

Jack L. Paster (1994)

TOWN TREASURER

Jack L. Paster (1992)

BOARD OF ASSESSORS

Ernest Mazola, Chairman (1992)

Vera C. Harrington (1993)

Anothy Benevento (1994)

BOARD OF PUBLIC WORKS

Kevin G. Gookin, Chairman (1992)

David L. Phillips (1993)

Richard M. Bessom (1994)

SCHOOL COMMITTEE

Sandra Rotner, Chairman (1992)

Richard R. Feinberg (1993)

Robert L. Ingram (1993)

Mary Lou B. Sherr (1992)

Kevin Breen (1994)

TRUSTEES OF PUBLIC LIBRARY

Carole B. Shutzer (1994)

Paul C. Wermuth (1992)

Thomas J. Cezarz (1993)

CHARTER COMMISSION

William R. DiMento, Chairman (1991)

Robert E. Donelan (1991)

Thomas H. Driscoll, Jr. (1991)

Brian J. Drummond (1991)

Lawrence Greenbaum (1991)

Vera C. Harrington (1991)

Brian C. Murphy (1991)

Catherine L. Woods (1991)

BOARD OF HEALTH

Eugene Nigrelli, Chairman (1994)

Ann Greenbaum (1993)

Peter Barker, M.D. (1994)

CONSTABLES

William E. Eldridge (1992)

Paul Minsky (1992)

Arline Maguire (1992)

PLANNING BOARD

Eugene Barden, Chairman (1993)

Peter R. Beatrice, Jr. (1992)

John V. Phelan, III (1995)

Veeder C. Nellis (1996)

Brian T. Watson (1994)

SWAMPSCOTT HOUSING AUTHORITY

John F. O'Hare, Chairman (1996)

Barbara F. Eldridge (1995)

Albert DiLisio (1996)

Michael A. Palleschi (1994)

Robert Donnelly (1993)

Margaret M. Kelly* (1993)

*Deceased March 10, 1991

COMMISSIONERS OF TRUST FUNDS

Louis A. Gallo (1993)

Edward Krippendorf (1994)

Carl D. Reardon (1992)

APPOINTED BY SELECTMEN

TOWN ACCOUNTANT

Keith A. Callahan

ADMINISTRATIVE ASSISTANT

Patricia E. George

ANIMAL CONTROL OFFICER

John A. Telford (1992)

BARGAINING AGENT

Neil Rossman, Esquire (1992)

INSPECTOR OF BUILDINGS AND INSPECTOR OF SMOKE

Louis Gallo (1992)

ALTERNATIVE INSPECTOR OF BUILDINGS

Kathleen Magee (1992)

Richard T. McIntosh (1992)

CIVIL DEFENSE DIRECTOR

Richard E. Maitland (1992)

CONSTABLE TO POST WARRANTS AND OTHER SIMILAR WORK

William Eldridge (1992)

CONSTABLE FOR SERVING CIVIL PROCESS

Junior Clark (1992)

David H. Janes (1992)

Joseph H. Kukas (1992)

Edward F. Riccio (1992)

FENCE VIEWERS

Daniel R. Santanello (1992)

Louis Gallo (1992)

Alan F. Taubert (1992)

TOWN COUNSEL

Neil Rossman, Esquire
August thru December (1991)

Arthur J. Palleschi, Esquire
January thru July (1991)

SENIOR BUILDING CUSTODIAN

Edward F. Riccio

CHIEF OF FIRE DEPARTMENT AND FOREST WARDEN

William R. Hyde

DATA PROCESSING COORDINATOR

Keith A. Callahan (1992)

HARBORMASTER

Lawrence P. Bithell (1992)

ASSISTANT HARBORMASTERS

John T. Crawley (1992)

William F. Hennessey (1992)

Donald R. Peterson, Jr. (1992)

Roger P. Bruley (1992)

Susan Kiffney (1992)

PARKING AGENT

John Bolduc (1993)

CHIEF OF POLICE AND KEEPER OF THE LOCKUP

John E. Toomey

SHELLFISH CONSTABLE

Lawrence P. Bithell (1992)

ASSISTANT SHELLFISH CONSTABLES

Joseph C. Cardillo (1992)

Joseph H. Monahan (1992)

Carl Reardon (1992)

TREE WARDEN

James L. Gardiner

DEPUTY TREE WARDEN

Gene Gardiner (1992)

VETERAN'S SERVICES AGENT AND GRAVES OFFICER AND BURIAL AGENT

Charles E. Popp, Jr. (1992)

WEIGHT AND MEASURERS

INSPECTOR

John F. O'Hare

WIRE INSPECTOR

Daniel Cahill (1992)

ASSISTANT WIRE INSPECTOR

Roger B. Farwell (1992)

WORKMEN'S COMPENSATION AGENT

Neil Rossman, Esquire (1992)

COMMITTEES APPOINTED BY SELECTMEN

AFFIRMATIVE ACTION COMMITTEE

Keith A. Callahan (1992)

COUNCIL ON AGING

Martin S. Plum, Chairman (1993)

Lorraine Pelletier (1992)

Ruth Roche (1992)

Alice Jane Winston (1992)

Deborah Shelkin (1994)

Vincent P. O'Brien (1992)

James T. Kapoll (1993)

Renee Plum (1993)

Robert N. Salvucci (1994)

AMBULANCE OVERSIGHT COMMITTEE

Kevin F. Breen, Secretary (1992)

Jeanne Butler (1992)

Martin S. Plum (1992)

Howard E. Rotner, M.D. (1992)

Christine M. Wilson (1992)

Richard Wilson (1992)

ZONING BOARD OF APPEALS

Ann M. Whittemore, Chairman (1992)

Charles H. Hall (1993)

Charles E. Morrison (1994)

William L. O'Brien (1995)

Kenneth B. Shutzer (1996)

ASSOCIATE MEMBERS

Anthony Pasciuto (1993)

Peter Shribman (1992)

ARTS COUNCIL

Cindy Madfis Blonder (1993)

Anna Irvine (1992)

Esther Mulroy (1992)

Maggie Gupta (1992)

Agnes Raymond (1992)

Whitney L. White (1992)

Alice Jane Winston (1992)

Catherine M. Walsh (1993)

BIKEWAY COMMITTEE

Mary Powers (1992)

BUILDING CODE BOARD OF APPEALS

Richard T. McIntosh (1994)

Kathleen J. Magee (1995)

Richard P. Mayor (1994)

Richard N. Pierro (1993)

CABLE ADVISORY COMMITTEE

Charles R. Borgioli, Chairman (1992)

Louise LaConte (1992)

Bruce Gordon (1992)

Charles Lyons (1992)

Ethel R. Harris (1992)

Paula R. Mariano (1992)

John Reagan (1992)

ENHANCED 911 COMMITTEE

Daniel R. Santanello

Bruce Gordon

John E. Toomey

William R. Hyde

John Quinn

JFK MEMORIAL STATUE FUND COMMITTEE

William R. DiMento, Chairman

WATERS PRESERVATION COMMITTEE

Jeffrey Yoffa (1992)

Louis D. Williams (1992)

Clara M. Grimes (1992)

Robert V. Grimes (1992)

Joseph Beatrice (1992)

Robert E. Perry (1992)

WAR MEMORIAL SCHOLARSHIP FUND COMMITTEE

Ernest Manchin, Chairman (1992)

Joseph J. Balsama (1992)

Philip A. Brine, Jr. (1992)

Mary W. Cooper (1993)

David Sherman (1994)

Angelo Losano (1993)

Thomas B. White, Jr. (1992)

ASSOCIATE TRUSTEES

Paul E. Garland (1992)

Keith L. Jordan (1992)

James H. Lilly (1992)

Daniel R. Santanello (1992)

Charles Popp, Jr., Ex Officio (1992)

CONSERVATION COMMISSION

Lawrence F. Picariello, (1992)

Chairman (1992)

David DiLisio (1992)

Harold J. Keating, III (1993)

David M. McCarthy (1992)

Barbar Schaefer (1992)

Nelson Kessler (1994)

Robert N. Salvucci (1994)

COMMITTEES APPOINTED BY SELECTMEN continued

REGIONALIZATION COMMITTEE

Chris Drucas (Swampscott)
James L. Rudolph (Swampscott)
Brain C. Murphy (Swampscott)
Keith A. Callahan Ex-officio (Swampscott)
Diane St. Laurent (Marblehead)
William Purdin (Marblehead)
Thomas A. McNulty (Marblehead)
George B. Snow, Ex-officio (Marblehead)

SUBCOMMITTEE A-

PUBLIC SAFETY & DISPATCH

Barbara Duseault (Swampscott)
Mary Ann Spartos (Swampscott)
Joyce Booth (Marblehead)
Mark O'Brien (Marblehead)

SUBCOMMITTEE B -

CAPITAL IMPROVEMENTS

Harold Rottenberg (Swampscott)
William Shanahan (Swampscott)
John Attridge (Marblehead)
Harvey Brand (Marblehead)

SUBCOMMITTEE C -

INSPECTIONAL SERVICES

Joseph Giunta (Swampscott)
David Whelan (Swampscott)
Tony Fletcher (Marblehead)
Monica Staaf (Marblehead)

DESIGN SELECTION COMMITTEE

James N. Polando, P.E., CIPE (1992)
John V. Phelan, III (1992)
Louis Modini (1992)

BOARD OF ELECTION

COMMISSIONERS

Francis Mancini, Chairman (1994)
Marguerite A. Cunningham (1993)
Timothy Davern (1992)
Theodore Patrikis (1992)

FOURTH OF JULY COMMITTEE

Dr. Andrew M. Hansen (1992)

HARBOR ADVISORY COMMITTEE

Joseph Monahan, Chairman (1992)
Lawrence P. Bithell (1992)
Thomas H. Driscoll, Jr. (1992)
Robert V. Grimes (1992)
William F. Hennessey (1992)
Kent F. Murphy (1992)
John J. O'Shea (1992)
Louis D. Williams (1992)

HISTORICAL COMMISSION

Louis A. Gallo, Chairman (1993)
Sylvia B. Belkin (1994)
David Callahan (1992)
Douglas Maitland (1993)
Marilyn Margulius (1992)
Donald J. Warnock (1994)
Nancy Croypley-Backstrom (1993)

INSURANCE ADVISORY COMMITTEE

Paul R. Nestor, Jr.,
Chairman (1992)
Daniel R. Santanello (1992)
Ronald E. Waxman (1992)

MEMORIAL DAY COMMITTEE

Charles Popp, Jr.
Chairman (1992)
William McDermott (1992)
George Fitzhenry (1992)

RECREATION COMMISSION

(3) Andrew B. Holmes
Chairman (1993)
(1) Richard Dedrick (1993)
(2) John L. Romano (1993)
(4) Sherman Freedman (1994)
(5) Marie J. Clarke (1994)
(6) Sylvia Stamell (1992)
John Hughes, Jr.,
Member -At-Large (1992)

SAFETY/SECURITY COMMITTEE

Jacqueline Blanchard (1992)
Chief William R. Hyde (1992)
Paul R. Nestor, Jr. (1992)
Chief John E. Toomey (1992)
Alan F. Taubert (1992)
Robert N. Salvucci (1992)

TRAFFIC STUDY COMMITTEE

William McCarty, Chairman (1992)
Louise LaConte (1992)
Michael A. Palleschi,
Ex-Officio (1992)

VETERANS DAY COMMITTEE

Charles Popp, Jr., Chairman (1992)
Gerald D. Spencer, Jr. (1992)

VETERANS LAND COMMITTEE

Thomas H. Driscoll, Jr.
Robert E. Perry
Barbara Lees
Richard M. Bessom
David Reynolds
Paul Guay
Steven Gadman
Francis Scheffler

VIETNAM MEMORIAL COMMITTEE

Robert E. Perry (1992)

REPRESENTATIVES, LIAISONS, DESIGNEES, COORDINATORS

CLEAN AIR COORDINATOR OIL SPILL COORDINATOR

Kent F. Murphy

HAZARDOUS WASTE COORDINATOR

Kent F. Murphy

Mark Thompson

MASSACHUSETTS BAY TRANSPORTATION AUTHORITY BOARD

Robert E. Perry

Carl D. Reardon

LABOR SERVICE COORDINATOR

Keith A. Callahan

ESSEX COUNTY ADVISORY BOARD

Daniel R. Santanello

MASSACHUSETTS WATER RESOURCES AUTHORITY REPRESENTATIVE

Alan F. Taubert

METROPOLITAN AREA PLANNING COUNCIL

Richard M. Bessom

NATIONAL ORGANIZATION ON DISABILITY LIAISON

Carl D. Reardon

RIGHT-TO-KNOW LAW COORDINATOR

Kent F. Murphy

WINTER PLANNING COORDINATOR

Robert E. Perry

NORTH SHORE TASK FORCE

Alan F. Taubert

APPOINTED BY THE MODERATOR

CAPITAL IMPROVEMENTS STUDY COMMITTEE

Richard H. Salter, Chairman

Bette Anne Babcock

Patrick D. Hughes

Atty. Steven Levine, At Large

Gerard D. Perry

Carl D. Reardon, Ex Officio

Ralph Souppa

Nelson Kessler

Lawrence F. Picariello

FINANCE COMMITTEE

Janet Baker, Chairman (1994)

Brian C. Murphy (1993)

Precinct 1

Walter E. Newhall, Jr. (1993)

Precinct 2

Louis Conrad (1993)

Precinct 3

Michael Devlin (1992)

Precinct 5

Irvin F. Cohen (1992)

Precinct 6

Marcus F. Buckley, At Large (1992)

Arthur Goldberg, At Large (1992)

Janet Heestand, Secretary

TOWN LAND COMMITTEE

J. Christopher Callahan

Matthew Leahy

Marianne McGrath

Rhonda Tarmy

Sharon Weaver

COMMITTEE TO STUDY REPAIRS AT THE PHILLIPS BEACH FIRE STATION

Louis Frisch

Fred Ribicandria

Dr. Arthur Schwartz

Fred Speranza

Alan Kline, Ex Officio

SAWTELLE PROPERTY AND PHILLIPS PARK COMPLEX STUDY COMMITTEE

Donald Babcock, Chairman

Richard G. Baker

Peter R. Beatrice, III

Arthur Goldberg

Andrew B. Holmes

TOWN GOVERNMENT STUDY COMMITTEE

James C. Callahan, Jr.

William Connell

Gerard Perry

Vida E. Poole

Ann M. Whittemore

PILOT - PAYMENT IN LIEU OF TAXES COMMITTEE

Marcus F. Buckley

Keith A. Callahan

Jack L. Paster

Ernest Mazola

Peter J. Cassidy

Api Rudich

John F. Burke

Robert Smith

APPOINTED BY SELECTMEN AND MODERATOR PERSONNEL BOARD

Richard C. Bane, Chairman	(1993)
Ann M. Whittemore, Clerk	(1992)
Paul E. Garland	(1994)
Peter C. McCarriston	(1992)
Keith A. Callahan, Employees Representative	(1994)

APPOINTED BY THE MASS. EMERGENCY RESPONSE COMMISSION

EMERGENCY PLANNING COMMITTEE

Daniel R. Santanello, Chairman, Board of Selectmen
John E. Toomey, Chief, Police Department
William R. Hyde, Chief, Fire Department
Lawrence F. Picariello, Chairman Conservation Commission
Richard E. Maitland, Civil Defense Director
Kent F. Murphy, Health Officer
Alan R. Taubert, Superintendent, Public Works

APPOINTED BY PROBATE COURT

ROLAND JACKSON MEDICAL SCHOLARSHIP COMMITTEE

Reverend John A. Barrett
Dr. Robert Bessom
Dr. Richard K. Chrystal

APPOINTED BY BOARD OF HEALTH

HEALTH OFFICER: Kent F. Murphy

APPOINTED BY INSPECTOR OF BUILDINGS

GAS & PLUMBING INSPECTOR: Peter McCarriston

ASSISTANT INSPECTOR: Richard A. McIntire

APPOINTED BY BOARD OF PUBLIC WORKS

SUPERINTENDENT OF PUBLIC WORKS AND

TOWN ENGINEER: Alan F. Taubert, P.E., P.L.S.

APPOINTED BY CONTRIBUTORY RETIREMENT BOARD AND ELECTED BY TOWN EMPLOYEES

CONTRIBUTORY RETIREMENT BOARD:

Edward F. Riccio, Chairman, Elected by Employees	(1992)
Thomas F. Maloney, Appointed by Retirement Board	(1992)
Keith A. Callahan, Secretary, Ex Officio Member	

APPOINTED BY TOWN TREASURER WITH APPROVAL OF BOARD OF SELECTMEN

ASSISTANT TREASURER: Barbara Bickford

APPOINTED BY TOWN CLERK AND COLLECTOR

ASSISTANT TOWN CLERK: Catherine L. Woods

To receive Notice of Intention of Marriage and to administer The Oath of Office to persons appointed or elected to boards, committees or commissions within the Town of Swampscott.

APPOINTED OR ELECTED BY ORGANIZATIONS OF THE EMPLOYEES AFFECTED GROUP INSURANCE ADVISORY COMMITTEE

Lt. Paul Sherry, Police Dept. Representative
Timothy Sweeney, Fire Dept. Representative
Louis A. Gallo, Library Representative
Judith Kenney, School Representative
Barbara Bickford, Town Hall Representative
Carl. D. Reardon, Dept. of Public Works and Custodians Representative

SUBCOMMITTEE APPOINTED BY THE SCHOOL COMMITTEE TO STUDY THE RENOVATION OF BLOCKSIDE PARK FIELD HOUSE

Thomas Belhumeur	Paul Gorman
John Burke	William Hennessey
Daniel Cahill	Daniel Kelly
Martha Cray	Kathleen Magee
Richard Feinberg	John Phelan

UNION PRESIDENTS

Police Department	Joseph Cordes
Fire Department	Timothy Sweeney
Library	Susan Zbinden & Shirley Gould
Teachers	Judith Kenney (at Hadley School)
School Custodians and Cafeteria Workers	Carl Reardon
School Secretaries	Betty Lou Popp (at Stanley School)
Public Works	Carl Reardon (at High School)
Town Hall Clerical	Carl Reardon

COMMITTEE APPOINTED BY THE BOARD OF HEALTH TO STUDY RECYCLING

Mescal Evler	Kevin Gookin
Sara Ingalls	Nelson Kessler
Alice Winston	Barbara Schaefer
Daniel Santanello, Liaison, Board of Selectmen	
Eugene Nigrelli, Ex Officio, Chairman, Board of Health	
Kent Murphy, Ex Officio, Health Officer	

DEMOCRATIC TOWN COMMITTEE

Name		Address
Alexander, Lawrence	(A)	State House, Room 504, Boston
Babcock, Elizabeth		33 Manton Road
Baker, Edythe C.		75 Stanley Road
Baker Robert Allan		75 Stanley Road
Blonder, Jeffrey		15 Shackle Way
Borten, Katherine	(A)	9 Clark Road
Callahan, J. Christopher		44 Glen Road
Cunningham, Marguerite		68 Foster Road
Dembowski, Henry S.		42 Beach Bluff Avenue
DiGiulio, Margaret, Clerk		67 Walker Road
DiMento, William R.		64 Bay View Drive
DiPesa, Ralph	(A)	67 Aspen Road
Doyle, James T.		10 Arbutus Road
Driscoll, Thomas H., Jr.		82 Farragut Road
Emspak, Frank		33 Outlook Road
Greenbaum, Lawrence		21 Beach Avenue
Katz, Erica		33 Gale Road
Kearney, Sheila		14 Shackel Way
Kenney, Judith		9 Banks Circle
Kyriakakis, Carole		90 Mountwood Road
LaPeer, Susan		24 Lincoln Circle
Murphy, Kent, Vice-Chairman		40 Glen Road
Murphy, Brian		92 Melvin Avenue
Nelson, Teresa		36 Paradise Road
Patrikis, Theodore A.		1000 Paradise Road, Bldg. 2J
Reichlin, Abbott		8 Sumner Road
Rosenthal, Burt	(A)	69 Ocean View Road
Segal, Maddy	(A)	8 Summer Road
Shanahan, William E.		48 King Street
Sherr, Mary Lou		39 Blaney Street
Small, Elliot		32 Bay View Avenue
Small, Margaret		
Somer, Chairman		32 Bay View Avenue
Smith, James		38 Outlook Road
Smullin, Alix, Treasurer		22 Woodbine Avenue
Valleriani, Catherine	(A)	515 Humphrey Street
Vatcher, Howard	(A)	65 Pleasant Street
Vatcher, Teresa J.	(A)	65 Pleasant Street
Watson, Brian		50 Greenwood Avenue
Weiss, Gerdy		101 Bay View Avenue
Wood, Richard L.		31 Cedar Hill Terrace

A - Associate Members

ELECTED REPUBLICAN TOWN COMMITTEE

1990

Bullwinkle, Gary	9 Claremont Terrace
Butters, Joy	53 Pleasant Street
Clain, Mary	62 Thomas Road
Cross, David	24 Ingalls Terrace
Davern, Timothy J.	38 Manton Road
Dudley, Ruby	30 Blaney Street
Fried, Fred	27 Eureka Avenue
Greenwald, Ronald	8 Captain Way
Jacobs, Leonard	400 Paradise Road
Mancini, Francis	159 Aspen road
McGrath, Kevin	849 Humphrey Street
McGrath, Marianne	258 Essex Street
Nigrelli, Eugene	21 MacArthur Circle
O'Brien, Vincent P.	139 Kennington Lane
Palleschi, Arthur J.	3 Bradlee Avenue
Palleschi, Brenda	3 Bradlee Avenue
Palleschi, Edward	3 Bradlee Avenue
Parker, Alvah	3 Deer Cove Road
Perry, Frank H.	319 Paradise Road
Perry, Frank H. Jr.	71 Roy Street
Perry, Marilyn A.	6 MacArthur Circle
Perry, Robert E., Chairman	6 MacArthur Circle
Stanton, Harriet	86 Paradise Road
Warnock, Donald	32 Berkshire Street
Wittemore, Ann	36 Puritan Park
York, Francis	24 Laurel Road

BOARD OF SELECTMEN

Daniel R. Santanello, Chairman

Thomas H. Driscoll, Jr.
Robert E. Perry

Chris Drucas
James L. Rudolph

In 1991, all five members of the Board of Selectmen were re-elected to serve together another year. Daniel R. Santanello was elected by his fellow Board members to serve as Chairman.

The Board reached two (2) year contract agreements with the Police, Fire, Library and Public Works employees.

The Regionalization Committee, made up of representatives from Swampscott and Marblehead, appointed subcommittees in the areas of Public Safety and Dispatch, Capital Improvements and Inspectional Services to better analyze these areas for possible regionalization. The subcommittees continue to make progress toward meeting their goal of utilizing the resources available to both communities in an effort to cut costs and better serve the residents of Swampscott and Marblehead.

The Board appointed the Enhanced 911 Committee to prepare for the incorporation of this emergency service into the Town's methods of serving the needs of the residents to the best of its ability. This service will assist the Police and Fire Departments responding to emergency situations more promptly and enabling residents to call for assistance more easily. The Emergency 911 service promises to be a valuable addition to our community's existing emergency services.

The Board appointed John E. Toomey as Police Chief. Chief Toomey had served the Town as Acting Police Chief since the retirement of Peter J. Cassidy in 1989. The Board feels that Chief Toomey served the Town well in that capacity and is confident that he will continue to serve our community to the best of his ability as Police Chief.

The Board appointed Neil Rossman, Esquire of the Boston law firm Rossman, Rossman & Eschelbacher as Town Counsel. He follows Arthur J. Palleschi, Esquire who served for many years as Town Counsel. Atty. Rossman also serves as Bargaining Agent and Workmen's Compensation Agent. The Board feels that Attorney Rossman is serving the Town well in the handling of any and all legal matters regarding the Town of Swampscott. Members of Attorney Rossman's law firm were appointed by the Board to serve as Assistant Town Counsel offering the Town their expertise in different areas of law.

The Board appointed the VFW Land Committee with representatives from the Board of Selectmen, the VFW Post #1240 and Pine Street residents. This Committee is working toward an agreement that would enable the VFW Post to become the owners of the building on Pine Street presently leased by them from the Town in return for land on Foster Road owned by the VFW. The Committee continues to make progress toward this goal.

The Board has become more involved with the budgetary process as a result of its growing concern for the Town's financial constraints. As liaisons to the various departments, Board members assist with the preparation of the budgets and accompany department heads during presentation of the budgets to the Finance Committee. This involvement has enabled the Board of Selectmen to become truly aware of the Town's financial status.

The voters of Swampscott determined in the April election that Swampscott was not ready for the Charter Commission's proposals for changes to the present charter. The changes included proposals affecting the structure of Town Government.

The Board wishes to express its appreciation to all those serving on Town boards, committees, commissions and elected officials. The Board is grateful for the time and effort involved in serving the Town in this capacity and realizes the

importance of their contributions in the everyday operation of the different areas of Town government which they contribute to. The Board would also like to commend the residents of our community who contribute in some way to making the Town of Swampscott a nicer place to live, work and enjoy.

The Board of Selectmen promises to continue its relentless efforts to be a responsible, caring and involved Board and to live up to the expectations of all who place trust in them to serve as Town Fathers.

CLERK OF SWAMPSCOTT

JACK L. PASTER

Thanks to the 1991 Annual Town Meeting the most important records in the Town of Swampscott are no longer at risk.

It took more than ten years worth of unsuccessful trips to the Finance Committee and an equal number of pleadings before the annual Town Meetings but perseverance finally paid off this year when funds were appropriated to safeguard the towns birth, death, marriage and other important and irreplaceable records which date from 1852 to today.

While we took every possible step to safeguard the towns vital records against fire and theft, our large walk in vault did not provide adequate protection and failed, miserably, during a state inspection. The town was in constant violation of the state laws which require a municipality to provide fire—resistant safes and vaults for its records.

In approving Article 23, Town Meeting members agreed that the town's vital records were in a constant state of peril and unanimously appropriated the sum of \$12,000 to correct the situation. Even the Finance Committee agreed with the project, stating in its report that, "This expenditure is necessary to properly protect the records of the town. It is going to have to be done at some time, and the cost for this work will continue to escalate."

A 'Request for Proposals' was sent to about a dozen local and Boston area vault and safe dealers, most of whom visited Town Hall to view the Town Clerk's vault. Suggestions were made and plans were drafted to provide the necessary protection for the town's existing space.

Mancini Safe Company of Cambridge submitted the lowest quote in keeping with the specifications. A contract was drawn after the quote was approved by the Town Clerk, the town's Chief Procurement Officer and the Board of Selectmen.

Two Safe guard safes and five Fire King four—drawer cabinets were installed in the walk—in vault which now house all of the town's vital records. There is also sufficient extra space for the future needs of this office and, most importantly, the units provide protection against theft and fire, heat, smoke, heavy debris and water damage. The outside door to the vault, which hasn't closed properly in decades, was grinded down and the steel door jam was lowered. The door now closes and locks.

Due to innovative planning and careful shopping the total cost for the project including materials, labor and disposal of the old vault units was \$7,400 which brought the project \$4,600 under budget.

My personal thanks go to each and every Town Meeting member for their support of this important effort.

RESIGNATIONS

Eleven notices of resignation were filed and processed by this office as required by Massachusetts General Laws Chapter 41, Section 109. Once a resignation is recorded, the appointing authority is notified and the mechanism to fill the position is put into play.

Resignations received, recorded and processed during 1991 included: Bernard Bloom, Recreation Commission; Jane P. MacDonald, Arts Council; Robert E. Perry, Insurance Advisory Committee and the representative to the Metropolitan Planning Council; Charles E. Thornton, Insurance Advisory Committee; Arthur J. Palleschi, Workmen's Compensation Agent and Affirmative Action Co-Director; Richard Salter, Capital Improvements Committee; Steven B. Levine, Finance Committee; James Stone, Animal Control/Dog Officer; and Harold J. Keating III, Conservation Commission.

OFFICIAL TOWN STATISTICS - 1991

Marriage Intentions Filed/Marriage Licenses Issued	94
Marriages Recorded	92
Births Recorded (74 Female; 85 Male)	159
Deaths Recorded (84 Female; 76 Male)	160
Applications for Variances and Special Permits	71
Environmental Impact Statements Accepted	0
Resignations of Town Officials Accepted/Processed	9
Applications for Planning Board Action Processed	10
Site Plan Review Applications Processed	7
Public Meeting Notices Recorded and Posted	508
Uniform Commercial Code (UCC) Filings Processed	121
Certificates of Business (DBA) Issued and Processed	98
Gas Storage (Flammables) Renewal Permits Issued	15
Certificates of Municipal Lien Prepared and Issued	622
Dog Fines Collected	\$975.00
Hunting/Fishing/Sporting/Trapping Licenses Issued	160
Waterfowl Stamps Issued	24
Archery/Primitive Firearms Deer Season Stamps Issued	16
Wildlife Conservation Stamps Issued	144

NOTE: Since Swampscott births occur in out-of-town hospitals, the reports of said births, as contained in the above statistical report, must first be processed by the City Clerk in the communities where the birth actually took place before it is filed here in the parent's home community. There is often a lag of one, two or even three months before the official report arrives at Town Hall. In preparing our year-end report we use a cut-off date of January 20. Births occurring after that date are not included in the above statistics. In an attempt to minimize any possible confusion and to allow this report to serve as a historically correct document, we will publish updated totals in each year's report for the preceding year for births and deaths.

1990 Final Statistics: Births - 150 Deaths - 154.

TOWN WARRANT

ARTICLE 1.

Essex, ss.

To either of the Constables of the Town of Swampscott in said County:
GREETING:

In the name of the Commonwealth of Massachusetts you are directed to notify the inhabitants of the Town of Swampscott qualified to vote in elections and in Town affairs to assemble in their respective precincts in said Swampscott, to wit-

Precinct One	Polling Place	Machon School on Burpee Road
Precinct Two	Polling Place	Clarke School on Norfolk Avenue
Precinct Three	Polling Place	Central Fire Station on Burrill Street

Precinct Four
Precinct Five
Precinct Six

Polling Place
Polling Place
Polling Place

Hadley School on Redington Street
High School on Forest Avenue
High School on Forest Avenue

on Tuesday, the twenty-third of April, 1991, at 7:00 in the forenoon, then and there to act on the following articles, viz:

- To choose a Moderator for one (1) year
- To choose five (5) members of the Board of Selectmen for one (1) year
- To choose one Town Clerk/Collector for three (3) years
- To choose one (1) member of the Board of Assessors for three (3) years
- To choose one (1) member of the Trustees of the Public Library for three (3) years
- To choose two (2) members of the Board of Health, one (1) for for three (3) years and one (1)for one (1) year
- To choose one (1) member of the Housing Authority for five (5) years
- To choose one (1) member of the Planning Board for five (5) years
- To choose one (1) member of the Board of Public Works for three (3) years
- To choose one (1) member of the School Committee for three (3) years
- To choose one (1) member of Commissioner of Trust Funds for three (3) years
- To choose eighteen (18) Town Meeting Members in each of the six precincts for three (3) years
- To choose three (3) Town Meeting Members in Precinct One for one (1) year
- To choose two (2) Town Meeting Members in Precinct Two for two (2) years and seven (7) for one (1) year
- To choose one (1) Town Meeting Member in Precinct Three for two (2) years
- To choose two (2) Town Meeting Members in Precinct Four for two (2) years and one (1) for one (1) year
- To choose one (1) Town Meeting Member in Precinct Five for two (2) years and four (4) for one (1) year
- To choose one (1) Town Meeting Member in Precinct Six for one (1) year

See the report of the Election Commissioners for the results of the 1991 Municipal Elections held on April 23, 1991.

1991 ANNUAL TOWN MEETING

RETURN OF SERVICE:

Pursuant to the within warrant to me directed, I have notified the inhabitants of the Town of Swampscott qualified to vote in elections and in Town affairs by posting an attested copy thereof at the Town Administration Building, at the Post Office, and in at least two public and conspicuous places in each precinct in the Town, and at or in the immediate vicinity' of the Swampscott Rail Road Station. Said posting was done April 12, 1991 and not less than fourteen day's before appointed for said meeting.

William E. Eldridge
Constable of Swampscott

Mailing of Warrants and Annual Reports:

The Warrants for the 1991 Annual Town Meeting were mailed to Town Meeting members and to those residents who were running for a Town Meeting seat (listed on the ballot) on April 12, 1991. Copies of the Annual Report for the year

ending December 31, 1990 were also mailed on April 12, 1991 in the same package. Copies of the Annual Report and the Warrant were also available free of charge to any interested person in the Town Clerk's Office as well as in the Selectmen's Office at the Town Administration Building.

NOTICE OF ANNUAL TOWN MEETING:

The Annual Town Meeting of 1991 will convene on Tuesday, April 23, 1991, with Article I (the Town Election) at 7:00 am. in the Town's regular polling places. At 8:00 p.m. the Town Meeting will be adjourned until Monday, April 29, 1991, 7:45 pm., at the Swampscott Junior High School.

NOTICE OF ADJOURNED ANNUAL TOWN MEETING MONDAY, APRIL 29, 1991, 7:45 P.M.

To the Town Meeting members:

Notice is hereby given in accordance with Article II, Section 2 of the By-Laws of the Town of Swampscott, that the Adjourned Annual Town Meeting will be held on Monday, April 29, 1991, beginning at 7:45 p.m., in the auditorium of the Swampscott Junior High School on Greenwood Avenue.

The required identification badges are to be picked up at the auditorium after you have checked in.

Meeting Certifications:

I hereby certify that in accordance with the adjournment of the Annual Town Meeting of April 23, 1991, the Adjourned Town Meeting of April 29, 1991 was held at the Swampscott Middle School auditorium and was called to order at 7:55 p.m. with the necessary quorum being present (264). At 10:34 p.m., it was voted to adjourn to April 30, 1991.

I hereby certify that in accordance with the adjournment of April 29, 1991, the Adjourned Town Meeting of April 30, 1991 was held at the Swampscott Middle School auditorium and was called to order at 8:00 p.m. with the necessary quorum being present (224). It was voted at 10:43 p.m. to adjourn to May 1, 1991.

I hereby certify that in accordance with the adjournment of April 30, 1991 the Adjourned Town Meeting of May 1, 1991 was held at the Swampscott Middle School auditorium and was called to order at 7:59 p.m. with the necessary quorum being present (249). At 10:37 p.m. it was voted to adjourn to May 6, 1991.

I hereby certify that in accordance with the adjournment of May 1, 1991, the Adjourned Town Meeting of May 6, 1991 was held at the Swampscott Junior Middle auditorium and was called to order at 7:55 p.m. with the necessary quorum being present (185). It was voted at 11:15 p.m. to dissolve the 1991 Annual Town Meeting.

Legal Advertisements Published:

In accordance with the By-Laws of the Town of Swampscott the following legal advertisements were published in The Swampscott Reporter on the dates indicated concerning the adjourned sessions of Town Meeting:

TOWN OF SWAMPSCOTT
Commonwealth of Massachusetts
Office of the Clerk

Notice is hereby given in accordance with Article 11 Section 2 of the By-Laws of the Town of Swampscott that the Adjourned Annual Town Meeting on 1991 will be held on Monday, April 29, 1991 beginning at 7:45 pm. In the auditorium. Martin C. Goldman, Esq., moderator of Swampscott, will preside.

Jack L. Poster
Clerk of Swampscott

4/25/91

TOWN OF SWAMPSCOTT
Commonwealth of Massachusetts
Office of the Clerk

Notice is hereby given in accordance with Article II, Section 2 of the By-Laws of the Town of Swampscott that the Adjourned Annual Town Meeting of 1991 will reconvene on Monday, May 6, 1991 beginning at 7:45 p.m. in the auditorium of the Swampscott Junior High School on Greenwood Avenue.

Martin C. Goldman, Esq., moderator of Swampscott, will preside.

Jack L. Paster
Clerk of Swampscott

5/2/91

Attendance:

For the 1991 Town Meeting attendance, by precinct, see the list at the end of this report.

A TOWN MEETING ACTION

The Return of Service was read by Town Clerk Jack L. Paster who then administered the Oath of Office to the Town Meeting members.

Reverend David Strang of the First Church in Swampscott, Congregational, offered the invocation.

Moderator Martin C. Goldman offered remarks in memory of former selectman Francis J. Cassidy. Town Meeting members stood for a moment of silence.

Moderator Goldman presented a special award to longtime Board of Appeals and Personnel Board member Ann M. Whittemore in honor of her dedication and service to the Town of Swampscott. A standing ovation was observed.

Town Meeting members recognized State Representative Douglas Petersen of Marblehead who was in attendance at many of the sessions.

On May 6, 1991 the Town Meeting recognized two English teachers from Roven, France who were accompanying 20 French high school students who were staying with Swampscott families as part of a two-week exchange program. The teachers were in attendance to observe the Town Meeting process.

ARTICLE 2. To hear and act on the report of Town Officials, Boards, and Committees.

Sponsored by the Board of Selectmen

Voted Article 2:

1. That the report of the Capital Improvements Committee offered by Richard Salter be accepted and that the committee remain in existence. Further that the question of the so-called Phillips Beach Fire Station be studied by this committee.
2. That the report of the Sawtelle Property / Phillips Park Complex Study Committee be accepted and that the committee be dissolved.
3. That the report of the Phillips Beach Fire Station Committee be accepted and that said committee remain in existence.
4. That the report of the Land Use Committee offered by J. Christopher Callahan be accepted.
5. That a report on the sewage treatment project (tie-in with the Lynn wastewater plant) offered by DPW Superintendent Alan Taubert be accepted.
6. That the report of Stanley Goldstein, Swampscott's representative on the North Shore Regional Vocational Technical High School School Committee, be accepted.
7. That a report on the progress of recycling in Swampscott offered by Robert Murphy, former chairman of the Board of Health, be accepted.
8. That a report on the town's Fourth of July holiday plans offered by Dr. Andrew Hansen, chairman of the Swampscott Rotary Club's July 4th Committee, be accepted.
9. That a report from Warren Shore, chairman of the Town Meeting Members' Association, be accepted.
10. That the final report of the Swampscott Charter Commission offered by William R. DiMento, Esq., commission chairman, be accepted.

MOTION: That the Moderator appoint a committee to study whether or not articles should be filed concerning changes in our town government structure and that said committee report to the next annual Town Meeting. (Motion offered by Chris Drucas)

That the report from John Phelan, chairman of the Blocksidge Field House Committee, be accepted as a report of progress and that the committee be dissolved.

Majority votes. 5/6/91

ARTICLE 3. To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue for the fiscal year beginning July 1, 1991 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year in accordance with the provisions of General Laws, Chapter 44, Section 17, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 3. That the town adopt the provisions of this article.

Unanimous Vote. 4/29/91

ARTICLE 4. To see what action the Town will take in relation to salaries of elected Town Officials for the ensuing year.

Sponsored by the Board of Selectmen

Voted Article 4. That the town vote to fix the salary and compensation of elected officers of the town as provided by Section 108 of Chapter 41, General Laws as amended, for the twelve month period beginning July 1, 1991 as follows:

Town Clerk and Collector of Taxes	\$33,000
Treasurer	7,000
Constable (one of three)	100

and further that in accordance with action taken at the April 1990 Town Meeting, that a new line item, titled expenses, replace salaries in the budget of all other elected officials.

NOTE: The appropriations to fund this article are contained in Article 5.
Majority Vote. 4/30/91

ARTICLE 5. To see what action the Town will take concerning the budget for the fiscal year commencing July 1, 1991 and ending on June 30, 1992 and appropriate the necessary money, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 5. That the town approve this article and that the following amounts of money be appropriated for the several purposes hereinafter itemized. Each numbered item is to be considered a separate appropriation. The budgeted amount may only be spent for the stated purpose.

Majority Vote. 5/6/91

1991 SWAMPSCOTT TOWN MEETING BUDGET APPROPRIATIONS / ARTICLES REPORT FOR FY 1992 - MAY 9, 1991

LI/ART	Identification	Voted Appropriation	From: Tax Rate	From: Avail. Funds	From: Bonding
1A	Moderator - Expenses	50	50		
2	Fin Com Secretary	3,030	3,030		
3	Fin Com Expenses	170	170		
4	Selectmen - Salaries	27,638	27,638		
4A	Board of Expenses	3,900	3,900		
6	Office Expenses	2,500	2,500		
7	Mass. Municipal Association	2,423	2,423		
8	Union Related Expenses	1,200	1,200		
9	Contingent	750	750		
10	Law Dept. - Town Counsel	22,086	22,086		
12	Expenses	3,500	3,500		
13	Parking Ticket Clerk	1	1		
14	Supplies	1,000	1,000		
15	Bargaining Agent - Salary	10,000	10,000		
16	Workmen's Comp. Expenses	3,500	3,500		
17	Assistance - Fire/Police Medical	95,000	95,000		
17A	Personnel Board Clerk	200	200		
18	Town Accountant - Salaries	64,306	64,306		
19	Office Expenses	5,300	5,300		
20	Travel In State	450	450		
21	Programming	1,000	1,000		
22	Data Processing Coordinator	4,319	4,319		
23	Treasurer - Salaries	31,697	31,697		
24	Office Expenses (a)	4,700	4,700		
25	Travel In State/Seminars	300	300		
27	Town Clerk-Collector Salaries	70,247	70,247		
28	Office Expenses (b)	22,200	22,200		
29	Travel In State/Seminars	600	600		
31	Town Postage Account (c)	25,000	25,000		
32	Town Meeting	1,500	1,500		
33	Election Commission - Salaries	31,304	31,304		
33A	Board Expenses	1,250	1,250		
34	Office Expenses	950	950		

35	Election Expenses	12,100	12,100
36	Assessors - Salaries	48,447	48,447
36A	Board Expenses	1,900	1,900
37	Appellate Tax Board	3,000	3,000
38	Office Expenses	2,900	2,900
39	Travel In State	400	400
40	Data Processing	200	200
41	Computer Maintenance	200	200
42	File Management	55,000	55,000
44	Seminars	600	600
45	Administration Bldg. - Salaries	37,048	37,048
46	Building Expenses	15,000	15,000
47	Shop Expense (VFW Building)	100	100
48	Board of Appeals - Clerical/Secretary	2,000	2,000
59	Office Expenses	1,500	1,500
51	Planning Board - Secretary	1,200	1,200
52	Expenses	500	500
54	Contributory Retirement Expense Fund	10,000	10,000

1991 SWAMPSCOTT TOWN MEETING BUDGET APPROPRIATIONS / ARTICLES REPORT FOR FY 1992- MAY 9, 1991

LI/ART	Voted Identification	From: Appropriation	From: Tax Rate	From: Avail. Funds	Bonding
55	Pension Accumulation Fund	1,317,214	1,317,214		
56	Non-Contributory Pensions Net Budget		272,504	272,504	
57	Police - Salaries	1,532,231	1,532,231		
57A	(Sch. Traffic Super. \$45,062 not subject to diminution)				
58	Expenses	91,557	91,577		
59	Police Vehicles	31,342	31,342		
60	Fire - Salaries	1,615,188	1,615,188		
61	Expenses	63,519	63,519		
62	Harbormaster - Salary (d)	2,544		2,544	
63	Office Expenses (d)	916		916	
64	Gas/Oil/Equip. Maint. etc. (d)	1,215		1,215	
65	Civil Defense - Director	1,050	1,050		
66	Operating Expense	1,200	1,200		
67	Weights/Measures - Inspector Salary	4,547	4,547		
68	Office Expenses	50	50		
69	Travel In State	360	360		
70	Constable	100	100		
71	Building Inspector - Salaries	49,161	49,161		
72	Office Expenses	950	950		
73	Travel In State	450	450		
74	Wire Inspector - Salaries	11,227	11,227		
75	Office Expenses	150	150		
76	Travel In State	360	360		
77	Animal Control - Officer's Salary	5,356	5,356		
78	Office Expenses	500	500		
79	Travel In State	750	750		
80	Boarding Animals/Pound/Supplies	1,200	1,200		
81	Conservation Commission Office Exp.	230	230		
82	General Expenses	632	632		
83	Insurance	1,551,000	1,551,000		
84	Health Department Salaries	86,817	86,817		
84A	Board Expenses	275	275		

85	Office Expenses	2,400	2,400	
86	Travel In State	2,648	2,648	
87	Inspection and Tests	4,605	4,605	
88	Rubbish Collections	695,107	695,107	
89	Public Wks. - Non-water Wages	426,567	426,567	
90	Cemetery Wages (e)	105,507	55,507	50,000
91	Water Wages (f)	308,837		308,837
	—General Expenses:			
91A	Board Expenses	712	712	
92	Operating Expenses and Supplies	94,500	94,500	
93	Equipment Maintenance	36,500	36,500	
94	Snow & Ice (Incl. Outside Cont.)	50,000	50,000	
97	Highway Maintenance (g)	55,000	55,000	
98	Travel In State	1,750	1,750	
99	Clothing Allowance	9,650	9,650	
	—Cemetery Expenses:			
100A	Board Expenses	238	238	
101	Operating Expenses and Supplies	5,000	5,000	

1991 SWAMPSCOTT TOWN MEETING BUDGET APPROPRIATIONS / ARTICLES REPORT FOR FY 1992 - MAY 9, 1991

LI/ART	Voted Identification	From: Appropriation	From: Tax Rate	From: Avail. Funds	Bonding
102	Equipment Repair	5,000	5,000		
103	Clothing Allowance	940	940		
	—Water Expenses:				
104A	Board Expenses (f)	950	950		
105	Operating Expenses and Supplies (f)	50,000	50,000		
106	Equipment Maintenance (f)	4,000	4,000		
107	Travel In State (f)	480	480		
108	MWRA Water (f)	445,000	445,000		
109	Communications (f)	500	500		
110	Water Bills (f)	6,000	6,000		
111	Water Meters (f)	16,000	16,000		
112	Clothing Allowance (f)	5,600	5,600		
113	Wastewater Operation (f)	345,000	345,000		
	Special Accounts:				
114	Moth Control	8,000	8,000		
115	Dutch Elm	5,00	5,00		
116	Shade Trees	3,500	3,500		
117	Recreation - Coordinator	4,500	4,500		
118	Secretary	3,000	3,000		
119	Other Salaries	34,470	34,470		
120	Office Expenses	1,270	1,270		
121	Travel In State	250	250		
122	Furn. & Office Equip./Service	85	85		
123	Program Expense	8,115	8,155		
124	Council on Aging - Director	16,380	16,380		
124A	Outreach Worker	3,000	3,000		
125	Other Expenses	17,975	17,975		
126	Veterans Services - Director's Salary	7,000	7,000		
127	Office Expenses	450	450		
128	Travel In State	300	300		
129	Assistance	10,000	10,000		
130	Memorial Day	600	600		
131	Veterans Day	400	400		

132 General Debt - Principal (f)	810,000	548,580	261,420	
133 General Debt - Interest (h) (i)	517,036	124,994	392,042	
134 Temporary Loans - Interest (j)	100,000		100,000	
135 Certification of Notes/Bonds (j)	40,000	5,000	35,000	
136 Library - Salaries	217,730	217,730		
137 Office Expenses	2,900	2,900		
138 Building/Automation Expenses	29,604	29,604		
139 Library Materials	31,902	31,902		
Unclassified:				
140 Town Reports	5,744	5,744		
141 Street Lighting	178,600	178,600		
142 Fin Com Reserve Fund (k)	442,914	100,000	342,914	
143 Audit	16,500	16,500		
144 Historical Commission	383	383		
145 Medicare Tax	50,000	50,000		
146 HAWC	750	750		
147 Schools - Regional Voc-Tech Sc.	86,756	86,756		
148 Net School Budget	8,558,709	8,558,709		
BUDGET TOTAL	21,170,985	18,802,567	2,368,418	
A-7 Unpaid Bills (1)	2,578		2,578	
A-8 Transfer to Reduce Tax Levy (m)	270,086		270,086	
A-9 Budget Transfers	66,546		66,546	
A-20 Animal Control Off. Radio & Hand Gun	545	545		
A-22 Clerk/Collector/Treasurer Off. Equip.	2,350	2,350		
A-23 Clerk/Coll. Safe/Vault Equip. & Repair	12,000		12,000	
A-25 Fire Dept. Breathing Apparatus/Tanks	6,318	6,318		
A-26 Fire Dept. Turnout Coats	4,725	4,725		
A-27 Fire Dept. Exhaust System	12,219		12,219	
A-28 Fire Dept. Hose	4,000	4,000		
A-29 Fire Dept. Chief's Car	14,600		14,600	
A-30 Fire & Police Station Paining	9,999	9,999		
A-32 Fire Dept. Engine Refurbishing	57,000		57,000	
A-33 Hepatitis B Vaccine	7,650	7,650		
A-36 Swampscott Historical Survey (n)	6,000	6,000		
A-37 Library Building Repairs	17,000		17,000	
A-40 Police Dept. Bulletproof Vests	9,600	9,600		
A-41 Police Dept. Emergency Generator	36,000		36,000	
A-43 Town Pier Float & Pile Replacement	40,000	40,000		
A-44 DPW Catch Basin Cleaner				
Truck Repair	4,000	4,000		
A-45 DPW Pick-up Truck (o)	21,000		7,000	14,000
A-46 DPW Automotive Repair Lift	3,800	3,800		
A-49 DPW Leaf Vacuum	2,000	2,000		
A-53 Phillips Pk. Basketball Court Repairs	1,985	1,985		
A-45 Jackson Pk. Basketball Court Repairs	1,983	1,983		
A-55 Football/Soccer Fields Repairs	16,782		16,782	
A-57 Town Hall Repairs	3,200	3,200		
A-63 DPW/Health/Library Telephone System	7,000	7,000		
A-67 School Building Asbestos Reinspection	4,000	4,000		
A-68 School Energy Conservation Windows	66,000		66,000	
A-69 School Roof Repairs &				
Design Services	148,000		148,000	
A-70 Hadley School Repairs/Renovations	33,000		33,000	
A-71 Hadley School Security System	7,940		7,940	
A-72 Hadley School Stair Tread				
Replacement	10,000		10,000	
Articles Total	909,906	79,155	346,210	484,541
Total Budget and Articles	22,080,891	18,881,722	2,714,628	484,541

1991 TOWN MEETING - FOOTNOTES TO BUDGET/ARTICLES REPORT:

- a. Includes bank service charges.
- b. Includes bank service charges and By-law printing.
- c. To serve all departments.
- d. From Mooring Fees and Boat Excise Taxes.
- e. \$50,000 from cemetery receipts.
- f. To be funded through a water/sewer fee.
- g. Includes money for Chapter 497 work and repairs to private roads.
- h. \$41,945 from water/sewer fee.
- i. \$350,097 to be funded by Sewer Debt Override.
- j. To be funded by Sewer Debt Override.
- k. \$484,000 to be appropriated from Free Cash and to be transferred out of that fund only to the extent that State Aid less assessments revenues from such sources or expenses impacting projected revenues from such sources or expenses in Fiscal Year 1992.
- l. \$2,256.22 from 1991 Article 5 LI 113, \$58.57 from 1991 Article 5 LI 143B and \$263.26 from 1991 Article LI 34.
- m. From Surplus Revenue to be applied against the appropriations contained in Article 5.
- n. Subject to the receipt of matching funds from the Massachusetts Historical Commission.
- o. \$7,000 from 1990 Article 47.

ARTICLE 6. To see what action the Town will take on the matter of transferring the unexpended balances as shown on the books of the Town Accountant as of June 30, 1990 to the Surplus Revenue Account, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 6. That action on this article be postponed indefinitely.

Unanimous Vote. 4/30/91

ARTICLE 7. To see if the Town will vote to appropriate a sum of money to the account of unpaid bills for the purpose of settling all bills contracted prior to July 1, 1989 and remaining unpaid at the time of the closing of the Town's books for the year ending of the Town Accountant, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 7. That the town appropriate the sum of \$2,578.05 in order to pay the following bills which were unpaid at the close of the 1990 fiscal year ending June 30, 1990:

Granite State Minerals — \$2,256.22 to be paid from line item 113 — 1991 budget (snow and ice).

Gallo's Florist - \$58.57 to be paid, from line item 143B - 1991 budget (Veterans Day)

Sequoia Pacific - \$263.26 to be paid from line item 34 - 1991 budget (elections)

Unanimous Vote. 4/30/91

ARTICLE 8. To see if the Town will vote to transfer from the Surplus Revenue Account of the Town to the account of Current Revenue a sum of money to be used and applied by the Board of Assessors in the reduction of the tax levy, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 8. That the town transfer the sum of \$270,086 from the Surplus Revenue Account to current revenue to be applied against the appropriations contained in Article 5.

Unanimous Vote. 4/30/91

ARTICLE 9. To see if the Town will vote to authorize the transfer of various funds from various town accounts which have monies remaining therein to such other town accounts which reflect a deficit, or take any action relative thereto or in connection therewith.

Sponsored by the Board of Selectmen

Voted Article 9. That the town transfer monies among the Fiscal Year 1991 accounts as follows (to cover shortfalls):

From LI 155, Audit, to LI 5, Selectmen's Office Expenses - \$400.00
to LI 9, Selectmen's Contingency - \$5,000.00
From LI 123, MDC Water, to LI 118, Clothing Allowance - \$7,800.00
to LI 120, Water Operating Expenses — \$7,000.00
to LI 153, Street Lighting - \$12,000.00
to LI 68, Fire Wages - \$16,000.00
From LI 108, Rubbish Collection and Disposal, to LI 68, Fire Wages — \$10,000.00
From LI 114, Consultant Engineering Services, to LI 68, Fire Wages — \$5,000.00
From LI 80A, Harbormaster Equipment, to LI 79,
- Harbormaster's Office Expense — \$500.00
From LI 97, Animal Control Travel, to LI 95, Animal Control
Office Expenses — \$300.00
From LI 137, Recreation Programs, to LI 133, Recreation Wages — \$959.00
From LI 135, Recreation Travel, to LI 133, Recreation Wages - \$125.00
From LI 136, Recreation Furniture and Office Exp., to LI 133,
Recreation Wages — \$85.00
From LI 27, Collector's Office Expenses, to LI 26,
Clerk-Collector Wages - \$1,000.00
to Account 18-256, Tax Title Exp. - \$377.05

ARTICLE 10. to see if the Town will vote to provide funds necessary to implement the collective bargaining agreements between the Board of Selectmen and the various unions under the Board of Selectmen.

Sponsored by the Board of Selectmen

Voted Article 10. That action on this article be postponed indefinitely.

Unanimous Vote. 4/30/91

ARTICLE 11. To see if the Town will vote to provide funds necessary to implement the collective bargaining agreements between the School Department personnel and the Town, which includes, but is not limited to teachers, school administrators, custodians, cafeteria workers, clerical and non-union employees.

Sponsored by the School Committee

Voted Article 11. That action on this article be postponed indefinitely.

Unanimous Vote. 4/30/91.

ARTICLE 12. To see if the Town will amend the Job Classification and Salary plan of the Personnel Board By-Laws as it applies to those positions not covered by collective bargaining agreements and appropriate the necessary funds, or take any action relative thereto.

Sponsored by the personnel Board

Voted Article 12. That action on this article be postponed indefinitely.

Majority Vote. 4/30/91

ARTICLE 13. To see if the Town will vote to amend the Town's Personnel Board By-Laws, other than the wage and salary classification as recommended by the Personnel Board, or take any action relative thereto.

Sponsored by the Personnel Board

Voted Article 13. That the town add a new sub-section to the existing Personnel Board By-Laws to section 10 - Vacations as follows:

Section 10 f: All eligible vacation earned must be taken as granted or forfeited, except under conditions deemed unusual by the Personnel Board and with prior approval of said board. Up to one week of vacation may be carried over for one year without Personnel Board approval.

Majority Vote. 4/30/91

ARTICLE 14. To see if the Town will vote to amend the Personnel Board By-Laws so as to reclassify certain existing positions, or take any action relative thereto.

Sponsored by the personnel Board

Voted Article 14. That the town amend the existing pay scale of the Personnel Board By-Laws as follows:

1. Add a new step for Health Nurse - \$17.00 per hour and remove Step 1 from said scale.
2. Eliminate steps from position of Town Counsel.
3. Animal Control Officer - change from hourly rate to annual rate of \$5,356.00

Majority Vote. 4/30/91

ARTICLE 15. To see if the Town will vote to accept Chapter 697, Acts of 1987, to accept certain funding and benefit options.

Sponsored by the Retirement Board

Voted Article 15. That action on this article be postponed indefinitely.

Majority Vote. 4/30/91

ARTICLE 16. To see if the Town will vote to accept M.G.L.A. Chapter 32, Sections 90A, 90C and 90D, or take any action relative thereto.

Sponsored by the Retirement Board

Voted Article 16. That the town accept the provisions of Massachusetts General Laws Chapter 32, Sections 90A and 90C.

Majority Vote. 5/6/91

ARTICLE 17. To see if the Town will vote to increase the retirement allowances in the manner approved under M.G.L.A. Chapter 32, Sections 90A, 90C or 90D, and appropriate the necessary funds, or take any action relative thereto.

Sponsored by the Retirement Board

Voted Article 17. That the town increase the Retirement Allowances in accordance with Massachusetts General Laws Chapter 32, Sections 90A and 90C in the amount of \$480 per former eligible employee at 5/6/91 for pension benefit.

Unanimous Vote. 5/6/91

ARTICLE 18. To see if the Town will amend Article V, Section 14 as follows:

No person owning, harboring or having custody and control of a dog shall permit such dog to be at large in the Town of Swampscott, elsewhere than on the premises of the owner, except it be on the premises of another person with the knowledge and assent of such other person. Any dog elsewhere shall at all times (24-hours a day) be controlled or restrained by any chain or leash and be under the direct control and supervision of its owner or his designee. No person owning, harboring, or having custody and control of a dog shall suffer, permit or allow such dog to be in any park, playground, beach, public common or municipal recreation area in the Town of Swampscott. Dogs are allowed on public beaches for the purpose of exercise and play only between October 1 and May 20 and the following restrictions apply: Dogs must be accompanied by the owner/keeper at all times. Dogs must be leashed to and from the high water mark. From the high water mark to the water's edge dogs may be off the leash, but under direct control and supervision of the owner/keeper. The pooper/scooper By-Law will apply to the water's edge. Seeing eye and hearing assist dogs are exempt. The owner/keeper will be responsible for the behavior and actions of the dog. Public safety and the safety and well being other dogs will be observed at all times. Harassment of wildlife is forbidden. Any dog deemed a nuisance, safety or health hazard by the

Animal Control Officer will be barred from all public beaches. Any owner/keeper who willfully returns a dog to any public beach for any purpose that has been previously barred from such activities by the Animal Control Officer fined. Fines established for violation of this by-law are as follows: first offense, \$25.00; second and subsequent offense, \$50.00.

or take any action relative thereto.

Sponsored by Animal Control Officer James S. Stone, Sr.

Voted Article 18. That the town amend Article V, Section 14, of the General By-Laws of the Town of Swampscott by substituting the following:

No person owning, harboring or having custody and control of a dog shall permit such a dog to be at large in the Town of Swampscott, elsewhere than on the premises of the owner, except it be on the premises of another person with the knowledge and assent of such other person. Any dog elsewhere shall at all times (24.hours a day) be controlled or restrained by any chain or leash and be under the direct control and supervision of its owner or his designee. No person owning, harboring, or having custody and control of a dog shall suffer, permit or allow such dog to be in any park, playground, beach, public common or municipal recreation area in the Town of Swampscott.

Fines established for violation of this by.law are as follows: first offense, \$25.00; second and subsequent offense, \$50.00.

TOWN CLERK'S NOTE: The net effect of this action is that the General By-Law cited remains in tact and unchanged by the 1991 Annual Town Meeting.

Counted Vote. 113, yes; 109 no.

ARTICLE 19. To see if the Town will vote to amend the General By-Laws of the Town of Swampscott by adding a new sub-section to Section 14 or Article V as follows:

Sub-section 14D: If the Dog Officer determines that a female animal in heat, even when confined, is attracting other animals thus causing a disturbance or damage to neighboring property or public areas, he may require the owner or keeper to keep said animal, while in heat, in a kennel, or to remove it from the area so that the nuisance is abated.

or take any action relative thereto.

Sponsored by Dog Officer James S. Stone, Sr.

Voted Article 19. That action on this article be postponed indefinitely.

Majority Vote. 5/1/91

ARTICLE 20. To see if the Town will vote to appropriate the necessary funds for the purchase of one Smith & Wesson Model #586 used handgun, used hand-held radio, or take any action relative thereto.

Sponsored by the Animal Control Officer

Voted Article 20. That the town appropriate the sum of \$545.00 for the purposes stated in the article.

Majority Vote. 5/1/91

ARTICLE 21. To see if the Town will vote to appropriate the necessary funds by borrowing or otherwise for the hiring of professional consultants to revalue real estate property assessment in Town at full and fair cash value according to law, or take any action relative thereto.

Sponsored by the Board of Assessors

Voted Article 21. That action on this article be postponed indefinitely.

Unanimous Vote. 5/1/91

ARTICLE 22. To see if the Town will appropriate a sum of money for the purchase of certain pieces of office equipment for the Treasurer's and/or Collector's Office

by borrowing or otherwise, or take any action relative thereto.

Sponsored by Town Clerk-Collector-Treasurer Jack L. Paster

Voted Article 22. That the town appropriate the sum of \$2,350.00 for the purposes stated in the article.

Majority Vote. 5/1/91

ARTICLE 23. To if the town appropriate a sum of money for the purchase of fire resistive safes and/or vaults to safeguard the records of the Town Clerk and Collector's Office in the Town Administration Building and to repair the door to the existing vault by borrowing or otherwise or take any action relative thereto.

Sponsored by Town Clerk-Collector-Treasurer Jack L. Paster

Voted Article 23. That the town appropriate the sum of \$12,000 for the purposes specified in the article; further, that the Treasurer, with the approval of the Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the provisions of Massachusetts General Laws Chapter 44, Section 7, Sub-section 9 and that the Treasurer be authorized to combine this borrowing with any other borrowing authorized by this Town Meeting.

Unanimous Vote. 5/1/91

ARTICLE 24. To see if the Town will appropriate a sum of money to computerize some functions of the Clerk and Collector's Office by borrowing or otherwise or take any action relative thereto.

Sponsored by Town Clerk-Collector-Treasurer Jack L. Paster

Voted Article 24. That action on this article be postponed indefinitely.

Unanimous Vote. 5/1/91

ARTICLE 25. To see if the Town will vote to appropriate the necessary funds to purchase five (5) complete Scott Breathing apparatus and five (5) spare 4.5 air tanks to be used in conjunction therewith, or take any action relative thereto.

Sponsored by the Fire Chief

Voted Article 25. That the town appropriate the sum of \$6,318 for the purchase of three (3) Scott breathing apparatus units and two (2) spare 4.5 air tanks.

Unanimous Vote. 5/1/91

ARTICLE 26. To see if the Town will vote to appropriate the necessary funds to purchase forty-one (41) turnout coats to be used by the Firefighters for protection during firefighting, or take any action relative thereto.

Sponsored by the Fire Chief

Voted Article 26. That the town appropriate the sum of \$4,725 for the purchase of twenty-one (21) turnout coats.

Majority Vote. 5/1/91

ARTICLE 27. To see if the Town will vote to appropriate the necessary funds to install the exhaust system at the Central Fire Station, or take any action relative thereto.

Sponsored by the Fire Chief

Voted Article 27. That the town appropriate the sum of \$12,219 for the purpose specified in the article; further, that the Treasurer, with the approval of the Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the provisions of Massachusetts General Laws Chapter 44, Section 7, Sub-section 3A and that the Treasurer be authorized to combine this borrowing with any other borrowing authorized by this Town Meeting.

Unanimous Vote. 5/1/91

ARTICLE 28. To see if the Town will vote to appropriate the necessary funds to purchase a supply of hose for the Fire Department for use on the apparatus, or take

any action relative thereto.

Sponsored by the Fire Chief

Voted Article 28. That the town appropriate the sum of \$4,000 for the purpose specified in the article.

Unanimous Vote. 5/1/91

ARTICLE 29. To see if the Town will vote to appropriate the necessary funds to purchase a new car for use of the Fire Chief, or take any action relative thereto.

Sponsored by the Fire Chief

Voted Article 29. That the town appropriate the sum of \$14,600 for the purpose specified in the article; further, that the Treasurer, with the approval of the Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the provisions of Massachusetts General Laws Chapter 44, Section 7, Sub-section 9 and that the Treasurer be authorized to combine this borrowing with any other borrowing authorized by this Town Meeting.

Unanimous Vote. 5/1/91

ARTICLE 30. To see if the Town will vote to appropriate the necessary funds to paint the exterior of the Central Fire Station, or take any action relative thereto.

Sponsored by the Fire Chief

Voted Article 30. That the town appropriate the sum of \$9,999.00 for the purpose of painting the Central Fire Station and the exterior trim of the Police Station.

Majority Vote. 5/1/91

ARTICLE 31. To see if the Town will vote to appropriate the necessary funds to install three apparatus doors at the Central Fire Station, or take any action relative thereto.

Sponsored by the Fire Chief

Voted Article 31. That action on this article be postponed indefinitely.

Majority Vote. 5/1/91

ARTICLE 32. To see if the Town will vote to appropriate the necessary funds to begin a program for the refurbishing of Engines 2 & 3, or take any action relative thereto.

Sponsored by the Fire Chief

Voted Article 32. That the town appropriate the sum of \$57,000 for the purpose specified in the article; further, that the Treasurer, with the approval of the Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the provisions of Massachusetts General Laws Chapter 44, Section 7, Sub-section 9A and that the Treasurer be authorized to combine this borrowing with any other borrowing authorized by this Town Meeting.

Unanimous Vote. 5/1/91

ARTICLE 33. To see if the Town will vote to appropriate a sum of money to purchase and administer Hepatitis B vaccine for members of the Swampscott Fire and Police Dept., School and Board of Health nurses and or take any action relative thereto.

Sponsored by the Board of Health

Voted Article 33. That the town appropriate the sum of \$7,650 to purchase and administer Hepatitis B vaccine for members of the Swampscott Fire and Police Departments and School and Board of Health nurses.

Majority Vote. 5/1/91

ARTICLE 34. To see if the Town will vote to appropriate a sum of money to allow the Board of Health to have a curbside recycling materials collection and or take any action relative thereto.

Sponsored by the Board of Health

Voted Article 34. That action on this article be postponed indefinitely.

Majority Vote. 5/1/91

ARTICLE 35. To see if the Town will vote to allow the Board of Health to purchase "setouts" for recycling and or take any action relative thereto.

Sponsored by the Board of Health

Voted Article 35. That action on this article be postponed indefinitely.

Majority Vote. 5/1/91

ARTICLE 36. To see if the Town will vote to appropriate a sum of money not to exceed \$6,000.00 in matching funds for a grant from the Massachusetts Historical Commission for the purpose of conducting a comprehensive historical survey of the Town of Swampscott, or take any action relative thereto.

Sponsored by the Historical Commission.

Voted Article 36. That the town appropriate the sum of \$6,000 for the purpose specified in the article.

Majority Vote. 5/6/91

ARTICLE 37. To see if the Town will vote to appropriate a sum of money to repair the roof above the Children's Room, repoint the bricks, and repair and replace the gutters on the Library building and such other work as may be necessary to make the library building watertight, or take any action relative thereto.

Sponsored by the Trustees of the Public Library.

Voted Article 37. That the town appropriate the sum of \$17,000 for the purposes specified in the article; further, that the Treasurer, with the approval of the Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the provisions of Massachusetts General Laws Chapter 44, Section 7, Sub-section 3A and that the Treasurer be authorized to combine this borrowing with any other borrowing authorized by this Town Meeting.

Unanimous Vote. 5/1/91

ARTICLE 38. To see if the Town will vote to appropriate a sum of money to purchase a new microfilm reader/printer for the Library, or take any action relative thereto.

Sponsored by the Trustees of the Public Library

Voted Article 38. That action on this article be postponed indefinitely.

Majority Vote. 5/1/91

ARTICLE 39. To see if the Town will vote to appropriate the sum of money to purchase the equipment necessary to access the basic periodical holdings of the Boston Public Library, transmit requests to it, and receive copies of articles back from it (i.e., an IBM-compatible computer with CD-ROM drive and printer and facsimile machine), or take any action relative thereto.

Sponsored by the Trustees of the Public Library

Voted Article 39. That action on this article be postponed indefinitely.

Unanimous Vote. 5/1/91

ARTICLE 40. To see if the Town will vote to appropriate the necessary funds to purchase bullet proof vests for the Police Departments, or take any action relative thereto.

Sponsored by the Police Chief

Voted Article 40. That the town appropriate the sum of \$9,600 for the purchase by the Police Chief of 24 bulletproof vests.

Majority Vote. 5/1/91

ARTICLE 41. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, to replace the emergency generator in the Police Station, or take any action relative thereto.

Sponsored by the Police Chief

Voted Article 41. That the town appropriate the sum of \$36,000 for the purchase and installation of a new generator; further, that the Treasurer, with the approval of the Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the provisions of Massachusetts General Laws Chapter 44, Section 7, Sub-section 9 and that the Treasurer be authorized to combine this borrowing with any other borrowing authorized by this Town Meeting.

Unanimous Vote. 5/1/91

ARTICLE 42. To see if the Town will vote to appropriate the necessary funds to replace worn floor in the Police Station, or take any action relative thereto.

Sponsored by the Police Chief

Voted Article 42. That action on this article be postponed indefinitely.

Majority Vote. 5/6/91

ARTICLE 43. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, for the replacement of piles and floats at the Town Pier, or take any action relative thereto.

Sponsored by the Board of Public Works

Voted Article 43. That the Town appropriate the sum of \$40,000 for the replacement of piles and floats; further, that the Treasurer, with the approval of the Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the provisions of Massachusetts General Laws Chapter 44, Section 7, Sub-section 17 and that the Treasurer be authorized to combine this borrowing with any other borrowing authorized by this Town Meeting.

Counted Vote; 154 yes; 62 no

ARTICLE 44. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, for the repair of the catch basin cleaner truck and replacement of the body, or take any action relative thereto.

Sponsored by the Board of Public Works

Voted Article 44. That the town appropriate the sum of \$4,000 for the purposes specified in the article.

Majority Vote. 5/1/91

ARTICLE 45. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, for the replacement of the two pickup trucks, or take any action relative thereto.

Sponsored by the Board of Public Works

Voted Article 45. That the town appropriate the sum of \$21,000 for the replacement of one pick-up truck and that \$7,000 from Article 47 of the 1990 Annual Town Meeting Warrant be applied toward this amount; further, that the Treasurer, with the approval of the Selectmen, be authorized to borrow \$14,000 through the issuance of bonds or notes under the provisions of Massachusetts General Laws Chapter 44, Section 7, Sub-section 9 and that the Treasurer be authorized to combine this borrowing with any other borrowing authorized by this Town Meeting. Further that the Department of Public Works be authorized to dispose of the existing truck by sale or trade.

Unanimous Vote. 5/1/91

ARTICLE 46. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, for the purchase of an automotive repair lift to be used by the mechanics, or take any action relative thereto.

Sponsored by the Board of Public Works

Voted Article 46. That the town appropriate the sum of \$3,800 for the

purpose specified in the article.

Majority Vote. 5/1/91

ARTICLE 47. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, for the replacement of one infield and track conditioning machine, or take any action relative thereto.

Sponsored by the Board of Public Works and Recreation Commission.

Voted Article 47. That action on this article be postponed indefinitely.

Majority Vote. 5/1/91

ARTICLE 48. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, for the purchase of a one ton roller and trailer, or take any action relative thereto.

Sponsored by the Board of Public Works

Voted Article 48. That action on this article be postponed indefinitely.

Majority Vote. 5/1/91

ARTICLE 49. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, for the purchase of one small leaf vacuum for off-street locations, or take any action relative thereto.

Sponsored by the Board of Public Works

Voted Article 49. That the town appropriate the sum of \$2,000 for the purpose specified in the article.

ARTICLE 50. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, for the purchase of one leaf vacuum and collection box, or take any action relative thereto.

Sponsored by the Board of Public Works

Voted Article 50. That action on this article be postponed indefinitely.

Majority Vote. 5/1/91

ARTICLE 51. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, for repairing concrete and asphalt sidewalks town wide, or take any action relative thereto.

Sponsored by the Board of Public Works

Voted Article 51. That action on this article be postponed indefinitely.

Majority Vote. 5/1/91

ARTICLE 52. To see if the Town will vote to adopt a By-Law stating that no person shall be permitted to either cut down or trim a tree which is situated in or within an unaccepted way which is open to public use without first obtaining permission from the Board of Public Works, or take any action relative thereto.

Sponsored by the Board of Public Works

Voted Article 52. That the town amend the General By-Laws of the Town of Swampscott by adding thereto a new section to Article IX to be known as Section 3 as follows:

No person shall be permitted to either cut down or trim any tree which is situated in or within an unaccepted way which is open to public use without first obtaining permission from the Conservation Commission and the Board of Public Works. Any action taken by both boards shall be final.

Majority Vote. 5/6/91

ARTICLE 53. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, to repair structural and random cracks and seal and reline the basketball court at Phillips Park, or take any action relative thereto.

Sponsored by the Recreation Commission

Voted Article 53. That the town appropriate the sum of \$1,985 for the

purposes specified in the article.
Majority Vote. 5/6/91

ARTICLE 54. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, to repair structural and random cracks in six courts and touch up playing lines at Jackson Park tennis courts, or take any action relative thereto.

Sponsored by the Recreation Commission
Voted Article 54. That the town appropriate the sum of \$1,983 for the purposes specified in the article
Majority Vote. 5/6/91

ARTICLE 55. To see if the Town will vote to appropriate the necessary funds by borrowing or otherwise to change the present practice football field to a regulation size soccer field and to make Burke Soccer Field a regulation practice football field. This will decrease maintenance needs as Blocksidge Field and give the Town its first regulation size soccer field, or take any action relative thereto.

Sponsored by the Recreation Commission
Voted Article 55. That the town appropriate the sum of \$16,782 for a regulation soccer field at the present football practice field and a regulation football practice field at Burke Field; further, that the Treasurer, with the approval of the Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the provisions of Massachusetts General Laws Chapter 44, Section 7, Sub-section 25 and that the Treasurer be authorized to combine this borrowing with any other borrowing authorized by this Town Meeting.
Counted Vote. 149 yes; 62 no

ARTICLE 56. To see if the Town will vote to appropriate \$750.00 for Help for Abused Women & Their Children (H.A.W.C.), or take any action relative thereto.
Sponsored by the Board of Selectmen
Voted Article 56. That action on this article be postponed indefinitely.
NOTE: The money for this item is included in Article 5 (the budge) LI 146.
Majority Vote. 5/6/91

ARTICLE 57. To see if the Town will vote to appropriate the necessary funds to make certain repairs to the Town Hall as follows:
Replace falling ceiling in the Treasurer's Office.
Replace a worn and lifting floor in the Assessors' Office
Install a front railing on the Town Hall steps to prevent injury
Install four (4) State mandated illuminated exit signs in Town Hall
Replace damaged and torn window blinds in Town Hall offices or take any action relative thereto.
Sponsored by the Board of Selectmen
Voted Article 57. That the town appropriate the sum of \$3,200 for the purposes specified in the article.
Majority Vote. 5/6/91

ARTICLE 58. To see if the Town will vote to appropriate the necessary funds to provide a salary and any other related benefits and expenses related to the employment of a Town Administrator, or take any action relative thereto.
Sponsored by the Board of Selectmen
Voted Article 58. That action on this article be postponed indefinitely.
Majority Vote. 5/6/91

ARTICLE 59. To see if the Town will vote to appropriate the necessary funds to provide a salary and any other related benefits and expenses related to the employment of an Executive Secretary, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 59. That action on this article be postponed indefinitely.

Majority Vote. 5/6/91

ARTICLE 60. To see if the Town will vote to appropriate a sum of money to give to Pop Warner, Little League, Soccer and Hockey to assist them in the support of their activities, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 60. That action on this article be postponed indefinitely.

Majority Vote. 5/6/91

ARTICLE 61. To see if the Town will vote to amend the Town By-Law so as to delete the residency requirement for Town Counsel by amending Article IV, Section 1, first paragraph; by deleting the words "and a resident of the Town" and inserting in place thereof "an individual", or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 61. That the town amend the General By-Laws of the Town of Swampscott by deleting the words "and a resident of the Town" from Article IV, Section 1, first paragraph and inserting in its place the words "an individual".5/6/91

ARTICLE 62. To see if the Town will vote to accept the provisions of Chapter 291 of the Acts of 1990 relative to Enhanced 9-1-1 service and that the Town Clerk notify the Secretary of the Commonwealth of said acceptance on or before December 11, 1991, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 62. That the town accept the provisions of Chapter 291 of the Acts of 1990, Massachusetts General Laws, relative to Enhanced 9-1-1 Service.

Majority Vote. 5/6/91

ARTICLE 63. To see if the Town will vote to appropriate the necessary funds to either purchase, lease, or a combination thereof, a telephone system for the Town Hall, Police Department, Fire Department and Library and to instruct the Board of Selectmen to accomplish same, or take any action relative thereto.

Sponsored by the department Heads Committee

Voted Article 63. That the town appropriate the sum of \$7,000 to either purchase, lease or a combination thereof, a telephone system or systems for the Health Office Department of Public Works and the Library and to instruct the Board of Selectmen to accomplish same.

Majority Vote. 5/6/91

ARTICLE 64. To see if the Town will authorize the formation of a Committee to study the issue of Payment in Lieu of Taxes (PILOT) program. The Committee will be composed of a member of the finance Committee, the Town Accountant, the Clerk/Collector, a member of the Board of Assessors, two town residents, and two representatives of non profit organizations in Swampscott. The Committee will make its report and recommendations at the 1992 Annual Town Meeting, or take any action relative thereto.

Sponsored by the Finance Committee

Voted Article 64. That the moderator appoint a committee as specified in the article.

Majority Vote. 5/6/91

ARTICLE 65. To authorize the Town to establish a lien against any property for the reimbursement of any funds expended by the Town to prevent the property from becoming a danger to the general public as a result of building code violations on the property. Any such expenditures make by the Town shall require a vote of the

majority of the Board of Selectmen, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 65. That the town adopt the provisions of this article.

Majority Vote. 5/6/91

ARTICLE 66. To see if the Town will vote to adopt the following, or take any action relative thereto.

Article 4, Section 23 Department Heads Committee

The superintendent, chief administrative officer, or designee of the following departments: the Health Department, the Board of Selectmen, the Building Department, the Fire Department, the Police Department, the Public Library, the School Department, Department of Public Works, the Board of Assessors, the Election Commission Office, the Clerk's Office, the Treasurer's Office, and Accounting Office, shall constitute a Department Heads Committee for the Town. In addition, any other Town Department, Office of Division may designate or appoint a representative to the committee. The Committee shall appoint one of the members of the Committee to be Chairperson for a term of six (6) months, and, from time to time remove and replace that person appoint someone to act in that person's place during any absence. It shall be the Chairperson's duty to call and preside at the meeting of the Committee and the committee shall file a written report to be included in the Town Report upon the activities, accomplishments, and proposals of the Committee. The Committee shall from time to time elect or designate a Secretary who shall keep minutes of the meetings and give notice of all regular and special meetings. The Committee may from time to time appoint subcommittees from its members for purposes it deems appropriate in keeping with the provisions of this By-Law, however, said committees shall not be designated as standing committees and shall cease to exist once their report is submitted and accepted by the Committee. The Committee shall meet as often as it shall deem appropriate, however, it shall meet at least once each month at a time and place designated by the Chairperson. It shall be the duty of the Committee.:

1. To coordinate the work of the several Town Department for the purpose of obtaining the most efficient use of equipment and manpower subject to the terms of any applicable Collective Bargaining Agreements;
2. To devise uniform record-keeping forms and procedures for the various departments;
3. To coordinate efforts of the various department for the common good of the Town and its citizens in order to avoid inefficiencies and duplication of services;
4. To devise and implement so far as possible, uniform personnel policies and procedures in all departments subject to any applicable Collective Bargaining Agreements;
5. To take such steps as may be possible to bring about the pooling, housing, maintenance, and repair of all Town vehicles and equipment.
6. To review and implement communication procedures to the end that citizens needs and requests shall be made known to the appropriate departments and attended to promptly;
7. To continuously explore opportunities for joint purchasing and central purchasing among all Town Departments;

8. To coordinate any requests for capital equipment appropriations and purchases, and to develop joint man power forecasts for planning and budgeting purposes;
9. To make recommendations to appropriate Town Officeal respecting the combining or elimination of department to transfer functions from one department to another, or other modifications of the structure of the Town Governmetn which may lead the greater efficiency or economy in the carrying out of the Town's business;
10. To use the committee as a forum for addressing disputes and problems which may arise between and among the various town departments in order to provide greater harmony and efficiency;
11. To develop suggesions and procedures for review by the appropriate Town Bargaining Units concerning issues of Collective Bargaining to be conveyed to the appropriate Bargaining Unit, where applicable, and not in violation of any Federal or State law or present Collective Bargaining Agreement. The Committee may submit suggestions and questions in writing to the Bargaining Agent of the Town and may request the presence of the Bargaining Agent at its meetings, however, the Bargaining Agent shall not be required to appear at more than two (2) meetings per twelve (12) month period unless ordered by the Selectmen, but under no circumstances, more than four (4) meetings per twelve (12) month periods; and
12. To devise and develop programs and recommendations for development of the Department Head's administrative skills and educational enhancements in an effort to improve the overall quality of departmental management and the professional development of the Department Heads and their administrative staffs.

A notice shall be posted on the Town Bulletin Board and said written Notice delivered to the appropriate Department if any Department head or Department representative shall not participate in, or miss, three (3) or more consecutive meetings, or more than fifty percent (50%) of the Committee Meetings within a twelve (12) month period, and such notification shall be placed in that person's personnel file. Said personal shall be subject to appropriate disciplinary procedures in keeping with any applicable statutes, bylaws, personnel policies, collective bargaining agreements, governmental guidelines and employment procedures, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 66. That the town amend the General By-Laws of the Town of Swampscott by adding a new section to Article IV to be known as Section 23 as stated in the article.

Majority Vote. 5/6/91

ARTICLE 67. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, to comply with the Asbestos Hazard Emergency Response Act (AHERA) regulations for the three year reinspection and update of the various school Management Plans, or take any action relative thereto.

Sponsored by the School Committee

Voted Article 67. That the town appropriate the sum of \$4,000 for the purpose specified in the article.

Majority Vote. 5/6/91

ARTICLE 68. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, for the installation of energy conservation windows at the

various Swampscott Public Schools, or to take action relative thereto.

Sponsored by the School Committee

Voted Article 68. That the town appropriate the sum of \$66,000 for the installation of energy conservation windows at the Stanley and Middle Schools; further, that the Treasurer, with the approval of the Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the provisions of Massachusetts General Laws Chapter 44, Section 7, Sub-section 3B and that the Treasurer be authorized to combine this borrowing with any other borrowing authorized by this Town Meeting.

Unanimous Vote. 5/6/91

ARTICLE 69. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, to replace and repair the roofs at the various schools and include the Design Services, or take any other action thereto.

Sponsored by the School Committee

Voted Article 69. That the town appropriate the sum of \$23,000 for Design Services for all the various schools and \$125,000 for the repair of the old portion of the High School roof; further, that the Treasurer, with the approval of the Selectmen, be authorized to borrow these amounts through the issuance of bonds or notes under the provisions of Massachusetts General Laws Chapter 44, Section 7, Sub-section 3A and that the Treasurer be authorized to combine this borrowing with any other borrowing authorized by this Town Meeting.

Unanimous Vote. 5/6/91

ARTICLE 70. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, to purchase materials for the purpose of remodeling, reconstructing or making repairs to two lavatories and six classrooms at the Hadley School, or take any action relative thereto.

Sponsored by the School Committee

Voted Article 70. That the town appropriate the sum of \$33,000 for the purposes specified in the article; further, that the Treasurer, with the approval of the Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the provisions of Massachusetts General Laws Chapter 44, Section 7, Sub-section 3A and that the Treasurer be authorized to combine this borrowing with any other borrowing authorized by this Town Meeting.

Unanimous Vote. 5/6/91

ARTICLE 71. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, to install a security system in each of the following schools: Hadley, Machon, and Swampscott Middle School, or take action relative thereto.

Sponsored by the School Committee

Voted Article 71. That the town appropriate the sum of \$7,940 for the installation of a security system in the Hadley School; further, that the Treasurer, with the approval of the Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the provisions of Massachusetts General Laws Chapter 44, Section 7, Sub-section 3A and that the Treasurer be authorized to combine this borrowing with any other borrowing authorized by this Town Meeting.

Unanimous Vote. 5/6/91

ARTICLE 72. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, to remove and install new stairs treads at the Hadley School, or take any action relative thereto.

Sponsored by the School Committee

Voted Article 72. That the town appropriate the sum of \$10,000 for the purpose specified in the article; further, that the Treasurer, with the approval of the Selectmen, be authorized to borrow this amount through the issuance of bonds or

notes under the provisions of Massachusetts General Laws Chapter 44, Section 7, Sub-section 3A and that the Treasurer be authorized to combine this borrowing with any other borrowing authorized by this Town Meeting.

Unanimous Vote. 5/6/91

ARTICLE 73. To see if the Town would petition the State Legislature for enabling authority to allow the Town of Swampscott to appoint rather than elect the Town Clerk/Collector, or take any action relative thereto.

Sponsored by Eva Petersman

Voted Article 73. That the subject matter of this article be referred to the Moderator's committee established under Article 2 of the 1991 Town Meeting Warrant.

Majority Vote. 5/6/91

ARTICLE 74. To see if the Town will vote, and so commit, not less than \$484,000 for the sole purpose to reduce the property tax(es) assessments for the Fiscal Year beginning July 1, 1991, or take any action relative thereto.

Sponsored by Eva Peretsman

Voted Article 74. That action on this article be postponed indefinitely.

Majority Vote. 5/6/91

ARTICLE 75. To see if the Town will vote to repeal Article IV, Section 22, of the Town By-Laws, and its place establish a new By-Law as follows:

Article IV, Section 22:

a. No real property or interest therein, held in the name of the Town, shall be rented, conveyed, abandoned or otherwise disposed of unless authorized by a two-thirds vote of the Town Meeting. The vote shall authorize the Chief Procurement Officer or his designee, pursuant to the provisions of this section of the General By-Laws, and in accordance with the provisions of Massachusetts General Law Chapter 30B, known as the Uniform Procurement Act, to rent, convey, abandon or otherwise dispose of the subject real property or interest therein pursuant to the terms, conditions and requirements, including the minimum amount to be paid, as established and authorized by Town Meeting.

b. Prior to renting, conveying, abandoning or otherwise disposing of the real property or interest therein as authorized by Town Meeting, the Chief Procurement Officer, or his designee, shall solicit proposals. The Chief Procurement Officer, or his designee, shall place an advertisement inviting submission of proposals in local newspapers. The advertisement shall be published at least once a week for two consecutive weeks. The last publication shall occur at least eight (8) days preceding the day for opening proposals. The advertisement shall specify the geographic area as described in the related Town Meeting Warrant Article, the authorized terms and requirements of the proposed transaction, and the time and place for the submission of proposals. In addition, the Chief Procurement Officer, or his designee, shall send the advertisement to all abutters no less than fourteen (14) preceding the opening of proposals. The Chief Procurement Officer, or his designee, shall post the advertisement on the Town Hall bulletin board for a period of no less than fourteen (14) days immediately preceding the opening of proposals.

c. Each proposal shall include a certified check or cashier's check made payable to the Town of Swampscott in an amount equal to five percent (5%) of the proposal.

d. No warrant article which proposes the conveyance or abandonment or other disposition of real property or interest therein, held in the name of the Town, shall be presented to the Town Meeting for a vote authorizing such conveyance, lease, abandonment, or other disposition unless, upon the request of the article's sponsor, the Trustees, established in paragraph (f), hold a public hearing, no less than fourteen (14) days after notifying the abutters of the date, time and place of the hearing, to discuss the current and future uses and restrictions, of the real property or interest therein which is the subject of the proposed article.

e. The proposed article and related notifications shall specify the location of such real property, or interest therein, by plate and lot, lot size nearest street location, and the town assessed value. Then, no less than thirty (30) days before such article is submitted for publication in the warrant, a copy of the article, with a plan depicting the land or easement, shall be submitted to the Board of Selectmen, Board of Public Works, School Committee, Conservation Commission, Planning Board, Zoning Board of Appeals, Finance Committee, Recreation Commission, Housing Authority, Board of Library Trustees, Historical Commission, Police Chief, Fire Chief, Building Inspector, and, upon request, any other town board, committee, commission or officer. The aforementioned boards, committees, commissions, or officers shall, within

f. the proceeds received from the conveyance or abandonment of real property, or interest therein, held in the name of the Town, shall be kept in a fund, hereby established, to be used for the acquisition of real property, or interests therein, held in the name of the Town. The fund shall be overseen by a committee of five (5) trustees appointed by the Moderator to serve a term of three (3) years each, so arranged that the term of as nearly an equal number of members as is possible shall expire each year. The monies shall be in the custody of and invested by the Treasurer in a manner consistent with the purpose of the fund.

g. Up to seventy-five (75%) percent of the total may be loaned to the Town for capital improvements authorized by town meeting, as recommended by a Capital Improvement Committee. Each loan shall be amortized, over a period of no greater than five (5) year to be paid in equal annual installments. The Town shall pay annual interest at a rate which shall be adjusted yearly and shall be one (1%) percent below the borrowing rate available to the Town on the anniversary of the loan. All loans shall be repaid on demand of the town meeting so that the monies of the fund may be used for the acquisition of real property or interests therein to be held in the name of the Town as authorized by town meeting, or take any action relative thereto.

Sponsored by the Town Land Committee

Voted Article 75. That the town amend the General By-Laws of the Town of Swampscott by deleting the current Section 22 of Article IV and inserting in its place the above wording which will constitute the new section 22 with paragraphs a-g.

Unanimous Vote. 5/6/91

ARTICLE 76. To see if the Town will vote to authorize the Chief Procurement Officer or his designee to sell the following Town owned land, for no less than the listed price authorized by town meeting, subject to the conditions as established and authorized by Town Meeting including the condition that the land shall not be used alone, or in combination with other land, to create an additional buildable lot or provide for an additional dwelling unit. In addition to the procedure adopted pursuant to paragraph b and c of Article IV, Section 22 of the By-Laws, each of these particular lots shall be sold, as authorized, to the direct abuttor submitting the highest complying proposal which is equal to or greater than the minimum price authorized by Town Meeting. If there is no such proposal then the lot shall be sold

to the person submitting the highest complying proposal which is equal or greater than the minimum price authorized by Town Meeting.

Finally, the authorization for sale of each lot is subject to the approval of the Planning Board.

- a. Plate 1, Lot 140A, 1160 sq. ft., located between #9 New Ocean Street and #3 Rock Avenue, for a minimum of \$2,000, assessed value \$5,600.*
- b. Plate 14, Lot 118A, approximately 1,000 sq.ft., behind #50 Franklin Avenue and 17 Plymouth Avenue, for a minimum of \$2,050 with an assessed value of \$4,100.
- c. Plate 14, Lot 164, approximately 3098 sq. ft., at the corner of 20 Worcester Avenue and 6 Sunset Drive, for a minimum of \$2,500, assessed value \$4,100.
- d. Plate 25, Lot 11A, approximately 800 sq. ft., between Lot 9 and Lot 71, between #30 and #36 Bates Road, for a minimum of \$1,500, assessed value \$2,600.*
- e. Plate 26, Lot 107, approximately 1593 sq. ft., between #15 and #19 Juniper Road, for a minimum of \$5,000, assessed value \$9,300.*
- f. Plate 28, Lot 94, approximately 556 sq. ft., on the Marblehead line, behind #12 Bellevue Road, for a minimum of \$700, assessed value \$700.
- g. Plate 28, Lot 97, approximately 720 sq. ft., on the Marblehead line, behind #34 Bellevue Road, for a minimum of \$800, assessed value \$800.
- h. Plate 28, lot 98, approximately 478 sq. ft., on the Marblehead line, behind #36 Bellevue Road, for a minimum of \$600, assessed value \$600.
- i. Plate 28, lot 99, approximately 480 sq. ft. on the Marblehead line, behind #40 Bellevue Road, for a minimum of \$600, assessed value of \$600.
- j. Plate 28, lot 100, approximately 784 sq. ft., on the Marblehead line, behind #44 & #46 Bellevue Road, for a minimum of \$800, assessed value \$800.
- k. Plate 31, lot 53A, approximately 1104 sq. ft., between #76 and #88 Bradlee Avenue, for a minimum of \$2,000, assessed value of \$5,700.

* Lots described in items a, d, and e are subject to an easement reserved to the Town of Swampscott for municipal utilities and unrestricted access thereto. In addition to all rights reserved unto the town by law, the easement shall provide the following:

- a. No structure of any kind shall be placed upon the land.
- b. No utilities shall be placed or constructed upon the land without the authorization of the Town.
- c. No plantings other than small ground cover and/or small shrubs shall be permitted.
- d. The Town shall have the right to enter upon the land at any time, for any purpose, including but not limited to the use of heavy machinery.
- e. The Town shall be responsible only to backfill and reseed and excavations which it causes.

- f. The Town shall not be responsible in any way for damage to the land, or any property on the land, including damage which it causes, including but not limited to damage to fences, trees, shrubs and paved areas.
- g. Any other terms and conditions required by the Department of Public Works. or take any action relative thereto.
Sponsored by the Town Land Committee
Voted Article 76. That this article be adopted.
Unanimous Vote. 5/6/91

ARTICLE 77. To see if the Town will vote to amend the Zoning By-Law of the Town of Swampscott, Article III, Section 9.7 (page 20b), by inserting at the end of the second line of clause 7 of section 9 the following:

"7. Required spaces may be provided on the same lot with the principal (sic) use of (sic) on a contiguous or nearby lot, whether such contiguous or nearby to is under the same ownership as the principal building or use, or is zoned for a different residential or non-residential use, provided that no space is counted as meeting the requirements of more than one use (except as allowed below) and provided further that the distance between such parking lot and the use it serves shall not exceed two hundred (200) feet."
or take any action relative thereto.

Sponsored by William R DiMento, et al
Voted Article 77. That action on this article be postponed indefinitely.
Majority Vote. 5/6/91

ARTICLE 78. To see if the Town will vote to amend the Zoning By-Law of the Town of Swampscott, Article III, Section 9.7 (page 20b), by inserting at the end of the second line of clause 7 of section 9 the following:

"7. Required space may be provided on the same lot with the principle (sic) use of (sic) on a contiguous or nearby lot, whether such contiguous or nearby lot is zoned for the same use as the principal building or sue, or is zoned for a different residential or non-residential use, provided that no space is counted as meeting the requirements or more than one use (except as allowed below) and provided further that the distance between such parking lot and the use it serves shall not exceed two hundred (200) feet."
or take any action relative thereto.

Sponsored by William R. DiMento, et al
Voted Article 78. That action on this article be postponed indefinitely.
Majority Vote. 5/6/91

ARTICLE 79. To see if the Town will vote to amend the Zoning By-Law of the Town of Swampscott, Article III, Section 9.7 (page 20b), by inserting at the end of said section the following words:

"7. If the spaces are to be used as parking for a nursing home (permitted in Districts B-1, B-2, an B-3_ and the spaces are (1) on a contiguous lot to the principle lot and (2) on a lot under the same ownership then that contiguous lot may be zoned for a different residential or non-residential use."
or take any action relative thereto.

Sponsored by William R. DiMento, et al
Voted Article 79. That action on this article be postponed indefinitely.
Majority Vote. 5/6/91

ARTICLE 80. To see if the Town will vote to amend the Zoning By-Law of the Town of Swampscott, Article III, Section 9.7 (page 20b), by inserting at the end of said section the following words:

"7. If the spaces are located on a contiguous lot to the principle use and

that lot is under the same ownership, then the use may be zoned for a residential use than the principle use."

or take any action relative thereto.

Sponsored by William R. DiMento, et al

Vote Article 80. That action on this article be postponed indefinitely.

Majority Vote. 5/6/91

ARTICLE 81. To see if the Town will vote to amend the Zoning By-Laws by changing Article IV, Section 1A as follows:

a: Delete Section 1A of Article IV;

b: Insert a new Section 1A of Article IV to read:

Section 1A. Lots in Common or Separate Ownership

Any increase in area, frontage, width, yard or depth requirements of the zoning by-law shall not apply to a lot for single or two-family residential use which at the time of recording or endorsement, whichever occurs sooner, conformed to the then existing requirements and had less than the proposed requirement but at least four thousand (4,000) square feet of area and fifty (50) feet of frontage.

Any lot which at the time of recording or endorsement, whichever occurs or occurred sooner, had less than four thousand (4,000) square feet and fifty (50) feet of frontage shall not be built upon.

On any lot made buildable by this provision, any new construction, whether a house, accessory building, or other, must comply with front, side, and rear yard set backs, and coverage limitation, as required by the current (that is, current at time of building permit application) zoning by-law for the zoning district in which the lot is located.

On lots adjacent to any lot made buildable by this provision, existing buildings must be in compliance with the zoning set back requirements in order for new construction to occur on the newly buildable lot.

Any new curb, driveways, or other access to the new construction which would necessitate the removal of a street tree(s), or the removal of any tree greater than eighteen (18) inches in diameter that is located within fifteen (15) feet of the street lot line/property line shall be prohibited. This paragraph is not intended to prohibit the construction of building; it is intended to direct the placement of driveways to preserve existing trees.

Regarding adjoining lots which meet all of the above, Section 1A, listed qualifications, no more than three (3) new contiguous lots may be designed buildable by this provision.

Sponsored by William DiMento, et al.

Voted Article 81. That the town amend the Zoning By-Laws of the Town of Swampscott as specified in the Article.

Date: 5/6/91

Vote: 148 yes; 25 no

ARTICLE 82. To see if the Town will vote to appropriate and raise, by borrowing or otherwise, under any general or special law which authorizes the Town to raise money by borrowing or otherwise, such sums of money as may be necessary for any and all of the purposes mentioned in the foregoing Articles.

Voted Article 82. That action on this article be postponed indefinitely.

Majority Vote.

Swampscott Town Meeting Attendance - 1991

PRECINCT	NAME	April 29	April 30	May 1	May 6
1	Allen, Jean	X	X	X	X
	Alpert, Julius	X	X	O	X
	Bates, Wallace T.	X	X	X	X
	Bickford, Barbara	X	X	X	O
	Blonder, Cindy M.	X	X	X	X
	Blonder, Jeffrey S.	X	X	X	X
	Callahan, Richard M.	O	O	X	X
	Chaves, Jonas	X	X	X	X
	Choinard, Madeline	X	X	X	X
	Corso, Brenda	X	X	X	X
	Cropley, John H. Jr.	X	X	X	X
	Daley, John R.	X	X	X	X
	DelliSanti, Anthony	O	X	X	O
	DiLisio, David	X	X	O	X
	DiLisio, Vincent R.	X	X	O	X
	Donlan, Grace	X	X	X	X
	Dorson, Sylvia B.	X	X	X	X
	Doyle, William	O	X	O	X
	Fenelon, James S.	O	O	O	O
	Greco, Frederick	X	O	O	O
	Green, Joyce	X	X	X	O
	Green, Lawrence	X	X	X	O
	Guaranieri, Carla	X	X	O	X
	Harrington, Nancy	X	X	X	X
	Harrington, Vera C.	X	X	X	X
	Harris, Ethel	X	X	X	O
	Harris, Stephen	X	X	X	X
	Hill, Allen	O	O	O	O
	Hyde, William R.	X	X	X	X
	Irvine, Anna	X	X	X	X
	Kaloust, Gerald	X	X	X	X
	Kaloust, Roberta	X	X	X	X
	Kearney, Sheila P.	X	X	X	O
	Legere, J. Authur	X	X	X	X
	Leonard, Timothy M.	X	X	X	X
	Mackey, William E.	X	X	X	X
	McGrath, Marianne M.	X	X	X	X
	Mitchell, Bernice	X	X	O	X
	Murphy, Brian	X	X	X	X
	Nigrelli, Eugene	X	O	X	X
	Noonan, Jane	O	X	O	X
	Palleschi, Michael A.	X	O	X	X
	Perry, Robert E.	O	X	X	X
	Picariello, Lawrence	X	X	X	X
	Plum, Martin	X	X	X	X
	Riccio, Edward	X	X	X	X
	Riccio, Emilia	X	X	X	X
	Simeone, Mary B.	X	X	X	X
	Simeone, Salvatore J.	X	O	X	X
	Speropoulos, Christopher	X	X	O	X
	Speropoulos, Cythia	X	X	X	X
	Waldfogel, Peter D.	O	O	X	X
	Whitter, Douglas	X	X	X	X
	Yanofsky, Phillip S.	X	X	X	X

Swampscott Town Meeting Attendance - 1991

PRECINCT	NAME	April 29	April 30	May 1	May 6
2	Barden, Eugene	X	X	X	X
	Beatrice, Colleen	X	X	X	X
	Bessom, Richard M.	X	X	X	X
	Bowen, David	X	X	X	X
	Boyce, Thomas J. Jr.	X	X	X	X
	Buonopane, William	X	X	O	X
	Cassidy, Peter, J.	X	X	X	X
	Casso, Mark	X	X	X	X
	Dembkoski, Janet	O	O	X	X
	Doherty, John J.	X	X	X	X
	Discoll, Thomas H. Jr.	X	X	X	O
	Drucas, Chris	X	X	X	X
	Dube, Angela	O	O	O	O
	Dube, John R.	O	O	O	O
	Gambale, Mary Jane	X	X	X	X
	Gambale, Michael	X	X	X	X
	Gookin, Kevin	X	X	X	X
	Greeley, Herbert	X	X	X	O
	Haley, Douglas H.	O	O	X	X
	Hallion, William	X	X	O	X
	Kelly, Barbara	X	X	O	X
	Kelly, Gordon Jr.	X	X	X	X
	Kenney, Judith A.	X	X	X	X
	Kyriakakis, Carole	X	X	X	X
	LaConte, Karen	X	X	X	X
	LaConte, Louise M.	X	X	X	X
	LaConte, Vincent	X	X	X	X
	Leahy, Matthew	X	X	X	X
	Leahy, Sheila T.	X	X	X	X
	Lesnever, Leland	X	O	X	X
	Lesnever, Marjorie	X	O	X	X
	Lesnever, Michel Lee	X	O	O	O
	Lyons, Wendy A.	X	X	X	X
	Maguire, Arline	X	X	X	X
	Marcou, Martha	X	X	X	X
	Mariano, Paula	X	X	X	X
	Newhall, Linda A.	X	X	X	X
	Newhall, Walter E.	X	X	X	X
	Paster, Jack L.	X	X	X	X
	Pitman, Michael M.	O	X	X	X
	Reagan, John	X	X	X	X
	Roman, John	O	X	X	X
	Shanahan, Joseph	X	X	X	X
	Squires, Deborah	X	X	X	X
	Squires, John Jr.	X	X	O	X
	Sweeney, Timothy	O	X	X	X
	Travascio, William	O	O	O	O
	Weiss, Bette	X	X	X	X

Swampscott Town Meeting Attendance - 1991

PRECINCT	NAME	April 29	April 30	May 1	May 6
3	Balliro, Anita	X	X	X	X
	Breen, Kevin	X	X	X	X
	Brunner, Michael	X	X	X	X
	Callahan, Michael	X	O	O	X
	Callahan, Joseph J.	X	X	O	X
	Chesley, Bruce R.	X	X	X	O
	Clain, Christopher	X	X	X	X
	Conrad, Louis E.	X	X	X	X
	Croft, Paul	X	O	X	X
	Cullen, C. Paige Jr.	O	X	X	X
	Davis, Murray	O	O	X	O
	Dugan, Ellen	X	X	X	X
	Eldridge, Barbara	X	X	X	X
	Farwell, Donna L.	X	X	X	X
	Fields, Scott	X	X	X	X
	Garvey, Ellen	X	X	X	O
	Garvey, Michael	X	X	X	O
	Greenbaum, Ann	X	X	X	O
	Greenbaum, Lawrence	X	X	X	O
	Hendrickson, Ruth E.	O	X	X	X
	Holmes, Betty	X	X	X	O
	Howard, Alice C.	X	X	X	X
	Huber, Richard	X	X	X	X
	Hunt, Richard W.	O	O	O	O
	Hyde, William Jr.	X	O	X	X
	Jacobs, Scott	O	O	O	O
	Kane, John C.	X	O	O	X
	Kelly, Daniel P.	O	O	O	O
	Koscielecki, Martha J.	X	X	X	X
	Krumhansl, Peter	X	X	X	X
	Krumhanssl, Ruth	X	X	X	X
	Legere, David J.	X	X	X	X
	Longley, Roberta	X	X	X	O
	Mazola, Ernest J.	X	X	X	X
	Moltz, Sandra	X	X	X	O
	Nestor, Paul R. Jr.	X	X	X	X
	O'Connor, Evelyn	X	X	X	X
	O'Connor, Leighton M.	X	X	O	X
	Olson, Nancy	X	X	X	X
	Owens, Charles Jr.	X	X	X	X
	Perry, Gerard	X	X	X	X
	Polsky, Melvin	X	X	X	X
	Scanlon, Thomas M.	X	X	X	X
	Shaffer, Paula	X	X	X	X
	Siegel, Lisa	X	X	O	O
	Souppa, Ralph A. Jr.	X	X	X	X
	Spinale, Dominic	X	X	O	X
	Terrell, Darla	X	X	X	O
	Terrell, John	X	X	X	O
	Thompson, Mark J.	X	X	O	X
	Trapasso, Joyce M.	X	X	X	X
	Walsh, Catherine	X	X	X	X
	Wasserman, Steven	O	O	X	O
	Wittliger, Ellen	X	X	X	X

Swampscott Town Meeting Attendance - 1991

PRECINCT	NAME	April 29	April 30	May 1	May 6
4	Baker, Janet	X	X	X	X
	Baker, Richard	X	X	X	X
	Balsama, Joseph	X	O	X	X
	Beatrice Peter R. III	O	X	X	X
	Beatrice, Carol A.	O	X	X	X
	Buckley, Marcus	X	X	X	X
	Buckley, Susan	X	X	X	X
	Bush, Ann M.	X	X	X	X
	Calichman, Harvey	O	O	O	O
	Cassidy, Patricia E.	X	X	O	O
	Cassidy, Peter J. II	X	X	X	X
	Cassidy, Tara L.	X	X	O	X
	Cesarz, Martha	X	X	O	X
	DiGiulio, Margaret	X	X	X	X
	DiMento, Carol A.G.	X	X	X	O
	DiMento, William R.	X	X	X	X
	Donelan, Robert E.	X	X	X	X
	Dragani, Anthony	O	O	O	X
	Drummond, Brian	X	X	X	O
	Freedman, Arthur B.	X	X	X	X
	Giunta, Joseph	X	X	X	X
	Gold, John A.	X	O	X	X
	Gould, Gardner L.	O	O	O	O
	Heestand, Janet	X	X	X	X
	Hughes, John J. Jr.	X	X	O	X
	Hughes, Nancy T.	X	O	X	X
	Hughes, Patrick	X	X	X	X
	Kelleher, Martha Gene	X	X	X	X
	Kiely, Leslie S.	X	O	X	X
	Kline, Alan D.	X	X	X	X
	Krippendorf, Edward W. Jr.	X	X	X	O
	Krippendorf, Edward W. Sr.	X	X	X	X
	Lagasse', Maria	X	X	X	X
	Levine, Steven B.	X	X	X	X
	Luck, Claudia	X	X	X	X
	Martin, Michael J.	O	X	X	X
	Murphy, Robert W.	X	X	X	X
	Nelson, Corrine	X	X	X	X
	Peretsman, Eva B.	X	X	X	X
	Phelan, John V. III	X	X	X	X
	Portnoy, Linda	X	X	O	X
	Rozen, Nancy	O	O	O	O
	Santanello, Daniel	X	X	X	X
	Shanahan, Patricia	X	X	X	X
	Shanahan, William	X	X	X	X
	Sherr, Mary Lou B.	X	X	X	X
	Small, Margaret	X	X	X	X
	Smith, James E.	X	O	O	O
	Watson, Brian T.	X	X	X	X
	Weaver, Sharon	X	X	X	X
	Webster, Floyd W.	X	X	X	O
	Whitkin, Nancee L.	X	X	O	X
	Wilson, Christine	X	X	X	X
	Wood, Richard L. Jr.	O	O	X	X

Swampscott Town Meeting Attendance - 1991

PRECINCT	NAME	April 29	April 30	May 1	May 6
5	Bane, Richard C.	X	X	X	X
	Belhumeur, Cynthia	X	X	X	X
	Belhumeur, R. Thomas	X	X	X	X
	Bloch, Israel	X	X	X	X
	Burke, John, F.	O	X	X	O
	Callahan, J. Christopher	X	X	X	X
	Cassidy, Catherine	O	X	X	O
	Cerra, Anthony	X	X	X	X
	Clarke, Marie J.	O	O	O	O
	Cropley-Backstrom, Nancy	X	X	X	X
	Dudevoir, Edward	-	X	X	X
	Epstein, Michael	O	X	X	X
	Gallo, Louis	X	X	X	X
	Garfield, Suzanne J.	X	X	X	X
	Goldberg, Deborah E.	X	X	X	X
	Goldstein, Francine	X	X	X	X
	Goldstein, Stanley	X	X	X	O
	Guy, Clinton J. Jr.	O	X	X	X
	Hansen, Andrew M.	X	X	X	X
	Hennessey, Mersine	X	X	X	X
	Hennessey, William	X	X	X	X
	Herwitz, Carla B.	X	O	X	O
	Herwitz, David R.	X	X	X	X
	Ingram, Robert	X	X	X	X
	Katz, Kenneth	X	X	X	X
	Machnes, Amy R.	X	X	X	X
	Maitland, Richard E.	X	X	O	X
	Monahan, Cathleen	X	X	X	X
	Murphy, Kent F.	X	X	X	X
	Nellis, Veeder C.	X	X	X	X
	O'Brien, Timothy	O	O	O	O
	O'Brien, Vincent P.	X	X	X	O
	O'Brien, William L.	X	O	O	X
	Perlman, Harriet	X	X	X	O
	Reardon, Carl D.	X	X	X	X
	Rogers, Roberta	X	X	X	X
	Rotner, Howard E.	X	X	X	X
	Rotner, Sandra T.	X	X	X	X
	Rudolph, James L.	X	X	X	X
	Salter, Richard H.	X	X	X	X
	Schwartz, Kathleen	O	O	O	O
	Shapiro, Mary S.	X	X	X	X
	Shore, Geraldine	X	X	X	X
	Shore, Warren J.	X	X	X	X
	Sklar, Albert J.	X	O	X	X
	Sklar, Selma	X	O	X	O
	Smullin, Alix	X	X	X	X
	Smullin, Joseph	-	X	X	X
	Tarmy, Rhonda	X	X	X	X
	Valleriani, Martha	O	O	O	X
	Waelde, Carmen S.	X	X	O	O
	Wayne, Noreen S.	X	X	X	X
	Winston, Alice J.	X	X	X	X
	Wollerscheid, William	O	O	O	O

Swampscott Town Meeting Attendance - 1991

PRECINCT	NAME	April 29	April 30	May 1	May 6
6	Babcock, Donald H.	X	X	X	O
	Babcock Elizabeth A.	X	X	X	X
	Bayard, Susan	X	X	X	X
	Blonder, Susan A.	O	X	O	O
	Callahn, James C.	X	X	X	X
	Cleveland, Pamela	X	X	X	X
	Cohen, Irwin	X	X	X	X
	Dembowski, Claire	X	X	X	X
	Dembowski, Henry S.	O	O	X	O
	Dussault, Barbara R.	X	X	X	X
	Erlich, Norman A.	X	X	X	X
	Feinberg, Richard R.	X	X	X	X
	Feldman, Saul J.	X	O	X	X
	Glosbank, Merrily	X	X	X	X
	Goldberg, Arthur	X	X	X	X
	Goldman, Martin C.	X	X	X	X
	Grab, Barbara	X	O	X	O
	Gupta, Mary M. K.	X	X	X	X
	Kessler, Nelson	X	X	X	X
	Kimmel, Faith R.	X	X	X	X
	Kimmel, Sidney R.	X	X	X	X
	Klayman, Nancy	X	X	X	X
	Koidin, Jill	O	X	X	X
	Kraft, Lori	X	X	X	X
	Kravetz, Myer	X	O	X	O
	Kravetz, Phyllis	X	O	X	O
	Lack, Janet C.	X	X	X	X
	LaPeer, Susan Nault	X	X	X	X
	Light, Jonathan	X	O	X	X
	Maloney, Betty Ann	X	X	X	O
	Mulroy, Esther D.	O	O	O	O
	Mulroy, Michael	O	O	O	O
	Navon, Ann	X	X	X	X
	New, James	X	X	X	X
	Oppenheim, Reeva	X	O	X	X
	Palleschi, Arthur J.	X	X	X	X
	Palleschi, Edward A.	X	X	X	X
	Reichert, Leslie	X	X	X	X
	Schwartz, Janet S.	X	X	X	X
	Segal, Maddy	X	O	X	X
	Sheckman, Sandra	X	X	O	X
	Shoer, Faith R.	X	X	X	O
	Shribman, Peter	O	X	X	O
	Shutzer, Carol	X	X	X	X
	Shutzer, Kenneth B.	X	X	X	X
	Silvius, Charles	X	X	X	O
	Spartos, Mary Anne	X	X	X	X
	Steinberg, Stuart A.	X	X	O	X
	Stoll, Gayle	X	X	X	X
	Taymore, Jack J.	X	X	O	X
	Weaver, Walter	X	X	X	X
	Whitemore, Ann	X	X	X	X
	Wistran, Julia A.	X	X	X	X
	Zabar, Hope	X	X	X	X

**COLLECTOR OF TAXES -TOWN COLLECTOR
JACK L. PASTER**

Bank failures, failures of banks taking over the failed banks, personal bankruptcies, the FDIC, unemployment and a faltering economy have all had an impact on tax collections.

With a concentrated, day—to—day, hands—on management of the towns tax billing and collection system we continue to work hard to insure that property owners keep current with their tax obligations so that delinquencies and more severe problems are minimized.

Tax bills are mailed early whenever possible allowing taxpayers the opportunity to budget their funds and demand notices are issued promptly as a reminder of past due balances. We are in constant and continuing communication with the tax escrow departments of banks and mortgage companies so that payment and delinquency problems can be addressed with while they remain manageable.

Early in 1991 we were forced to initiate Tax Title Taking action against the owners of nine parcels of real estate for non—payment of property taxes. By year end we had collected all taxes, fees and interest on eight of those parcels. An FDIC foreclosure sale on the remaining parcel has been scheduled and it is expected that the town will receive payment in full by the time you read this report.

Swampscott continues to boast the best tax collection record of any Massachusetts community because we are not content to let delinquent accounts and Tax Titles sit idle collecting dust. These accounts are worked each and every day until the payments are received. Why? For two reasons. First, because we can't pay for the day—to—day expenses of municipal government (salaries and materials) with IOUs and promises of payment; and secondly, because once a property owners falls into the hole of delinquency the hole just gets deeper and eventually there is no way out and the property is lost to foreclosure. We'd rather work feverishly to keep homeowners current with their tax obligations, as unpopular as that may be to some, to stave off more drastic and irreversible action.

CASH MANAGEMENT INCOME

Swampscott continues to reap the rewards of an aggressive Cash Management Program which maximizes the earnings on each and every dollar received at Town Hall. Each days receipts from taxes, fees and charges are deposited into a local bank account and then swept into an overnight investment vehicle . . . automatically. In this manner every dollar received at the Collectors window or through the mail is invested immediately and begins to earn interest at money market rates throughout the year.

Your Collector earned \$20,213.57 for the year with this program.

IN ACCOUNT WITH THE TOWN OF SWAMPSCOTT -1991

COLLECTIONS:

Real Estate Taxes	\$16,965,632.05
Personal Property Taxes	186,100.62
Automobile Excise Taxes	902,925.98
Water Use Charges	1,564,871.09

Water Liens	66,622.55
Sewer Assessments	22,175.28
Water Service Charges	18,220.97
Harbor Mooring Fees	8,398.10
Boat Excise Taxes	5,024.00
Rubbish Collection Fees	13,195.50
Departmental Accounts Receivables	
Pensions	29,676.77
School Tuition	475,080.00
Rentals (Fish House, etc.)	153,096.20
Interest and Charges	
Real Estate/Personal Property Taxes Interest	61,680.97
Motor Vehicle Excise Tax Interest	2,835.20
Water Use/Water Service/Water Lien Int.	16,624.31
Sewer Interest	4,231.00
Rubbish Lien Interest	1,847.46
Other Interest/Fees	8.44
Charges and Demand Fees	14,816.00
Fees for Bd. of Appeals/Planning Board. Filings	14,650.00
Fees for By-Law Packages	894.00
Fees for Copying/Certifying Public Records	220.40
Fees for Preparing Cert. of Municipal Lien	15,550.00
Fines Assessed on Returned Checks	2,891.42
Collectors Cash Management Interest Earnings	20,213.57
Total Collected - January 1 to December 31, 1991	\$20,567,481.88

TREASURER JACK L. PASTER

To bond or not to bond; that is the question.

Financing the town's \$21,000,000 sewerage treatment and disposal project which will send Swampscott sewerage to Lynn for primary and secondary treatment (a la federal court order) has become a guessing game.

To date the town has borrowed \$8,800,000 in short term bond anticipation notes and temporary bonds to fund the project. Work has been underway in three main areas:

1. Conversion of the existing sewage treatment plant on Humphrey St. to a pumping station which will send the town's sewage to the Lynn Regional Wastewater Treatment Plant;
2. Construction of a force main (24" in-ground pipe) from the Swampscott pumping station to the Lynn plant, approximately 3.2 miles away;
3. A program of inflow/infiltration (I/I) in various areas of Swampscott designed to prevent storm drain water from finding its way into the sewer system.

As part of the of project, Swampscott will pay \$10,300,000 to the City of Lynn to buy space in their plant. Lynn will use the funds to undertake its own I/I program to make room for Swampscott's sewage.

The Swampscott tie-in with Lynn and the sewer improvements were thought to have been eligible for federal and state assistance through the Commonwealth's new revolving loan account, the so-called Hayes Bill. Swampscott was to have received no interest or low interest loans estimated up to 70 percent from this fund to pay for the project. But that was then . . . and this is now.

Funding for this assistance died in the Massachusetts Legislature and it is uncertain WHEN or IF the funding bill will be introduced and in which form. Governor Weld is still against the amount of the aid to eligible communities proposed by the legislation.

Swampscott is in a Catch—22 situation. Any amount permanently financed by the town will NOT be eligible for aid from the revolving Fund. So . . . the town continues to pay over \$200,000 in interest costs to cover the short-term borrowings while we wait for some definitive word from Beacon Hill as to when and how much we will receive in assistance.

Our short-term bonds and notes come due on May 14, 1992 and some decision will have to be made to deal with that debt.

As your Treasurer, I see two options available at this point in time.

The first option is that the town renew its short-term borrowings until we receive final word as to the state's level of assistance in this project. This would preserve the town's eligibility for participation in the loan program if and when it comes to fruition.

The second option is that we enter the national bond market and permanently finance the \$8,800,000 already borrowed at the current favorable interest rates. In this manner the taxpayers of Swampscott would begin to pay down the principal amount over a 20-25 year period, bearing in mind that the town would then be ineligible for state assistance on the amount borrowed.

I have discussed the options with my financial advisors, the Superintendent of Public Works and local, state and federal officials in an attempt to get as clear a picture as possible on the possibility of funding assistance.

Even though the market climate is favorable for municipal borrowings I am reluctant to take any action which could jeopardize the town's eligibility for state assistance in this project even though the town will continue to pay the short-term interest costs. Over the life of this project even minimal state participation could result in substantial savings for the Town of Swampscott.

I prefer to keep the town's options open rather than to shut the door on even one penny of aid. I choose to wait for the state's thumbs-up or thumbs-down signal before making the final decision and have penned letters to our state senator and representative asking for help.

Now it's a waiting game.

TREASURER'S CASH STATEMENT

In Account With the Town of Swampscott:

Balance on hand January 1, 1991	\$ 717,721.82
Receipts and income from all sources	41,139,061.78
Less Warrants Paid (Payroll/Vendors)	37,980,472.02
Balance on hand December 31, 1991	3,876,311.58
Interest Income Earned during 1991 = \$217,901.88	

TRUST FUNDS - SPECIAL FUND ACCOUNTS

Fund ID	Bal. 1/1/91	Dep- osits	Int. Income	With- drawls	Bal. 12/31/91
School Funds:					
Phillips Medal	\$ 5,216	\$ 0	\$ 301	\$ 616	\$ 4,901
Cemetery Funds:					
Gifts/Bequests	79,772	0	4,923	0	84,695
Perpetual Care	20,560	0	1,269	0	21,829
Library Funds:					
Gen. Library Tr.	36,971	0	2,212	1,610	37,573
R. Johnson	337	0	23	12	348
H. Hussey	129,378	0	7,830	12,996	124,212
A. Linscott	102,409	0	6,320	0	108,729
Special Funds:					
Conservation Fund	38,320	728	2,395	0	41,443
Emp. H-L Trust	185,126	1,177,567	15,061	966,951	410,803
Swampscott Drug					
Enforcement Fund	3,406	937	141	4,183	301
Performance Bonds	48,026	7,472	3,074	34,000	24,572

ACCOUNT DEPARTMENT

Keith A. Callahan, Town Accountant

In compliance with the provisions of General Laws, Chapter 41, Section 61, I herewith submit to you the annual report of the Town Accountant for the fiscal year ended June 30, 1991. Details of financial transactions of the Town are set forth in the accompanying schedules:

1. Balance Sheet
2. Appropriation Report
3. Schedule "A" Condensed
4. Debt Statement
5. Analysis of Estimated Receipts vs. Actual Receipts

TOWN OF SWAMPSCOTT

Balance Sheet June 30, 1991
General Accounts

ASSETS		LIABILITIES	
Cash			
General	(521,542.93)		
Petty Cash	460.00		
Invested Cash			
Accounts Receivable		Warrants Payable	35,645.99
Property Taxes		Agency Fees	3,876.72
1991 Real Estate	319,023.89	Tailings	4,103.58
1992 Real Estate	7,715,288.39	Insurance Recovery	14067.61
1991 Personal	2,299.24	Due State & County	7,402.34
1992 Personal	79,300.36	Police Outside Details	31,167.86
Deffered Taxes		Trust Funds	5,677.20
Motor Vehicle Excise		Grants-Town/State	591,952.27
1991	28,238.50	Disaster Relief Sea Walls	32,431.00
1990	29,400.55	Chapter 90	33,410.11
1986	32,239.56	Arts Lottery	4,739.69
Sewers		Criminal Justice	859.00
Rubbish		Council on Aging	1,639.46
Water		Veterans Graves & Monuments	2,594.73
Rates & Services	120,542.17	Library	3,690.00
Leins	11,643.44	DEQE WPC 1-118-2 Design	489,997.00
Water Lein Interest		Metco	22,591.28
Departmental		Grants School	
Veterans Pensions	4,970.92	Federal	12,975.60
Veterans Services	3,481.78	State	2,652.11
Park	705.00	Revolving-School	
		Property Use	8,147.00
		Lunch	41,050.34
			123,197.30
			15,627.71

ASSETS

Boat Excise
Tax Title
Tax Possession
Revenue 92
Judgements
Loans Authorized
Overlay Deficit 1990

56.00
43,393.49
10,222.57
12,902,327.27
57,752.38
21,964,541.00
42,241.60

LIABILITIES

Athletics
Continuing Educations
Extended DayCare
Tuition
Van Maintenance
Custodian Outside Detail

25,939.95
10,140.45
7,723.89
28,391.93
1,430.90
372.84

Appropriation 1992
Revenue Reserved Until Received

Excise
Departmental

Tax Title & Possession

Water

Water Interest

Rubbish

Sewers

Boat Excise

Deferred Taxes

Overlay 1991

Reserved For Petty Cash

Board Anticipation Loan

Revenue Surplus

Loans Authorized and Unissued

89,878.61
9,157.70
53,616.06
132,185.61
2,360.26
1,122.33
10,582.65
56.00
18,211.78

116,722.12
460.00
6,400,000.00
449,575.03
15,564,541.00

46,168,723.03

CONTRIBUTORY RETIREMENT ACCOUNTS

ASSETS

Cash and Securities

8,534,273.05

LIABILITIES

Expense Fund
Annuity Savings Fund

18,860.78
3,741,718.25

ASSETS

Annuity Reserve Fund	1,594,690.19
Pension Fund	2,001,483.61
Pension Reserve Fund	1,068,169.16
Military Credit Fund	244.52
Undistributed Income	109,106.54
	8,534,273.05

LIABILITIES

	1,594,690.19
	2,001,483.61
	1,068,169.16
	244.52
	109,106.54
	8,534,273.05

DEFERRED REVENUE ACCOUNTS**ASSETS**

Apportioned Sewers Not Due

62,554.38

LIABILITIES

Apportioned Sewers Due 1991 - 2205 Inclusive

62,554.38

DEBT ACCOUNTS**ASSETS**

Debt Inside Debt Limit
Debt Outside Debt Limit

1,856,800.00
843,200.00

LIABILITIES

Inside Debt Limit
Municipal Purpose 1989
Municipal Purpose 1990
Outside Debt Limit
Municipal Purpose 1989
School

1,856,800.00
1,156,800.00
700,000.00
843,200.00
3,200.00
840,000.00

2,700,000.00

2,700,000.00

TRUST AND INVESTMENT ACCOUNTANTS

ASSETS

In Custody of Town Treasurer	922,652.16
In Custody of War Memorial Scholarship Fund	83,682.98

LIABILITIES

Phillips Medal Conservation Library	105,786.21
Linscott	132,733.92
Hussey	350.43
Johnson	36,555.00
General	
Cemetery	
Perpetual Care	82,402.35
Gifts & Requests	21,238.10
Employees Health Trust	
Drug Enforcement	
Performance Bonds	
War Memorial Scholarship Fund	

4,768.80
40,321.33
275,425.56

103,640.45

443,374.62
952.35
54,169.05
83,682.98

1,006,335.14

1,006,335.14

APPROPRIATION REPORT 1991

Regular Appropriations	Carried Over From 1990	Appropriated 1991	Transfer	Total Available	Spent	Returned To Surplus	Carried Over To 1992
Moderator		100.00		100.00	100.00		
Finance Committee Secretary		2,897.00	133.00	3,030.00	3,030.00		
Expenses		170.00		170.00	39.31	130.69	
Selectmen Salaries		34,251.00	1,355.00	35,606.00	34,734.46	871.54	
Office Equipment		400.00		400.00	400.00		
Office Expenses		2,000.00	500.00	2,500.00	2,500.00		
Union Related Expenses	455.00	1,200.00		1,655.00	1,655.00		
Contingent		5,750.00	176.24	5,926.24	5,926.24		
Town Counsel		21,115.00	971.00	22,086.00	22,086.00		
Special Counsel	5,082.20			5,082.20	5,082.20		
Claims			3,850.00	3,850.00	3,000.00	850.00	
Law Expenses		3,500.00	692.20	4,192.20	4,182.20	10.00	
Parking Ticket Clerk		1.00		1.00		1.00	
Supplies		1,000.00		1,000.00	1,129.14	(129.14)	
Bargaining Agent		10,000.00	2,862.70	12,862.70	12,862.70		
Work Comp. Agent Expenses		3,500.00		3,500.00	3,477.00	23.00	
Work Comp. Ass't/F + B Medical	600.00	95,000.00	32,292.54	127,892.54	127,892.54		
Personnel Board Salaries		200.00		200.00	200.00		
Town Accountant							
Salaries	2,233.64	62,791.00	3,841.53	68,866.17	68,482.85	383.32	
Office Expenses	445.40	5,300.00		5,745.40	5,491.76	253.64	
Programming		1,000.00		1,000.00	1,000.00		
Data Processing Coordinator		4,129.00	190.00	4,319.00	4,319.00		
Treasurer							
Salaries		30,910.00	1,089.00	31,999.00	31,716.37	282.63	
Office Expenses		4,700.00		4,700.00	3,753.10	946.90	

Regular Appropriations	Carried Over From 1990	Appropriated 1991	Total Transfer	Available	Spent	Returned To Surplus	Carried Over To 1992
Travel in State		300.00		300.00	300.00		
Furniture and Office Equipment		350.00		350.00	189.00	161.00	
Clerk/Collector							
Salaries		55,865.00	1,090.00	56,955.00	56,585.96	369.04	
Office Expenses		19,822.95		19,822.95	19,786.48	36.47	
Travel	100.00	600.00		700.00	190.00	510.00	
Furniture and Office Equipment		350.00		350.00		350.00	
Postage		22,000.00		22,000.00	22,000.00		
Town Meeting		1,500.0		1,500.00	1,494.69	5.31	
Election Commission							
Salaries		36,143.00	1,250.00	37,393.00	35,904.03	1,488.97	
Office Expenses		800.00	250.00	1,050.00	1,019.80	30.20	
Election Expenses		11,400.00		11,400.00	8,316.99	3,083.01	
Assessors							
Salaries		49,018.00	2,217.00	51,235.00	51,219.23	15.77	2,400.00
Appellate Tax Board		3,000.00		3,000.00	600.00		
Office Expenses		2,900.00		2,900.00	2,900.00		
Travel in State		400.00		400.00	400.00		
Data Processing		200.00		200.00	173.50	26.50	
Computer Maintenance		200.00		200.00	135.40	64.60	
File Maintenance		14,000.00		14,000.00	14,000.00		
Personnel Property Maintenance	1,000.00	500.00		1,500.00	1,500.00		
Seminars		600.00		600.00	600.00		
Administration Building							
Salaries		35,430.00	1,618.00	37,048.00	37,001.38	46.62	
Expenses		15,000.00	1,776.38	16,776.38	16,576.38	200.00	
VFW Building		100.00		100.00	70.70	29.30	
Board of Appeals							
Clerical		2,000.00		2,000.00	1,373.97	626.03	
Expenses		1,351.00		1,592.18	1,364.30		227.88
Planning Board	241.18						
Clerical		1,200.00		1,200.00	1,200.00		

regular: Appropriations	Carried Over From 1990	Appropriated 1991	Transfer	Total Available	Spent	Returned To Surplus	Carried Over To 1992
Expenses		500.00		500.00	21.00	279.00	200.00
Contributory Retirement Expense Fund		17,500.00		17,500.00	17,500.00		
Pension Accumulating Fund		1,317,079.00		1,317,079.00	1,317,079.00		
Non Contributory Pensions		270,000.00		270,000.00	270,000.00		
Police							
Salaries	287.04	1,471,403.00	73,619.00	1,545,309.04	1,539,007.69	6,301.35	
Expense		91,767.00	3,590.50	95,357.50	95,297.26		60.24
Fire							
Salaries		1,575,902.00	69,768.00	1,645,670.00	1,645,436.98	233.02	
Expenses	312.35	61,419.00	2,790.00	64,521.35	64,116.19	262.89	142.27
Harbormaster							
Salaries		2,544.00		2,544.00	2,544.00		
Office Expense		956.00		956.00	956.00		
Gas Oil/Equip. & Maint.		2,645.00		2,802.39	2,086.39	2.16	713.84
Civil Defense							
Director		1,050.00		1,050.00	1,050.00		
Expenses		918.00		918.00	874.89	20.61	22.50
Weights and Measurers							
Salary		4,347.00	200.00	4,547.00	4,547.00		
Office Expenses		50.00		50.00	50.00		
Travel		360.00		360.00	360.00		
Constable		100.00		100.00	100.00		
Building Inspector							
Salaries		43,380.00	1,729.00	45,109.00	45,109.00		
Office Equipment		800.00	275.00	1,075.00	1,075.00		
Travel		450.00		450.00	450.00		
Wire Inspector							
Salaries		9,894.00	1,320.00	11,214.00	11,213.87	.13	
Office Expenses		150.00		150.00	122.88	27.12	
Travel		360.00		360.00	360.00		

Regular Appropriations	Carried Over From 1990	Appropriated 1991	Transfer	Total Available	Spent	Returned To Surplus	Carried Over To 1992
Animal Control Officer							
Salary		5,000.00	184.00	5,184.00	4,999.983	184.07	
Office Expense		600.00		600.00	556.04	43.96	
Travel		650.00		650.00	478.58	171.42	
Boarding animal/supplies		900.00		900.00	900.00		
Conservation Commission							
Office Expenses		230.00		230.00	185.13	44.87	
General Expenses		632.00		632.00	349.90	282.10	
Insurance		1,551,000.00		1,551,000.00	1,551,000.00		
Health Department							
Wages		75,218.00	3,646.47	78,864.47	78,864.47		
Office Expenses	119.75	2,400.00	900.00	3,419.75	2,986.06	433.69	
Travel		2,240.00		2,240.00	2,211.25	28.75	
Inspection and Tests		4,205.00		4,205.00	4,055.57	149.43	
Rubbish Collection and Disposal		432,320.00		432,320.00	389,659.12	42,660.88	
Public Works							
Wages		509,406.00	23,203.00	532,609.00	531,173.80	1,435.20	
Operating Expenses/Supplies		105,100.00		105,100.00	104,778.00		322.00
Equipment and Maintenance		36,500.00		36,500.00	36,287.49	212.51	
Snow and Ice		50,000.00	2,456.00	52,456.00	52,456.00		
Highway Maintenance		60,384.00		60,384.00	60,384.00		
Travel		1,750.00		1,750.00	1,750.00		
Clothing Allowance		13,800.00		13,800.00	12,730.40	1,069.60	
Water Wages		284,030.00	11,137.00	295,167.00	295,167.00		
Operating Equipment + Supplies		37,000.00		37,000.00	36,906.68	93.32	
Equipment Maintenance		2,000.00		2,000.00	2,000.00		
Travel		480.00		480.00	480.00		
MWRA - Water		407,200.00		407,200.00	406,601.20	598.80	
Communication		500.00		500.00	400.38	99.62	
Water Bills		500.00		500.00	500.00		
Water Meters		16,000.00		16,000.00	15,883.89	116.11	
Clothing Allowance		1,800.00		1,800.00	1,800.00		

Regular Appropriations	Carried Over From 1990	Appropriated 1991	Transfer	Total Available	Spent	Returned To Surplus	Carried Over To 1992
Waste Water Operations		345,000.00		345,000.00	334,277.10		10,722.90
Moth Control		8,000.00		8,000.00	8,000.00		
Dutch Elm		5,000.00		5,000.00	5,000.00		
Shade Trees		3,500.00		3,500.00	3,500.00		
Recreation							
Coordinator		4,500.00		4,500.00	4,500.00		
Secreatry		3,000.00		3,000.00	2,738.75	261.25	
Other Salaries		31,299.00		31,299.00	31,299.00		
Office Expenses		1,270.00		1,270.00	1,263.93	6.07	
Travel in State		125.00		125.00	125.00		
Program Expenses	276.42	6,356.00		6,632.42	6,601.87	30.55	
Council on Aging							
Coordinator		12,350.00		12,350.00	12,350.00		
Expenses		16,825.00		16,825.00	16,520.91	304.09	
Veterans Services							
Salaries		7,000.00		7,000.00	7,000.00		
Office Expenses		450.00		450.00	450.00		
Travel		300.00		300.00	251.00	49.00	489.52
Assistance		10,000.00		10,000.00	8,708.44	802.04	450.00
Memorial Day		479.00	271.00	750.00	300.00		13.13
Veterans Day		382.00		382.00	368.87		
Interest General Debt		280,010.00		280,010.00	280,010.00		
Temporary Loans		22,000.00		22,000.00	22,000.00		
Principal General Debt.		955,000.00		955,000.00	955,000.00		
Certificate of Notes and Bonds		37,500.00		37,500.00	10,982.38	7,364.21	19,153.41
Library							
Salaries		190,386.15	10,130.00	200,516.15	199,828.25	687.90	
Office Expenses		2,925.00		2,925.00	2,925.00		
Building/Automation Expenses		28,000.00		28,000.00	28,000.00		
Materials	543.35	46,050.00		46,593.35	44,289.71	2,212.30	91.34
Town Reports		5,744.00	1,798.05	7,542.05	7,542.05		
Street Lighting		162,000.00	2,518.30	164,518.30	164,518.30		

Regular Appropriations	Carried Over From 1990	Appropriated 1991	Transfer	Total Available	Spent	Returned To Surplus	Carried Over To 1992
Reserve Fund		619,000.00	(597,130.13)	21,869.87		21,869.87	
Audit		11,100.00		11,100.00	10,500.00	600.00	
Historical Commission		383.00		383.00	383.00		
Medicare Taxes		25,000.00	17,940.22	42,940.22	42,940.22		
H.A.W.C.		500.00		500.00	500.00		
Schools							
Regional Vocational		100,937.00		100,937.00	100,937.00		
Net School Budget		8,098,478.00	309,000.00	8,407,478.00	8,407,478.00		
Total Regular Appropriation	11,853.72	20,081,212.10	(4,500.00)	20,088,565.82	19,953,952.50	98,967.33	35,645.99
Special Appropriation	Carried Over From 1990	Appropriated 1991	Transfer	Total Available	Spent	Returned To Surplus	Carried Over To 1992
42-82 Street Resotration	2,044.53			2,044.53			2,044.53
57-86 Drainage Work	47,181.07			47,181.07			47,181.07
57-88 School Repairs Various Bldgs.	8,000.00		(8,000.00)				
53-89 Pumping Station Repairs	13,307.53			13,307.53	3,899.15		13,307.53
65-89 Paradise Road Mains	161,640.00			161,640.00	9,006.35		157,740.85
68-89 Phillips Beach Fire Sta. Repairs	9,088.31			9,088.31		81.96	
75-89 Fire Alarm Update	6,175.00			6,175.00	1,222.00		4,953.00
78-89 Asbestos Removal	12,097.00			12,097.00	7,932.00		4,165.00
82-89 Feild House Renovation	78,502.00	910.00		79,412.00	79,115.00	297.00	
Builders	149,000.00		(149,000.00)				
Sewerage Secondary Treatment	837,565.57	4,100,000.00		4,937,565.57	4,206,033.76		731,531.81
7 Unpaid Bills	1,754.26			1,754.26	1,754.76	(.50)	
17 Asbestos Removal	137,951.00			137,951.00	109,928.60		28,022.40
37 Sewer Jetter Vacuum	250.00			250.00		250.00	
48 Essex Street Bridge Study	500.00			500.00	89.21		410.79
51 School Boilers	127,099.60		(127,099.60)				
52 School Energy Windows	30,650.00			30,650.00	30,220.00	430.00	
58-90 Lighting	35,000.00			35,000.00	34,236.75	763.25	

Special Appropriations	Carried Over From 1990	Appropriated 1991	Transfer	Total Available	Spent	Returned To Surplus	Carried Over To 1992
47-91 DPW Truck	55,000.00	(7,000.00)		48,000.00	48,000.00		
54-91 School Repairs	20,000.00			20,000.00	16,300.00		3,700.00
55-91 Asbestos Removal	50,000.00			50,000.00	22,750.00		27,250.00
28-91 Hazardous Waste Disposal		10,000.00		10,000.00	237.50		9,762.50
35-91 Fire Dept. House		4,000.00		4,000.00	4,000.00		
38-91 Police Vehicles		30,040.00		30,040.00	30,040.00		
46-91 Inclimeters-Bridge		7,000.00		7,000.00	1,750.00		5,250.00
48-91 DPW Mowing Machine Repair		2,000.00		2,000.00	1,999.00	1.00	
53-91 School Town Hall Building			276,099.60	276,099.60	244,260.50		31,839.10
56-91 High School Roof Repair			8,000.00	8,000.00	8,000.00		
6-91 Painting Senior Center		4,900.00		4,900.00	4,900.00		
Total Special Articles	1,782,805.87	4,151,850.00		5,934,655.87	4,865,674.58	1,822.71	1,067,158.58
Grand Total Appropriated	1,794,659.59	24,233,062.10	(4,500.00)	26,023,221.69	24,819,627.08	100,790.04	1,102,804.57
Amount Provided for an Assessors Recapitalization Sheet							
State and County Assessment	1,655.21	578,016.79		579,672.00	572,269.66		7,402.34
Overlay 1987	(6,834.87)	6,834.87					
Overlay 1988	(41,173.12)	41,173.12					
Overlay 1990	(51,292.26)	51,292.26					
Overlay 1991		302,743.40		302,743.40	42,241.60		(42,241.60)
Amounts Certified for Tax Title		1,500.00		1,500.00	186,021.28		116,722.12
Debt Interest		9,754.00		9,754.00	9,754.00		
Final Court Judgement	(22,278.90)	22,278.90			57,752.38		(57,752.38)
(57,752.38)							
Charter Commission		5,000.00	4,500.00	9,500.00	9,094.06		405.94
Total Recapitalization Sheet	(119,923.94)	1,018,593.34	4,500.00	903,169.40	878,632.98		24,536.42

NOTE: The following Grants and Revolving Funds should be considered when reviewing Town Expenditures

	Carried Over	Receipts	Transfer	Available	Spent	Closed	Carried Forward
Federal Grants- School							
Title 1 - Cura	1,378.11	25,970.00		27,348.11	26,609.53		738.58
Title III Library	1,694.29			1,694.29			1,694.29
Title II Library	103.00			103.00			103.00
Bureau Inst. Grants	1,302.00			1,302.00			1,302.00
Early Child 94/142	6,252.25			6,252.25	5,675.08		577.17
ECIA ED 97/35	105.67	2,963.00		3,068.67	3,068.67		
SPED 89-113 State	3,043.86	8,450.00		11,493.86	9,821.99		1,671.87
Ed. Refuge Children	43.23			43.23			43.23
Behavior Management	509.00			509.00			509.00
Ed-Handicapped 94.142	6,425.91	80,084.00		86,509.91	80,370.42		6,139.49
Lunch		18,112.22		18,112.22	18,112.22		
EESA Title II		2,238.00		2,238.00	2,041.03		196.97
Total Federal Grants	20,857.32	137,817.22		158,674.54	145,698.94		12,975.60
State Grant - School							
Gov. Alliance Drugs	496.50	4,064.00		4,560.50	4,560.50		.50
Horace Mann	1,850.50	962.00		2,812.50	2,812.00		1.70
Ed Improvement	1.70			1.70			
Curriculum Aid	144.30			144.30			144.30
Lunch		5,361.73		5,361.73	5,361.73		
Project Bridge		3,272.00		5,796.70	5,676.70		120.00
Science Co-op	2,524.70	2,350.00		2,350.00	1,896.39		453.61
Update Test Adm/S.E.		2,956.00		2,956.00	1,024.00		1,932.00
Leadership Program		500.00		500.00	500.00		
Total State Grants School	5,017.70	19,465.73		24,483.43	21,831.32		2,652.11

	Carried Over	Receipts	Transfer	Available	Spent	Closed	Carried Forward
Revolving Funds - School							
Rentals	269.68	28,064.25		28,333.93	20,186.93		8,147.00
Lunch	40,847.09	190,865.10		231,712.19	190,661.85		41,050.34
Athletics	4,136.78	46,819.64		50,956.42	25,016.47		25,939.95
Metco	18,591.91	204,476.00	(3,140.00)	219,927.91	190,336.63	7,000.00	22,591.28
Continuing Ed	3,087.97	29,401.51	3,140.00	35,629.48	25,489.03		10,140.45
Custodian Outside Detail		6,476.23		6,476.23	6,103.39		372.84
Summer School		6,704.00		6,704.00	6,704.00		
Tuition	56,171.69	449,686.88		505,858.57	477,466.64		28,391.93
Extended Day Care	1,464.24	67,464.45		68,928.69	61,204.80		7,723.89
Student Body Activity		5,525.00		5,525.00	5,525.00		
Van Maintenance	1,008.00	739.20		1,747.20	316.30		1,430.90
Total Revolving Fund - School	125,577.36	1,036,222.26		1,161,799.62	1,009,011.04	7,000.00	145,788.58
Grand Total School Grants & Revolving Funds	151,452.38	1,193,505.21		1,344,957.59	1,176,541.30	7,000.00	161,416.29
State Grants - Town							
Arts Lottery	4,787.69	6,851.00		11,638.69	6,899.00		4,739.69
Council on Aging	11,276.18	6,450.00		17,726.18	16,086.72		1,639.46
Disaster Relief/Sea Walls	69,946.10			69,946.10	37,515.10		32,431.00
Veterans Graves and Markers	2,594.73			2,594.73			2,594.73
Criminal Justice	859.00			859.00			859.00
Library State Aid	10,421.00			10,421.00	10,421.00		
Chapter 90		59,539.00	(11,161.92)	48,377.08	14,966.97		33,410.11
DEDE WPC I -118 -2		489,997.00		489,997.00			489,997.00
Ch. 206 Library		3,690.00		3,690.00			3,690.00
Grant Town Hall Custodian		3,840.00		3,840.00	3,840.00		
Total State Grants - Town	99,884.70	570,367.00	(11,161.92)	659,089.78	89,728.79		569,360.99

	Carried Over	Receipts	Transfer	Available	Spent	Closed	Carried Forward
Revolving Funds - Town							
Police Paid Details	5,163.25	323,700.50		328,863.75	297,695.89		31,167.86
Fire Paid Details		2,565.50		2,565.50	2,565.50		
DPW Paid Details		2,074.00		2,074.00	2,074.00		
Insurance Receiving	11,425.39	10,805.30		22,230.69	8,163.08		14,067.61
Non-Contributing Pensions	27,603.40	78,735.56		106,338.96	83,229.20		23,109.76
Trust Funds	347.75	30,523.42		30,871.17	25,396.47		5,474.70
Police Drug Accounts		7,786.20		7,786.20	7,786.20		
Conversation Fund		202.50		202.50			202.50
Total Revolving Funds - Town	44,539.79	456,392.98		500,932.77	426,910.34		74,022.43
Grand Total Grants + Revolving Funds - Town							
	144,424.49	1,026,759.98	(11,161.92)	1,160,022.55	516,639.13		643,383.42
Combined	295,876.87	2,220,265.19	(11,161.92)	2,504,980.14	1,693,180.43	7,000.00	804,799.71

SCHEDULE "A"

Condensed

GENERAL FUND REVENUE

Taxes	16,312,418
Charges for Services	1,650,995
Licenses & Permits	151,777
Revenue from State	1,498,869
Other Governmental Revenue	95,863
Fines & Forfeitures	59,713
Earnings on Investments	276,683
Total Revenues - Gen. Fund	20,046,318

OTHER REVENUE

SCHOOL	SPECIAL	TRUST
Charges for Service	190,865	
Fees	120,549	
Tuition	513,857	
Fed. Rev - State	137,817	
State Aid - Education	972,437	
Other State Aid	5,362	581,969
Other Charges		40,970
Miscellaneous	100	18,591
Assessments		1,196,328
Earnings		49,933
Total Other Revenues	1,940,987	641,530

GENERAL FUND EXPENDITURES

TOWN	SCHOOL	TOTAL
Personal Services	7,988,128	15,649,960
Purchase Services	586,400	940,523
Supplies	382,808	527,414
Intergovernmental	410,500	513,287
Other Charges & Expenditures	934,785	2,210,981
Court Judgement	57,752	57,752
Construction	4,215,040	4,769,523
Other Capital Outlay	93,924	210,285
Debt Services	1,266,764	1,266,764
Total Gen. Fund Expenditures	15,936,101	26,146,489

State & County Assessments

OTHER EXPENDITURES

SPECIAL	TRUST
Personal Services	9,849
Other	50,837
Construction	52,482
Total Other Expenditures	113,168

The Schedule "A" is a report prepared for the state and federal Government. There is 54 pages 8 1/2" x 14". The unabridged copy is available and can be viewed during regular hours at the office of town accountant or the town clerk.

SCHEDULE OF CHANGES IN TOWN DEBT

Statement of Indebtedness Fiscal Year Ending

June 30, 1991

	Outstanding July 1, 1990	Issued	Paid	Outstanding June 30, 1991
Funded Debt				
General Debt				
Inside Debt Limit	1,772,579	700,910	612,579	1,860,910
Outside Debt Limit	1,182,421		342,421	840,000
Total Funded Debt	2,955,000	700,910	955,000	2,700,910
Bond Anticipation Unissued				6,400,000 14,380,000

COMPARISON OF ESTIMATED RECEIPTS USED IN CALCULATING TAX RATE WITH ACTUAL RECEIPTS IN FISCAL YEAR ENDED 6/30/91

	Estimated	Actual	Variance
Estimated Receipt - State			
School Aid Chapter 70	470,679.00	470,679.00	-
Additional Assistance	966,915.00	966,915.00	-
School Transportation	37,081.00	37,139.00	+58.00
School Construction	236,802.00	236,802.00	-
Tuition State Wards	14,609.00	9,237.00	-5372.00
Police Career Incentives	35,993.00	45,680.00	+9687.00
Veterans Benefits	5,402.00	5,796.65	+394.65
Lottery	395,851.00	395,851.00	-
Abatement Veterans, Blind	11,288.00	10,851.00	-437.00
Abatement Elderly	27,102.00	27,114.00	+12.00
Total from State	\$2,201,722.00	\$2,206,064.65	+4,342.65
Estimated Receipts - Town			
Motor Vehicle Excise	844,793.91	908,628.66	63,834.75
Penalties & Interest on Taxes & Excise	60,365.21	63,739.95	3,374.74
Payment in Lieu of Taxes	8,075.00	10,076.80	2,001.80
Water	1,454,798.47	1,490,242.15	35,443.68
Trash Disposal	13,836.80	14,113.55	276.75
Other Charges for Services	5,777.76		-5,777.76
Fees		113,858.57	-113,858.57
Rentals	11,230.90	11,931.30	700.40
Schools		7,100.00	7,100.00
Libraries	8,545.50	10,727.04	2,181.54
Recreation	20,674.69	29,705.31	9,030.62
other Departmental Revenue	28,347.16	21,581.17	-6,765.99
Licenses & Permits	141,233.11	51,902.67	-89,330.44
Special Assessments	28,651.20	23,431.85	-5,219.35
Fines & Forfeits	99,983.83	104,907.94	4,924.11
Investment Incom	243,718.95	276,683.05	32,964.10
Ambulance	29,616.90	29,879.26	262.36
Water Interest	4,940.01	19,901.75	14,961.74
Total Local Receipts	\$3,004,589.40	\$3,188,411.02	\$183,821.62
Combined totals	\$5,206,311.40	\$5,394,475.67	\$188,164.27

ZONING BOARD OF APPEALS

Ann M. Whittemore, Chairman

Kenneth B. Shutzer, Vice chairman
Charles Hall, Clerk

William O'Brien
Charles Morrison

ASSOCIATE MEMBERS:

Anthony Pasciuto

Peter Shribman

The zoning Board of Appeals held 12 hearings during the year ending December 31, 1991; 71 new petitions were filed and heard and a hearing was held on a remand order from the Land Court. We would like to thank Louis Gallo, Inspector of Buildings, for his technical support and assistance. The Associate Members of the Board contributed valuable assistance and expertise to the Board. The Board's Secretary, Eileen Ventresca, has been invaluable to the Board and is always of great assistance to Petitioners.

Of special interest during the past year were the many hearings on the reconstruction of the Swampscott Mall and the proposal for an assisted, elderly living complex on the site of the former church of the Redeemer on Burrill street. Both of these projects will be of great benefit to the Town and the Board appreciates the time devoted by the principals of these projects to the thorough preparation of their presentations and their willingness to listen to and comply with the suggestions and wishes of the Zoning Board of Appeals and other town agencies.

OFFICE OF THE SWAMPSCOTT DOG OFFICER JOHN A. TELFORD ANNUAL REPORT FOR 1991

I would like to thank Chief John Toomey, Captain Paul DesRoches, and the rest of the Swampscott Police Department who, along with Chairman Dan Santanello and the Board of Selectmen, have made my job as Dog Officer run a lot smoother. Without the cooperation of these fine people, the position of Dog Officer would be unmanageable.

This report concludes my first month as Dog Officer. I look forward to serving the good people of Swampscott in the coming months and ask that they bear with me. Currently, the position is only part time. The Town of Swampscott needs a full time Dog Officer who is available during the day. This should be either accomplished through increased funding or regionalization. The appointment of a full time Dog Officer would better serve the needs of the townspeople.

I would like to remind the dog owners that now is the time to license your dogs. The real reason behind a dog license is identification. Dogs will get loose. When a dog is properly licensed, I can easily find the owner and return the dog. This saves the dog owner fines, impound fees, and the anguish of a lost dog. It is a small price to pay for peace of mind.

One last item that deserves consideration is rabies. By law all dogs are required to be vaccinated. All cats should also be vaccinated. Rabies can be fatal in humans and it has been noted that rabies will again be seen in this area soon. Protect your pet and your self by having them vaccinated. Please watch the local newspapers for upcoming rabies clinics in this area.

BOARD OF ASSESSORS

The Board of Assessors herewith submits its Annual Report to the Citizens of the Town of Swampscott for the year 1991.

Anthony F. Benevento was reelected to a three year term.

At the Board's reorganizational meeting, following the Town Election, Ernest J. Mazola was elected Chairman and Vera C. Harrington, Secretary to the Board.

The Board of Assessors implemented an updated reevaluation program for Fiscal Year 1991 as mandated by the Commonwealth of Massachusetts and in accordance with the guidelines of the Department of Revenue.

The appraisal firm Patriot Properties, Inc. successfully completed the update for Fiscal Year 1991 and assessment values were certified by the Department of Revenue.

Assessments were lowered in accordance with the Real Estate Market values for Fiscal Year 1991. Despite a general lowering of assessment values throughout the Town, The Real Estate Tax Bills increased slightly. This was due to the vote of the Townspeople to override Proposition 21/2, which increased the tax levy base and tax rate per thousand.

The Board of Assessors, with Chief Procurement Officer, Keith Callahan, made preparation to advertise and seek bids for a Reevaluation Contract for the Town of Swampscott for Fiscal Year 1993 in compliance with the Procurement Act.

After great review and consideration, the Chief Procurement Officer, Keith Callahan, with the recommendation of the Board of Assessors, awarded the contract to Patriot Properties, Inc. The Board of Assessors was very pleased with this decision because of the expert maintenance, continuity and expertise on the in-house computer system and the guidance and assistance on the many mandates of the State and the requisites of the Department of Revenue which are offered by Patriot Properties, Inc.

The Chairman, Ernest J. Mazola, although an update was not required in a noncertification year, 1991, chose to review assessment values and adjust them to reflect a generally declining market based on assessment date of January 1, 1991, which would be effective on the Fiscal Year 1992 Real Estate Tax Bills. Board members concurred with Mr. Mazola's recommendation.

The Board of Assessors, with the guidance of Patriot Properties, Inc., will continually be concerned with benefits for the homeowner.

The Board of Selectmen voted to split the tax rate for Fiscal Year 1992 at \$14.18 per thousand for property classified as residential, and \$22.68 per thousand for property classified as commercial, industrial and personal property.

The Board of Assessors expresses its thanks to Keith Callahan, Town Accountant and Chief Procurement Officer, for his continued assistance and guidance; to Town Counsel, Arthur Palleschi, Esquire and to all Town Departments.

The Board of Assessors herewith submits its figures to determine the tax rate for Fiscal Year 1992:

Gross amount to be raised	\$22,633,892.81
Estimated receipts	5,962,125.74
Net amount to be raised by taxation	16,671,767.08
<hr/>	
Real Estate valuation	\$1,115,752,426.00
Personal Property valuation	8,192,730.00
Total valuation	\$1,123,945,156.00

Tax Rate Fiscal 1992:	\$14.18	Residential
	\$14.18	Open Space
	\$22.68	Commercial
	\$22.68	Industrial

Real Estate property tax	\$16,485,874.03
Personal Property tax	185,893.04
Total taxes levied on property	\$16,671,767.07

REPRODUCE SHEET ATTACHED AS PART OF REPORT

Motor vehicles assessed (not figures in tax rate)

Number of cars assessed	11,556
Valuation of cars assessed	32,359,554.00
Excise tax on cars assessed	\$808,988.84

Respectfully submitted,

BOARD OF ASSESSORS

Ernest J. Mazola, Chairman
Vera C. Harrington, Secretary
Anthony F. Benevento

II. AMOUNT TO BE RAISED

A. APPROPRIATIONS (col. (b) through col. (c) from Schedule B, Page 4)	\$21,323,731.00
B. OTHER AMOUNTS TO BE RAISED	
1. Amounts certified for tax title purposes	\$
2. Debt and interest charges not included in Schedule B	\$ 106,192.83
3. Final court judgements	\$ 57,752.38
4. Total overlay deficits of prior years	\$ 42,241.60
5. Total cherry sheet offsets (see cherry sheet 1-ER)	\$ 220,949.00
6. Revenue deficits	\$
7. Offset receipts deficits Ch. 44, Sec. 53E	\$
8.	\$
9.	\$
TOTAL B (Total lines 1 through 9)	\$ 427,072.81
C. STATE AND COUNTY CHERRY SHEET CHARGES (C.S. 1-EC cols. 1 and 2)	\$ 583,089.00
D. ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS (OVERLAY)	\$ 300,000.00
E. TOTAL AMOUNT TO BE RAISED (Total IIA through IID)	\$22,633,892.81

III. ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES

A. ESTIMATED RECEIPTS - STATE

1. Cherry Sheet Estimated Receipts (C.S. 1-ER Total)	\$ 1,928,346.00
2. Cherry Sheet Overestimates (C.S. 1-EC Part E col. 3)	\$ 6,686.00
TOTAL A (Total Lines 1 and 2)	\$ 1,935,032.00

B. ESTIMATED RECEIPTS - LOCAL

1. Local Receipts Not Allocated (Page 3, col. (b), Line 26)	\$ 3,283,294.74
2. Offset Receipts (See Schedule A-1)	\$ -0-
3. Enterprise Funds (See Schedule A-2)	\$ -0-
TOTAL B (Total Lines 1 through 3)	\$ 3,283,294.74

C. REVENUE SOURCES APPROPRIATED FOR PARTICULAR PURPOSES

1. Free Cash (Page 4, col. (c))	\$ 342,914.00
2. Other Available Funds (Page 4, col. (d))	\$ 130,799.00
TOTAL C (Total Lines 1 and 2)	\$ 473,713.00

D. OTHER REVENUE SOURCES APPROPRIATED SPECIFICALLY TO REDUCE THE TAX RATE

1. Free Cash . . . date of appropriation (4 / 30 / 91)	\$ 270,086.00
2. Municipal Light Source	\$ -0-
3. Other Source (Specify)	\$ -0-
TOTAL D (Total Line 1 through 3)	\$ 270,086.00

E. TOTAL ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES

(Total IIIA through IIID)

IV. SUMMARY OF TOTAL AMOUNT TO BE RAISED AND TOTAL RECEIPTS FROM ALL SOURCES

FILL IN AFTER PAGE 1 IS COMPLETE

A. TOTAL AMOUNT TO BE RAISED (from IIE)	\$22,633,892.81
B. TOTAL ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES (IIIE)	\$ 5,962,125.74
C. TOTAL REAL AND PERSONAL PROPERTY TAX LEVY (from 1C)	\$16,671,767.07
D. TOTAL RECEIPTS FROM ALL SOURCES (TOTAL IVB plus IVC)	\$22,633,892.81
	(IVA MUST EQUAL IVD)

The Board of Assessors wishes to congratulate Neil Rossman, Esquire on his appointment as Town Counsel and wishes to thank him for his assistance with several Appellate Tax Board cases and his review of the Board of Assessors Reevaluation Contract with Patriot Properties, Inc.

Statutory Exemptions on Real Estate, which are mandatory under Chapter 59, General Laws of the Commonwealth of Massachusetts, to qualifying homeowners, totalled in the amount of \$111,410.72.

BUILDING DEPARTMENT

Louis Gallo, Inspector of Buildings

Alternate Building Inspectors

Kathleen Magee — Richard MacIntosh
Helen M. Collins — Administrative Assistant

I hereby submit the following report for 1991:

AMOUNT OF CONSTRUCTION \$6,082,832

Permits issued	Building	300
	Plumbing	228
	Gas	222

Fees collected for permits and inspections: \$73,579

Building permits issued:

16	Single Family Dwellings
2	Commercial
17	additions
46	roofs
6	garages
41	decks, porches
5	pools
93	repairs, renovations
74	miscellaneous

Permits were taken out for two new buildings at the Swampscott Mall. Extensive renovations are planned for the site.

Permits were taken out for renovations at the Vinnin Plaza Mall. Friendly's has been renovated and the outside of all stores in the plaza will be upgraded.

This department issues permits for new construction, all repairs and renovations. The work is inspected upon completion and town zoning by-laws are enforced as well as the State Zoning Act and Building Code Safety Directives.

Inspections are made at places of public assembly, institutions, lodging houses and schools. Violations of Zoning By-Laws are investigated.

SWAMPSCOTT CABLE ADVISORY COMMITTEE

Louise LaConte	Charles R. Borgioli, Chairman	Paula Mariano
John Reagan	Bruce D. Gordon	Ethel R. Harris
	Charles Lyons, Jr.	

During 1991 the Cable Advisory Committee has continued to monitor the Licensee, Warner Cable. Much of our effort has been in the areas of signal quality, complaints from both residents and town officials, local origination and public access programming, service response and resolution. The committee has had continued success in maintaining quick and successful response to problems in these areas.

The committee makeup changed in 1991 with the loss of Gary Young and Ken Mass. Both members provided valuable expertise to the committee and will be missed. We would like to take this opportunity to thank both of them for their work on the committee and wish them good luck in their future endeavors.

We are still attempting to finalize the license transfer. We have been in very intense negotiations and expect to resolve all outstanding issues soon.

For 1992 our goal is to begin negotiations on the license renewal which will expire in 1995. The committee will be exploring several areas including the town running its own cable system. We will be reviewing surrounding communities as well as other communities that are serviced by the present provider.

Of concern to the committee is the continued increase in the cost of cable service and this will be a priority in any future license renewals. State of the art equipment and a much improved signal will also be important considerations. The committee will be working with our federal representatives as well as the State Cable Commission with regard to the license transfer in 1995 with the goal of providing the residents that best possible service.

Warner has made several changes during 1991 to improve their operations and the committee has been monitoring these changes in order to assure the best service to the residents.

The committee is constantly looking to the community for assistance in improving the cable system and we urge anyone who has any ideas or suggestions to please contact us.

We are pleased to see another local access user begin production of a monthly show. Rich Bain has began airing of "Small Town Showdown" recently and we wish him continued success with his show. We continue to urge residents to come forward and utilize the studio and local access equipment that is available. Warner will help you in converting any ideas that you may have into a TV production. This is a valuable asset to the town and should be used to its fullest. Residents may contact the committee for further information also.

DEPARTMENT OF CIVIL DEFENSE

1991 ANNUAL REPORT

The Swampscott Civil Defense had to activate the emergency shelter during two "State of Emergencies" this year. The first; being hurricane Bob and the second; the "No-Name" storm at the end of October. I wish to thank all volunteers, and town employees who rallied together to meet the emergencies, with excellent professional skill and dedication.

I would especially like to thank my wife Patricia for all of her help, and Deputy Directors John and Andy Telford for their expert assistance throughout the year.

Respectfully Submitted,

Richard E. Maitland
Director Civil Defense

CONSERVATION COMMISSION ANNUAL REPORT 1991

The Conservation Commission held 22 meetings, including thirteen public hearings under the Wetland Protection Act on Requests for Determination of Applicability. Permissions with conditions were granted to all applications.

The Commission also had six hearings on Notices of Intent, and all were approved with conditions. Six Certificates of Compliance were also issued. The Commission attended the Board of Public Works meeting on four tree hearing removals. The Commission as a body conducted three site inspections.

Due to the storm damage of October 30, 1991, the Commission received twenty letters requesting permission to repair under the emergency conditions issued by the state. We also have one Notice of Intent for repair to a seawall, which could not be completed by December 31, 1991, as specified under the emergency conditions.

We would like to thank the DPW for their assistance and cooperation during the past year.

Lawrence Picariello, Chairman

COUNCIL ON AGING

Martin S. Plum, Chairperson
Lorraine F. Pellitier, Secretary
Ruth Roche, Treasurer
James Kapoll
Vincent P. O'Brien
Renee Plum
Deborah Shelkan Remis
Robert N. Salvucci
Alice Winston

Elaine Capone, Executive Director
Deborah Downey, Outreach Worker

The statistics for the Council on Aging for this year, shows improvement in the services rendered to the senior citizens in Swampscott. The value of these services amounts to \$377,554, according to the records. This was at a cost to Swampscott of \$8,917, a real bargain. In addition 55 of our local residents volunteered their time to help make the senior center a hub of activities for our seniors.

The outreach program which was started by a state grant has been very successful, and as a result the Town Meeting members voted to finance a continuation of it. Now with Deborah Downey as our outreach person, more of our local seniors know about our facilities and programs some of which are listed below.

HEALTH - BLOOD PRESSURE READINGS, BLOOD SUGAR SCREENING,
BLOOD CHOLESTEROL READINGS, HEARING CLINIC, OPTI-
CIAN, AND PODIATRISTS.

SPEAKERS - HEALTH CARE PROXY, HOMESTEAD ACT, INSURANCE,
FINANCIAL PLANNING, NUTRITION AND DIABETES

CRAFT CLASSES - SEWING AND JAPANESE BUNKA

TRIPS - WITH THE SWAMPSCOTT BUS WERE TAKEN TO - THE NORTH
SHORE MUSIC THEATER, TO HERITAGE PARK, WONDERLAND
BALL ROOM, CONCORD TO SEE THE FALL FOLIAGE, TO NEW
BEDFORD AND KITTELY MAINE FOR SHOPPING.

One of the most rewarding programs was with the local school children,
from the Hadley School, Machon School, the Stanley School, and the High School
Senior Appreciation Day luncheon.

The Fire Department surveyed our facilities and gave us an "A" rating
after we corrected two minor violations. They also supervised a fire drill which
emptied the entire building in a little more than 2 minutes.

Our two new council members Deborah Shelkan Remis and Robert N.
Salvucci, have blended in very well with the other members of the Council and
taken up some of the slack caused by the resignation of Roberta Kaloust, a person
who will be missed.

The balance of this fiscal year and next will be a challenge to the Council,
because of the reduction of our funds. The State Formula Grant, which has in the
past, paid for all of our utilities, gas, electric, telephone, water, and part of our
maintenance was cut from \$7,152 to \$5,522 over the last few years. The town
budget was also reduced. We want to maintain our services to our senior citizens.

The Council is looking forward to meeting any and all problems head -
on and continue to make the Senior Center a place for all Swampscott Seniors to
meet and spend time with their peers.

DESIGNER SELECTION COMMITTEE

Meetings:	October 29, 1991
Location:	Swampscott High School
Members Attending:	James N. Polando, Chairman John V. Phelan Louis Modini
Members Absent:	None
Subject:	Swampscott Public Schools Project No. 12-91
Content:	1. New members sworn in by Mr. Paster. 2. Chairman elected. 3. Operating procedure adopted. 4. Proposals opened and reviewed. 5. Evaluated the 24 submissions 6. Voted on three finalists
Conclusion:	Written recommendation sent to School Dept. on November 2, 1991.
Expenses:	None
Issues pending:	None

BOARD OF ELECTION COMMISSIONERS TOWN REPORT 1991

Francis A. Mancini, Chairman
Theodore A. Patrikis, Member
Timothy J. Davern, Member
Marguerite A. Cunningham, Member

The four member Board of Election Commissioners meet on one Tuesday of the month, according to their schedules. Discussion is held about voter registration, extra voter registration for any upcoming elections, any new matters relating to the Election Commission duties.

Over the last year, and especially during the summer months, Olive Murphy, Clerk to the Board hit the computer keyboard and saved her department more than \$4,000.00. She has compiled and computerized more than seven lists that have been contracted out to a local computer company. During the April Election, computer lists were used and the process went very smooth at the polls.

The Board was saddened by the death of former Chairman Alfred Maselbas in February of this year. Fred served the Board for many years as Chairman and was very dedicated to the Town. He will be missed by all.

The Annual Town Census was conducted during the months of January, February and March, as per Chapter 51, Section 4-7, of the General Laws of Massachusetts, requiring that persons of all age be counted in the census. The total census count was 13,544 and the breakdown was as follows:

Precinct One	2,397
Two	2,120
Three	2,362
Four	2,273
Five	2,158
Six	<u>2,234</u>
	13, 544

TOWN ELECTION April 23, 1991

The annual Town Election was held on Tuesday, April 23, 1991 in accordance with Article 80 of the 1982 Town Warrant wherein it was voted to amend Article II of Section 1 of the General By-laws of the Town to read that the Annual Town Meeting shall be held on the fourth Tuesday in April of each year. At the instruction of the Selectmen, the polls were open from 7:00 A.M. to 8:00 P.M. to act on the following:

To choose a Moderator for one (1) year
To choose five (5) members of the Board of Selectmen for one (1) year
To choose a Town Clerk/Collector for three (3) years
To choose one (1) member of the Board of Assessors for three (3) years
To choose one (1) member of the Board of Public Works for three (3) years
To choose one (1) member of the School Committee for three (3) years
To choose one (1) member of the Trustees of the Public Library for three (3) years
To choose one (1) member of the Board of Health for three (3) years and one (1) year
To choose one (1) member of the Planning Board for five (5) years
To choose one (1) member of the Swampscott Housing Authority for five (5) years
To choose one (1) member of the Commissioner of Trust Funds for three (3) years
To choose eighteen (18) Town Meeting Members in each of the six precincts for three (3) years

To choose three (3) Town Meeting Members in Precinct One for one (1) year
 To choose two (2) Town Meeting Members in Precinct Two for two (2) years
 To choose seven (7) Town Meeting Members in Precinct Two for one (1) year
 To choose two (2) Town Meeting Members in Precinct Three for one (1) year
 To choose two (2) Town Meeting Members in Precinct Four for two (2) years
 To choose one (1) Town Meeting Member in Precinct Four for one (1) year
 To choose one (1) Town Meeting Member in Precinct Five for two (2) years
 To choose four (4) Town Meeting Members in Precinct Five or one (1) year
 To choose one (1) Town Meeting Member in Precinct Six for one (1) year

Questions:

Plan A Proposal - Vote yes or no

Plan B Proposal - Vote yes or no

The total registered voters at the close of registration on April 3, 1991 was 9263, with a breakdown by precincts as follows:

Precinct One	1598
Two	1462
Three	1567
Four	1573
Five	1532
Six	<u>1531</u>
Total	9263

The total votes cast were 4517, representing 49.9% of the total registered voters with a breakdown by precincts as follows:

Precinct One	765
Two	741
Three	703
Four	797
Five	735
Six	<u>776</u>
Total	4517

The total number of absentee ballots cast was Two Hundred and Sixty-Four (264).

Precinct	1	2	3	4	5	6	Total
Moderator for 1 Year							
Martin C. Goldman	496	477	439	526	468	570	2976
Selectmen for 1 Year (5)							
James Rudolph	353	281	237	356	404	488	2119
Peter R. Beatrice, III	309	324	332	389	283	300	1937
Thomas H. Driscoll	332	425	405	425	316	357	2260
Clinton J. Guy, Jr.	87	14	111	132	106	102	652
Lawrence Greenbaum	288	249	277	289	299	366	1768
Daniel Santanello	308	335	355	471	405	418	2292
Chris Drucas	264	327	271	390	373	409	2034
Eva Peretsman	196	156	128	184	169	116	949
Robert E. Perry	395	374	381	307	265	249	1971

Precinct	1	2	3	4	5	6	Total
Town Clerk/Collector for 3 Years (1)							
Eva Peretsman	38	25	29	37	42	36	207
Jack Paster	410	421	366	438	389	478	2502
Thomas Fiory	96	130	145	121	104	79	675
Vera C. Harrington	189	148	146	173	172	151	979
Board of Assessors for 3 Years (1)							
Anthony Benevento	446	470	454	522	461	483	2836
Clinton J. Guy, Jr.	185	175	157	171	178	167	1033
Board of Public Works for 3 Years (1)							
Richard M. Bessom	369	430	376	538	402	397	2512
Daniel P. Kelly	262	237	242	242	221	228	1432
School Committee for 3 Years (1)							
Kevin Breen	313	356	351	454	429	413	2316
Edward A. Palleschi	376	357	317	300	271	321	1942
Trustee of Public Library for 3 Years (1)							
Carole B. Shutzer	494	483	468	517	471	544	2977
Board of Health for 3 Years (1)							
Peter M. Barker	451	469	447	484	450	495	2796
Board of Health for 1 Year (1)							
Eugene Nigrelli	449	456	445	467	416	462	2695
Planning Board for 5 Years (1)							
Veeder C. Nellis	336	408	409	429	409	367	2358
Kenneth F. Katz	223	181	137	172	205	243	1161
Swampscott Housing Authority for 5 Years (1)							
Albert DiLisio	539	517	497	519	478	515	3065
Commissioner of Trust Funds for 3 Years (1)							
Edward W. Krippendorf Sr.	426	441	416	468	414	452	2617
Question A (Yes)							
	202	178	201	272	229	292	1374
(NO)							
	300	321	292	325	281	241	1760
Question B (Yes)							
	119	109	87	118	89	89	611
(No)							
	338	348	361	407	353	270	2177

TOWN MEETING MEMBERS

Precinct 1

Elected for 3 Years

David DiLisio
 Anthony DelliSanti
 Wallace Bates
 Martin Plum
 Lawrence Picariello
 James S. Fenelon

William R. Hyde
 Robert E. Perry
 J. Arthur Legere
 Barbara Bickford
 William E. Mackey
 Vera C. Harrington

Vincent DiLisio
 Peter D. Waldfogel
 Michael A. Palleschi
 Edward Riccio
 Emilia Riccio
 Cynthia Speropoulos

Christopher Speropoulos

Steve Harris

Nancy Harrington

TOWN MEETING MEMBERS

Precinct 2

Elected for 3 Years

Michael Gambale
John J. Doherty
Peter J. Cassidy
Jack L. Paster
Timothy Sweeney
Louise M. LaConte

Joseph Shanahan
John Reagan
Wendy H. Lyons
Richard M. Bessom
Mary Jane Gambale
Walter E. Newhall

Colleen Beatrice
Chris Drucas
Linda Newhall
Matthew Leahy
Sheila Leahy
Vincent LaConte

Elected for 2 Years

Michael M. Pitman

Janet Demboski

Precinct 3

Elected for 3 Years

Joyce Trapasso
Charles Owens, Jr.
Ruth E. Hendrickson
Ernest Mazola
David J. Legere
Catherine Walsh

Martha J. Koscielecki
Nancy Olson
Gerard Perry
Lawrence Greenbaum
Daniel P. Kelly
Paul R. Nestor

Evelyn O'Connor
Richard Huber
Barbara Eldridge
Peter Krumhansl
Paula Shaffer
James J. Callahan

Elected for 1 Year

Alice C. Howard

Claire Callahan

Precinct 4

Elected for 3 Years

Richard Baker
Peter R. Beatrice III
Carol A. Beatrice
Edward W. Krippendorf
Martha Cesarz
Ann M. Bush

Carol A.G. DiMento
Linda Portnoy
John J. Hughes, Jr.
William Shanahan
Robert E. Donelan
Corrine Nelson

Margaret A. DiGuilio
Janet Heestand
Richard L. Wood
Nancy T. Hughes
Patricia Shanahan
Marcus Buckley

Elected for 2 Years

Claudia Luck

Maria Lagasse

Elected for 1 Year

Christine Wilson

**Precinct 5
Elected for 3 Years**

Suzanne J. Garfield
Noreen S. Wayne
Nancy C. Backstrom
Richard E. Maitland
Selma Sklar
John F. Burke

Carl D. Reardon
Howard E. Rotner
Israel Bloch
Louis Gallo
Alix Smullin
J. Christopher Callahan

William O'Brien
Veeder C. Nellis
Amy R. Machnes
Sandra T. Rotner
Vincent P. O'Brien
Kent F. Murphy

Elected for 2 Years

Anthony Cerra

Elected for 1 Year

Martha Valleriani
Julie Haynes

Kathleen Schwartz
Louis A. Gallo

TOWN MEETING MEMBERS

**Precinct 6
Elected for 3 Years**

Faith R. Shoer
Edward Palleschi
Julia A. Wistran
Stuart A. Steinberg
Henry A. Dembowski
Elizabeth A. Babcock

Sandra Sheckman
James New
Kenneth Shutzer
Arthur Goldberg
Clare Dembowski
Richard R. Feinberg

Saul J. Feldman
Carol Shutzer
Merry Glosband
Phyllis Kravetz
Janet S. Schwartz
Hope Zabar

Elected for 1 Year

Leslie Reichert

There were two (2) questions on the Ballot for April 28, 1991, as follows:

Plan "A: Proposal - Shall the Town approve the following new charter revision recommended by the Charter Commission summarized below?

Summary:

"Plan A" would (1) strengthen the position of a five member board of selectmen elected for three years staggered terms; (2) create a new position of Town Administrator with specific powers; (3) decrease the number of elected offices and make them appointed; (4) establish new budget procedures to govern the operation and conduct of Town business." Yes: 1374 No: 1760

Plan "B" Proposal - Shall the Town approve the following new charter revision recommended by the Charter Commission summarized below?

Summary:

"Plan B" proposal, presented by the Swampscott Charter Commission, maintains the present town charter with the addition of three amendments. The first amendment will create the position of "Executive Secretary". The second amendment will change the term in office of the Selectmen to three (3) years, electing them on a staggered basis. The third amendment prevents Town Meeting from funding contracts if they are not filed in the Town Clerk's office fourteen (14) days prior to Town Meeting. Yes: 611 No: 2177

CHIEF OF THE FIRE DEPARTMENT

January 3, 1992

Board of Selectmen
Administration Building
Swampscott, Massachusetts

Dear Members of the Board of Selectmen:

The following is the report of the Fire Chief for the year 1991: During the year 1991, this department answered a total of 1,066 alarms. Of these alarms, 42 we're building fires, 15 we're traffic accidents, 196 we're medical aids. The remainder of these calls included lockouts, false alarms, mutual aid runs to other cities and towns, electrical fires, chimney fires, oil burner fires, details and miscellaneous incidents. We inspected and issued 55 permits for oil burners. There we're 209 parcels of property inspected for smoke detectors. The law requires that all new homes be inspected for smoke detectors and also homes that are being sold.

"APPARATUS"

The apparatus of this department continues to be in excellent operating condition thanks to the conscientious work of our department mechanic, Bob Pierro. Bob does a super job in seeing that the apparatus operates at the highest level of efficiency. Our Engine #2 was sent to Greenwood Fire Apparatus for a new four door cab. This vehicle will be of complete aluminum design when it returns to Swampscott, there by eliminating the possibility of rusting in the years to come. Many thanks to our Town Meeting for providing us with the funds.

"FIRE DRILLS AND INSPECTIONS"

Fire drills were conducted at all schools during the year 1991. Fire drills are conducted shortly after school opens in September, during Fire Prevention Week and other times throughout the year. These drills are conducted in an orderly and efficient manner under the supervision of my Officer's. I would like to commend as usual, the principals and faculty for their help during these drills. All fire alarm systems are checked in the schools by the electrical inspector and members of the department prior to the September opening. All systems must be in proper working condition before the schools are allowed to be open. Fire drills were also performed in accordance with the law at the Jewish Rehabilitation Center for the Aged, and all buildings under the supervision of the Greater Lynn Mental Health. All mercantile, public and other buildings under our control have been inspected in accordance with the law. Inspection of property is a valuable part of the fire service and we of the Fire Service are more than happy to do our part in this most important work. Citizens of Swampscott are urged to contact their fire department for suggestions on fire prevention and fire safety. The number to call is 595-4050.

"FIRE ALARM SYSTEM"

The Fire Alarm System is maintained by the Town Electrical Inspector. Overhead wiring is still needed in some parts of the town. We have had a program

in the past of doing a little replacing of the wires with money funded by our Town Meeting. I am in hopes that this program will continue in order to give the citizens the best possible protection. Fire alarm boxes are important and all residents should know the location of the fire alarm box nearest to their home. The box can be used to summon help immediately for any type of emergency. The fire alarm box is not limited to fire related incidents, but can be used to summon help for medical aids, automobile fires, accidents and similar incidents requiring the fire and police. Anyone not familiar with the fire alarm box operation, should call the fire department for instructions in its use. Do not hesitate to use the fire alarm box if necessary.

"PERSONNEL"

During the year 1991, because of injuries, we appointed several temporary firefighters to the department. Because of civil service rules, we could not take our own residents but had to appoint from the state list of laid off firefighters. These men took preference over all others. The men hired were as follows: Joseph Aiello and Peter Clark from Gloucester and David Hadley from Chelmsford. Joseph Carritte and Donald Baron were hired as permanent firefighters from the City of Lynn but have since returned to their positions in Lynn. Miles Schlichte from the City of Gloucester was hired as a full time firefighter. It appears that we will be operating this way for some time to come.

Captain Donald Stinson retired from this department on July 12, 1991 after thirty two years of service to the Town. Don was appointed a provisional firefighter in June of 1959, a permanent firefighter in February of 1962 and promoted to the rank of Captain in July of 1971. He served as Acting Fire Chief several times while the Chief was on vacation. I would like to take this opportunity to thank Don for all his years of devoted service to the Town of Swampscott. Kevin Thompsen was elevated to the rank of Captain and has replaced Captain Stinson.

During Fire Prevention week this year, firefighters Remo Zimbaldi and Tim Sweeney took charge of the Fire Prevention week activities and did a super job as usual. Once again demonstrations were provided by the firefighters, fire prevention films were shown to the children, Smokey the Bear was at the station for one of the days adding that much more to the program and to the delight of the children. Once again through the generosity of Newmans Bakery, Mae's Bakery, my wife Sally and the wives of the firefighters, we were able to provide all the children with cookies and soft drinks and there was plenty of coffee for the adults. I cannot express enough my sincere appreciation to Remo and Tim for doing such a great job. They are already talking about next year.

"RECOMMENDATIONS"

1. I recommend the appointment of a Deputy Chief.
2. I recommend the appointment of additional personnel.
3. I recommend the appointment of a Fire Prevention Officer.
4. I recommend the replacing of fire alarm boxes throughout the town as needed.
5. I recommend a program of replacing fire department vehicles on a regular basis.

I wish to express my sincere appreciation to the Board of Selectmen, Finance Committee, Town Meeting Members, all Town departments and especially to the officers and firefighters of my own department for their cooperation during the year 1991.

Respectfully submitted,

William R. Hyde
Chief of Department

FOREST WARDEN

January 3, 1992

Board of Selectmen
Administrative Building
Swampscott, Massachusetts

Dear Members of the Board of Selectmen:

The following is the report of the Forest Warden for the year 1991:
During the year 1991, this department issued 29 burning permits to the residents of Swampscott. This was done in accordance with the law which permits open burning during the period January 15 through May 1. This burning to consist of open burning of products of open space land husbandry and management, including materials commonly referred to as brush including vegetation such as tree branches, brush, cane, driftwood and other forestry debris but excluding grass, hay or leaves. The permit for such burning to be obtained from the Head of the Fire Department.

Such burning shall be performed in accordance with the following requirements;

a) without causing a nuisance, b) with smoke minimizing starters if starters are necessary, c) between the hours of ten o'clock in the morning until four o'clock in the afternoon, d) on land proximate to the place of generation of such products or at such place as may be designated in the permit.

Violations shall be punishable by a fine of not more than fifty dollars per day, and each day's violation shall constitute a separate offense.

Respectfully submitted,

William R. Hyde
Chief of Department

SWAMPSCOTT ROTARY FOURTH OF JULY COMMITTEE

Swampscott Board of Selectmen
Town Hall
Swampscott, MA 01907

December 20, 1991

Dear Sirs:

Swampscott's 1991 Fourth of July Celebration was made possible by the many contributions, both large and small, of the people of our town. We all have reason to be proud.

Sandi Santanello, Rich Wood, and members of the Swampscott Rotary Club deserve special recognition for significant efforts coordinating all the events

connected with the town-wide celebration.

A total of \$27,989.20 was collected from residents and businesses. Of this amount, approximately \$2,000.00 arrived within three days of the Fourth. And since one band had to cancel, which saved just over \$900.00, the Committee has deposited a balance of \$6,000.00 in an interest bearing account to be used for initial mailing, printing, and advertising, etc. for 1992.

Even as this brief report is being written, the Swampscott Rotary Fourth of July Committee has already begun initial negotiations with Fireworks vendors for our 1992 celebration.

Major expenses for 1991 were:

Fireworks	\$12,775.00
Barge/transportation	2,850.00
Printing & Postage	4,086.46
Police Coverage	2,800.00
Parade/Concert	2,468.11
Total	24,979.57

Very sincerely,

Andy Hansen

AMH/cal

HARBORMASTER

Lawrence P. Bithell

ASSISTANTS

Roger Bruley
William Hennessey

John Cawley
Suzan Kifney

Donald Peterson

Among significant events involving the Harbormaster's Department in 1991, the Board of Selectmen appointed the first woman Assistant Harbormaster in the town's history. The appointment of Suzan Kifney proved to be of great benefit to the town as she brought considerable enthusiasm and skill to the department.

Despite a general economic downturn, boating remained a very popular pastime within Swampscott. Nearly one hundred eighty boats were moored in town waters in 1991.

As in prior years, the Harbormaster's Department provided assistance to Swampscott boaters by furnishing a broad range of services including recommendations for mooring specifications, location and placement of moorings, management of the permit system, enforcement of boating regulations upon Swampscott waters, rescues as needs arise, and generally, seeing to it that boating in Swampscott remains a safe and pleasurable pastime.

In 1991, the Harbormaster's Department consulted with the Department of Public Works to optimize design and installation of a new system of floats and pilings at the end of the town pier. The new floats will provide many years of safe, convenient service to Swampscott boaters. The total cost of the project, \$44,600.00, exceeded the \$40,000.00 appropriated by Town Meeting. The \$4,600.00 difference was donated to the Town by the Swampscott Yacht Club thus

assuring that the project be completed according to specifications. It should be noted that fees paid by boaters for mooring permits and boat excise taxes exceed the cost of annual services furnished so the \$40,000.00 Town Meeting appropriation will be more than paid by the boaters over the life of the pilings and floats.

The town boat, although in its ninth year of service, continues to function efficiently. It should do so for many more years.

1991 will be remembered as a year of two very severe coastal storms. The first, Hurricane Bob, struck the area in August; however, forecasters provided ample notice to boaters, most of whom heeded storm warnings. Of the nearly one hundred eighty boats moored in Town waters, only forty remained when "Bob" blew through. Most boaters either removed their vessels from the water or took them to safer inland waterways. Prior to removing the town boat from the water, the harbormaster and assistants checked and secured the forty boats which remained. No Swampscott boats were lost to Hurricane Bob.

The second storm, Hurricane Doris, took place in October after most pleasure boats had been removed from Town waters for the season. "Doris" passed the area far out to sea; however, it was such a powerful storm as to cause a tidal surge which wreaked havoc upon the Swampscott coast. Six boats were severely damaged or were lost to the storm. Sea walls and oceanfront homes sustained considerable damage. Heavy planks were lifted by waves from the Town pier and were deposited along the beach all the way to Nahant. The sea tore siding shingles from the fishhouse. Fishermen's gear at sea was either lost or destroyed. The already too shallow harbor lost even more depth. The ocean, as a result of "Doris", was more fierce than most could remember. Hurricane Doris, although passing far out to sea, certainly left its mark on Swampscott and will thus be long remembered.

Harbor dredging, long high on the Harbormaster's list of priorities, has become a critical issue. Already marginal conditions were exacerbated by "Doris" to the point where some of the larger commercial and pleasure boats may no longer be safely moored in Swampscott.

As in years past, we wish to extend appreciation to the Public Works, Police, and Fire Departments as well as to the Finance Committee, to Town Meeting, and to the Board of Selectmen for their support of the Harbormaster's objectives. Special thanks are extended to the officers and members of the Swampscott Yacht Club for their ongoing efforts in the Department's behalf. To the assistant Harbormasters, thank you for your service to the community. Finally, to the Swampscott boaters whom we serve, your support and cooperation are especially appreciated.

Respectfully submitted,

Lawrence P. Bithell
Swampscott Harbormaster

BOARD OF HEALTH

To The Citizens of the Town of Swampscott,

The Board of Health would like to thank the Community for their recycling efforts. To quote Donald Hiltz, our curbside contractor, "The response and effort of the Swampscott residents is great. They are to be congratulated."

This year we phased out a very successful drop off recycling center at the Waste Water Treatment Plant on Humphrey Street. We had large collection bins to recycle newspapers, glass, tin and aluminum cans, white scrap metals and returnables. We replaced this program with curbside pickup. After being funded by Town Meeting, we went out to bid started July 1, 1991 with Hiltz as our Curbside Recycling Contractor.

We received a State Grant of twelve thousand five hundred and seventy two (\$12,572) dollars for four thousand two hundred and sixty two (4,262) recycling bins. These were distributed by volunteers through the Town.

We wish to thank the Recycling Committee namely Robert Murphy, Chairman, Kevin Gookin, Sarah Ingalls, Nelson Kessler, Daniel Santanello, Barbara Jaslow Schaefer, Nicole Higgins, Alex Souppa, Alice Winston, Samantha Young, Gene Nigrelli, Peter Barker, M.D., Ann Greenbaum, R.N., and Kent Murphy, Health Officer.

The Board of Health, received one hundred and forty six (146) death, certificates of Swampscott residents. The average age at death, was seventy nine (79).

Diseases of the heart remain the main cause of death with sixty eight (68) followed by cancer at thirty one (31); pulmonary, twenty six (26); liver, kidney, urinary, six (6); alzheimers, senility, five (5); Suicide, four (4); septicemia, two (2); gastrointestinal, two (2); accidental, one (1) and one (1) still pending cause of death.

There were one hundred and thirty one (131) births reported in 1991.

The flu clinics were a great success this year. We distributed and gave, through various clinics, one thousand two hundred (1,200) doses of flu vaccine. Our main clinic was held at St. John's new school on Humphrey Street. We wish to thank Father Sheehey for the use of his facility. Obviously the location helps greatly and lends to our success in prevention of Influenza. We also wish to thank our staff, Health Officer Kent Murphy and Public Health, Nurse, Joan Myers, R. N., as well as our volunteers Dr. Peter Barker, M.D., Phyllis Connolly, R.N., Johanne Massey, R.N., Ruth Epstein, R.N., Joan Reagan, R. N., Ann Greenbaum, R. N., Blanch Chateaufneuf, Barbara Eldridge, Carol Dedrick, Alice Kiley, Sara Duncan, Sally Abbruzzi, Ruth Connell, Grace Braccio, Lorraine Pelletier, Marion Gonzales, Betty O'Shea.

We have given a total of two hundred and forty (240) pneumonia shots at a slight fee that covered the cost of the vaccine. It is recommended that this one time vaccine be taken by all over fifty (50) years and those at medical risk.

A total of two hundred and fifty (250) blood lead tests were done by Joan Myers, R.N. in Day Care Centers and Kindergartens. All were within allowable limits.

A hypertension clinic is held the first Tuesday of the month at the Swampscott Senior Center from 10:00 a.m. to 12:00 p.m.

A total of two hundred (200) school teachers, volunteers and students were tuberculin tested.

Dr. Arthur Barry, D.V.M. conducted our annual rabies clinic which is held each spring. A fee of five (\$5.00) dollars is charged for this service. A total of eighty four (84) dogs and three (3) cats were immunized. It is recommended that dog and cat owners have their pets vaccinated every three years as rabies is moving up from Connecticut. There were only sixteen (16) dog bites reported this year.

This year we rebid our rubbish collection. The successful low bidder was Laidlaw Disposal Company, who is presently, collecting our rubbish. We saved forty thousand (\$40, 000) dollars over last year's price. At this writing we are still evaluating Laidlaw's service.

At this writing we, along with twelve (12) other communities, are suing Resco of Saugus because of their attempted extraordinary charges as a result of the State Department of Environmental Protection's requirements of acid gas scrubbers. Our law firm of Palmer and Dodge and the engineering firm of Camp Dresser and McKee are conducting the law suit for us.

This year we presented a series of six (6) educational evenings for parents, "Adolescents Don't Just Happen II". This was sponsored by the Board of Health, the School Department, and Swampscott Rotary. Swampscott Rotary funded the entire program and contributed valuable volunteer services as well. We are grateful to Rotary's financial and volunteer support. We also wish to thank Dr. Theodore Dushan for his efforts coordinating and conducting the program. Many thanks "Dr. D".

As a result of an Article passed last Town Meeting, we were able to contract for and have disposed, all of Town owned hazardous waste in possession of the Board of Health and Board of Public Works.

As a result of Town Meeting passing an article we were able to administer Hepatitis B vaccine to all Swampscott Police, Fire and Town nurses. A series of three (3) shots are required. The first two (2) were given and have the last of three to do this coming March. We wish to thank our staff, our nurse, Joan Myers, R.N. and two volunteer nurses, Christine Wilson, R.N., and Leslie Breen, R.N.

We wish to thank all Department Boards, Committees, Volunteers and many Citizens who helped make our programs a success.

INSPECTOR OF WIRES

DANIEL C. CAHILL

ADMINISTRATIVE ASSISTANT

HELEN M. COLLINS

I hereby submit the following report for 1991:

The office of the Inspector of Wires issued 231 permits for electrical work during the year.

Fees collected were \$14,624, an increase of \$3,076 from 1990.

Permits were issued for new and old work, changes of service and installations for residential, commercial and municipal needs.

This department and the Swampscott Fire Department work together to insure proper sprinkler systems are on plans submitted for new construction and renovations.

The two departments work together in inspecting fire alarm systems throughout town.

Routine and emergency calls and inspections are done on a daily basis. Office hours for the inspector are 5 to 6 p.m., Monday through Thursday.

Permits for electrical work may be obtained in the Building Department during the inspector's working hours or from 8:30 am. until 1 pm., Monday through Friday.

THE SWAMPSCOTT HISTORICAL COMMISSION

The Commission met regularly on the first Monday of each month at 7:30 p.m. in Swampscott High School. We processed several Site Plan Review applications and answered numerous requests for information on Swampscott, her citizens, building and sites.

The chairman served on the DPW's Fish House Study Committee.

We are pleased to cooperate with the Lynn Historical Society and to lend them some of our collection for a special exhibit.

The members of the Commission reviewed several parcels of town-owned land for historical significance. We reported our opinion to the Swampscott Land Committee who had sponsored an article to sell some of this land at last year's Town Meeting.

The Commission sent letters endorsing a national effort to have Professor Elihu Thomson named to the National Inventor's Hall of Fame and honored with a US postal stamp. We applied for a grant from the Boston Society of Architects to survey 'shingle-style' houses throughout the entire town.

The Commission successfully sponsored an article at Town Meeting for a matching grant survey of the Town of Swampscott to identify all historical and cultural resources for the town - the buildings, structures, sites and landscapes - and to plan for their protection and to have the significant properties nominated to the National Register of Historic Places joining the Administration Building, Fish House and the Humphrey House.

We were also pleased to contribute three books to the public and school libraries "The Lynn Album, a Pictorial History" by Elizabeth Hope Cushing; "William Patridge Burpee, American marine impressionist" by D. Roger Howlett; and "Invention as a Social Process: Elihu Thomson and the Rise of General Electric" by W. Bernard Carlson.

Along with the Friends of the Public Library and the Library Trustees, director and staff we sponsored an illustrated lecture by Professor Carlson about Thomson on November 14.

I wish to thank the other members of the Commission for their support and cooperation throughout the year and in particular Sylvia Belkin for spearheading the successful efforts at Town Meeting and the above mentioned lecture. I would also like to thank Jack Paster for all his cooperation.

ANNUAL REPORT OF THE SWAMPSCOTT PUBLIC LIBRARY January 6, 1992

Carole Shutzer, Chair
Paul Wermuth, Vice-Chair
Thomas Cesarz, Secretary
Stephen Fulchino, Director

The Mission Statement of the Swampscott Public Library

The Swampscott Public Library is committed to providing a wide selection of popular materials for all ages (from toddlers to senior citizens) in all appropriate media (books, newspapers, magazines, and audio-visual).

In addition, the Library encourages young children to develop an interest in their culture and society through a variety of materials and programs and helps parents to accomplish this goal. The Library helps Swampscott citizens accomplish their personal, educational, and professional goals through the timely provision of accurate and useful reference information. And the Library supports

elementary and secondary school students by providing supplemental assistance and materials to achieve their educational goals.

None of these goals are attained unless the Library is a place that Swampscott residents want to come into. Therefore, the staff of the Library commits itself to the accomplishment of these goals by providing knowledge, prompt, friendly, and courteous service.

1991 was a year of interesting events and slow but steady improvement of the collection and infrastructure of the Swampscott Public Library.

The most important event was the lecture of W. Bernard Carlson entitled "Elihu Thomson as Technological Hero," given on November 14th. Co-sponsored with the Historical Society and the Friends of the Library, the program attracted more than 75 enthusiastic listeners.

The Library and the Swampscott Water Preservation Committee co-sponsored a set of programs. Rob Meir of the Peabody Museum lectured on "Early Scientific Voyages" in June, and Peg Brady of the Audubon Society spoke on "Understanding Our Wetlands" in November. Jeffrey Yoffa ran a summer program for children, "Protecting Our Valuable Water."

The Library also ran a program, The Job Hunt, to help unemployed residents look for work. This and the videos to go along with it were sponsored by a friend of the Library.

The Friends of the Swampscott Public Library made numerous contributions to the Library. They bought two new chairs for the Main Reading Room. They paid for a summer Program for the Children's Room. They finished up the automation fund by purchasing computer terminals and a second laser. They sponsored a Night at the Pops. And they helped with the landscaping of the patio (see below).

As an ongoing project, the Friends fund passes to the Museum of Fine Arts, the Essex Institute, the Peabody Museum, and the Museum of Science. This last is new for FY92.

The Friends have two main sources of funds: The annual book sale in September and membership dues. They also accept donations either for books or for furniture or equipment. Major donations spent in the past year include books in memory of Jack Nestor, a third Reading Room chair from the Catherine O. Read Fund, and furniture for the Children's Room from the Laura Stephan Fund.

The landscaping of the patio brought together a wide range of local groups. DiLisio Brothers donated the labor and some of the plants. Along with the Friends of the Library, the Trustees donated towards the project, and the staff bought a Japanese maple tree in memory of Shirley Anthony. The B'nai B'rith Garden Club will keep up the area and plant annuals in the Spring.

In a related matter, Mrs. Robert Ingalls donated a new dogwood on our lawn in memory of her husband.

The Town funded two major capital improvements: part of the roof and gutters on the building were replaced and the Library purchased a telephone system. The new telephone system will pay for itself in about a year-and-a-half as compared to the rented equipment the Library had.

The Library won a competitive federal L.S.C.A. Grant as administered by the Massachusetts Board of Library Commissioners to buy materials in Russian and to buy English materials on the Soviet Jewish Immigrant's experience. We are just beginning to spend this money. Furthermore, we have just passed the first hurdle for receiving a collection development grant for FY93.

The Library opened Sundays from 1 to 4 p.m. for four months beginning in February. We will be doing similarly in 1992.

Library circulation increased modestly again in 1991 to 125,XXX. This 4,XXX gain is understated because temporary closing of the Marblehead and Salem libraries for renovations inflated the 1990 figures.

The Library could not function as efficiently as it does without the help of the following volunteers, who free up staff members for the more challenging

tasks: Irma Lager, Mildred Bingham, Marion Manker, Ruth Rolin, Jean Kalaboukis, Cynthia Lang, Bob Gold, and Christopher Goodwin.

Library services and the way they are provided have changed rapidly in recent years. The one constant, in Swampscott at least, has been the attitude towards service. The Trustees, therefore, would like to salute the greatest asset the Public Library has: its staff.

METROPOLITAN AREA PLANNING COUNCIL

Metropolitan Area Planning Council (MAPC) is a public entity comprised of state and local officials which acts as a forum to analyze problems, needs and resources of the district and to recommend and develop a program for physical, social and economic improvement to the region. The Council is represented by delegates from over 101 cities and towns as well as a number of gubernatorial appointees. The full Council generally meets three times a year.

In 1987, MAPC developed the "MetroPlan 2000" planning process as a guide for the member communities' and state agencies' use in programming future growth. The plan provides the tools to determine the best means by which development should occur while considering regional impacts to such problem areas as economic development, facility siting, housing, land resources, solid waste, transportation and water resources.

This past year the Council has continued their efforts towards development of the Capital Investment Program (CIP) which is an integral part of "MetroPlan 2000". The CIP is a listing of priority infrastructure expenditures in the MAPC region which best comply with the goals established by "MetroPlan 200". The program includes projects that require federal and/or state funding. Presently, the program includes highway, transit and sewer projects, however, housing and land resource investments will ultimately be included. Swampscott projects listed include replacement of Danvers Road and Essex Street bridges. MAPC was also asked to include future inflow/infiltration reduction projects to our sewer system as a result of the Phase I Sewer System Evaluation Survey currently underway by Camp, Dresser and McKee, Inc. The CIP will ultimately be given to appropriate state agencies as the infrastructure improvements program endorsed by the region.

Swampscott has also benefited from MAPC as they are an integral member for the review of all environmental impact assessments for proposed projects in the region.

MAPC has also provided Swampscott with the tools necessary to implement a Pavement Management Program. Such a program would allow the Town to prioritize the most cost-effective capital improvements necessary for our roads based on present condition, pavement history and characteristics, traffic use, rates of deterioration, and costs for various rehabilitation methods.

MAPC's staff includes planners available to assist Swampscott Officials with local planning needs.

The Council is grateful for Swampscott's support and looks forward to continued assistance in 1992.

Sincerely,

Richard M. Bessom
MAPC Representative

MAPC provided staff support to NSTF (North Shore Task Force) subregion, of which Swampscott is a member; coordinated review of the Transportation Improvement Program; facilitated discussion and public input to the amendments to the State Implementation Plan for Air Quality; attended on behalf of the member communities, all PMT (Program for Mass Transportation) meetings; identified commuter parking locations in the NSTF subregion; introduced the

Pavement Management Program; met with Board of Selectmen to discuss MetroPlan 2000 and the role of the North Shore Task force; provided population/age group forecasts; subregional and community census profiles; census data analysis; mapping of land resource protection areas; and coordinated review and input to "A Strategic Metropolitan Transportation System" as part of MetroPlan 2000.

MetroPlan 2000 continuing efforts included development of the Transportation, Land Resources and Housing Elements with input by the subregions and policy committees.

POLICE DEPARTMENT

JOHN E. TOOMEY, CHIEF

PERSONNEL

On March 12, 1991, reserve Officers Mark Steadman, Paul Bartram and Timothy Cassidy were appointed as permanent police officers.

On September 8, 1991, Officer Margaret Cassidy was granted a lateral transfer to the Lynnfield Police Department. Officer Cassidy served the Town of Swampscott for five years as a Reserve and permanent Police Officer. All of us wish her well in her new assignment.

On November 5, 1991, acting Chief John E. Toomey was appointed as permanent Chief of Police.

TRAINING

Captain DesRoches, Lts. Sherry, Alex, Chadwell and McGinn completed CPR and first responder re-certification training.

All department officers recertified in CPR.

Fourteen Patrol Officer re-certified as Emergency Medical Technicians-A.

All regular, reserve and special officers received firearms re-qualification training in either pistol or revolver.

Fourteen officers received training in the use of semi-automatic pistols.

Off. John Dube completed training as a Massachusetts Criminal Justice Training Council Firearms Instructor in pistols, revolvers and shotguns and has been assigned as firearms training officer for this department.

Captain Paul DesRoches completed re-certification as an instructor in semi-automatic pistols, revolvers and shotguns through the Massachusetts criminal justice training council. Captain DesRoches also completed intermediate police rifle training through the Essex County Sheriff's Department.

Sergeant Francis Corcoran and Inspector George Gately completed a homicide investigation seminar conducted by District Attorney Kevin Burke's office.

Twenty officers completed infra red breath test operators training.

Sergeant Francis Corcoran re-certified as an operator instructor in infra red breath testing.

Officers Paul Bartram, Timothy Cassidy and Mark Steadman attended the Massachusetts Criminal Justice Training Council Basic Police Academy at Needham and Topsfield. They have been assigned as regular patrol officers.

RECOMMENDATIONS

I recommend that the town replace the worn out floor covering on the main floor at the police station. I urge the town to purchase a copying machine, additional hardware and software for our existing computer, install the law enforcement satellite training network, and replace worn out service revolvers with modern pistols.

APPRECIATION

I would like to express my sincere appreciation to the Board of Selectmen, Paula Maguire, the Administrative Assistant to the Chief of Police, Patt George, Selectmen's Secretary, The School Traffic Supervisors, Steven Levine, Finance Committee Liaison to the Police Department and especially to the men and women of the police department. I would also like to extend my thanks to all other town departments and others who have helped and cooperated with this department throughout the year.

SWAMPSCOTT POLICE DEPARTMENT

		Complete	Active
INFO	Information Only	13	0
TEST	Test	25	0
101B	Notification	26	0
101D	Assist Fire Department	14	0
101E	Assist Other PD	28	0
102A	Complaint	264	0
102B	Auto-Disabled	10	0
102C	Auto-Lockout	1	0
102E	Town Office Business	1	0
102F	Transportation	9	0
102J	DPW Notification	77	0
102K	Service Call General/No Crime	400	0
102M	Truants	4	0
103A	Hazardous Condition/General	16	0
103C	Hazardous Road Conditions	44	0
103G	Snow/Ice Hazard	2	0
103H	Beach/Bather Hazard	2	0
103I	Marine Hazard	1	0
103J	Wire Down/Power Failure	13	0
103M	Road Defect	2	0
104A	Property/Found	20	0
104B	Property/Lost	24	0
104C	Property/Returned	2	0
104D	Property/Confiscated	5	0
104F	Recovered Bicycle	12	0
104G	Property/Recovered	1	0
105A	Barking Dog	11	0
105B	Animal-Bites	6	0
105C	Animal-Cruelty	2	0
105D	Animal-Dead/Injured	42	0
105E	Animal-Loose	15	0
106A	Injury-Industrial Accident	1	0

106B	Mental Illness Problem	14	0
106C	Sudden Death/Natural Causes	9	0
106D	Sudden Death/Investigation	3	0
106E	Medical Aid/Illness/Ambulance	178	0
106F	Medical Aid/Injury/Ambulance	82	0
106G	Medical Aid/Illness/Cruiser	40	0
106H	Medical Aid/Injury/Cruiser	32	0
106I	Medical Aid/No Transport/Refused	40	0
106J	Medical Aid/Private Transport	80	0
106K	Medical Aid/Assist Party	38	0
107A	Open Door/Window	133	0
107B	Street Lights Out	1	0
107C	Susp. Person/Vehicle/Activity	450	0
107G	Water Break	2	0
108A	Alarm-Burg-False/Accidental	1,338	0
108B	Alarm-Fire-False/Accidental	93	0
108C	Alarms/DPW	3	0
110A	Civil Matter	6	0
110B	Neighbor Dispute/Non-Criminal	19	0
111A	Missing Person	19	0
111B	Missing Person/Located	7	0
112A	Auto-Illegally Parked	28	0
112D	Abandoned Vehicle	12	0
113A	MVA/Property Damage Under \$1000	88	0
113B	MVA/Property Damage Over \$1000	57	0
113C	MVA/PI	30	0
113D	MVA/Fatal	1	0
113E	MVA/Pedestrian	8	0
113F	MVA/Bicycle	9	0
113H	MVA/Uninvestigated	18	0
113I	Hit/Run Injury	1	0
113J	Hit/Run Property Damage	28	0
120G	Oper. Under the Influence	78	0
120J	Lic. Revoked/Suspended	40	0
120L	Unregistered M.V.	80	0
120N	Motor Vehicle Violation	58	0
130A	Arrest/Warrant (SWA PD Warrant)	7	0
130B	Arrest/Warrant (Other PD Warrant)	31	0
103C	Arrest/Swa. Warrant by Other PD	9	0
103F	Protective Custody	56	0
133D	Loitering/Disorderly	1	0
139A	Bomb Scare	6	0
142B	Uttering	2	0
142O	Counterfeit Money/Documents Etc.	2	0
144A	Dist. The Peace/Disord. Person	6	0
144B	Fireworks Complaint	28	0
144C	Disturbance/General	119	0
144D	Loud Party	62	0
144E	Loud Music	23	0
146A	Violations Restraining Order	5	0
146B	Threats/Gestures	4	0
146C	Domestic	94	0
148A	Drugs/Possession	3	0
148B	Drugs/Sale/Distrib./Manufacture	1	0
150A	Dumping/Littering	2	0
154O	Frauds/Obtaining Money Falsely	2	0
158A	Juvenile Runaway	1	0

162A	Minor in Poss. of Liquor	7	0
164A	Vandalism to MV.	94	0
164B	Vandalism (other)	76	0
164C	Vandalism to Town Property	28	0
164O	Malicious Misch.	2	0
164O	Malicious Misch.	10	0
170B	Indecent Exposure	1	0
170C	Peeping Tom	2	0
172A	Tele. Calls-Annoy/Threat/Obscene	34	0
176A	Trespass After Notice	8	0
200A	Serving Court Papers	3	0
888	Quick Cler/No Report Required	35	0
900C	Fire/Single Family Dwelling	13	0
902C	Fire/Storage Building	1	0
904C	Fire/Commercial Building	1	0
905C	Fire/Public Building	1	0
906C	Fire/Other Building	3	0
907C	Fire/Motor Vehicle	3	0
908C	Fire/Other Mobile	1	0
909C	Fire/Brush-Woods-Fences-Signs Etc.	4	0
910A	Fire/Oil Burner Blowback	6	0
910B	Fire/Food on the Stove	8	0
911A	Assault/Citizen/Simple	8	0
911B	Assault/Domestic/Simple	2	0
913A	A & B/Citizen/Simple	16	0
913C	A & B/VIC65+/Simple	4	0
913D	A & B/P.O./Simple	1	0
913E	A & B/Indecent/Child	1	0
913F	A & B/Indecent/Pers14+	2	0
914A	A & B/CIT/Ag. Injury	1	0
915B	ABDW/CIT/Cut. Instrument	1	0
915C	ABDW/CIT/Other Weapon	3	0
916A	ADW/CIT/Firearm	1	0
920A	B & E/D/Veh/Forced	15	0
920B	B & E/N/Veh/Forced	33	0
920C	B & E/D/Trk/Forced	2	0
920D	B & E/N/Trk/Forced	1	0
920E	B & E/D/Vehicle/No Force	3	0
920F	B & E/N/Vehicle/No Force	14	0
920G	B & E/D/Truck/No Force	2	0
921A	B & E/D/Attempt/Build	5	0
921B	B & E/N/Build/Forced	2	0
921D	B & E/N/Attempt/Build	2	0
921E	B & E/N/Build/Force Entry	5	0
921F	B & E/Build/Unlawful Entry	1	0
921H	B & E/Unk/Build/Force Entry	1	0
922A	B & E/D/Attempt/Residence	3	0
922B	B & E/D/Resid/Force Entry	12	0
922C	B & E/D/Resid/Unlaw. Entry	2	0
922D	Burg/N/Attempt	2	0
922E	B & E/N/Residence/Forced	23	0
922F	Burg/N/Unlaw. Entry	8	0
922L	B & E/UNK/Resid/Attempt	2	0
922M	B & E/UNK/Resid/Force Entry	2	0
923C	B & E/D/School/Unlaw. Entry	1	0
923E	B & E/N/School/Force Entry	1	0
923F	B & E/N/School/Unlaw. Entry	1	0

924A	B & E /D/Other/Attempt	1	0
924B	B & E/D/Other/Force Entry	1	0
924D	B & E/N/Other/Attempt	2	0
924E	B & E/N/Other/Force Entry	3	0
924H	B & E/UNK/Other/Force Entry	1	0
903B	Lar/Pick-P/\$50-\$200	4	0
930C	Lar/Pick-P/\$200-\$400	2	0
930D	Lar/Pick-P/\$400+	1	0
930E	Lar/Pursesnatch/Und\$50	2	0
930F	Lar/Pursesnatch/\$50-200	5	0
930J	Lar/Shoplift/Und\$50	40	0
930K	Lar/Shoplift/\$50-\$200	21	0
930L	Lar/Shoplift/\$200-400	9	0
930M	Lar/Shoplift/\$400+	1	0
930N	Lar/Frm-Veh/Und\$50	6	0
930O	Lar/Frm-Veh/\$50-200	11	0
930P	Lar/Frm-Veh/\$200-400	14	0
930Q	Lar/Frm-Veh/\$400+	14	0
930R	Lar/Autoparts/Und\$50	3	0
930S	Lar/Autoparts/\$50-200	5	0
930T	Lar/Autoparts/\$200-400	9	0
930U	Lar/Autoparts/\$400+	7	0
930V	Stolen License Plate	21	0
931A	Lar/Bike/Under \$50	2	0
931B	Lar/Bike/\$50-\$200	222	0
931C	Lar/Bike/\$200-\$400	13	0
931D	Lar/Bike/\$400+	7	0
931E	Lar/Frm Build/Under\$50	3	0
931F	Lar/Frm Build/\$50-200	13	0
931G	Lar/Frm Build/\$200-400	3	0
931H	Lar/Frm Build/\$400+	7	0
931N	Lar/Gas-No Pay/Und\$50	1	0
931T	Lar/Other/Under \$50	13	0
931U	Lar/Other/\$50-200	11	0
931V	Lar/Other/\$200-400	5	0
931W	Lar/Other/\$400+	12	0
932D	Lar/By Check/\$00+	1	0
935A	Lar/M.V./Auto	62	0
935B	Lar/M.V./Trucks, Buses, Etc.	4	0
935C	Lar/M.V./Other	1	0
936A	Stol/Rec.Local/Autos	5	0
936D	Stol.Loc/Rec.O.T./Auto	43	0
936E	Stol.Loc/Rec.O.T./Trk, Bus, Etc.	1	0
936F	Stol.Loc/Rec.O.T./Other	2	0
936G	Stol.OT/Rec.Loc/Auto	19	0
936H	Stol.OT/Rec.Loc/Trk, Bus, Etc	4	0
936J	Stol.OT/Rec.Loc/Other	1	0
938O	Receiving Stolen Property	3	0
950B	Rape/Child/Force	1	0
960H	Rob/Gas Sta/Knife	1	0
960L	Rob/Conv.Store/Knife	1	0
961G	Unarmed Rob/Misc.	2	0
9999	Case Already Entered/Mistake	2	0
	Total Number Of Calls Listed	5,653 ***	0 ***
	Parking Violations Issued	\$10	2,791
		\$25	289
		\$50	77

BOARD OF PUBLIC WORKS

KEVIN G. GOOKIN, CHAIRMAN
DAVID L. PHILLIPS
RICHARD M. BESSOM
ALAN F. TAUBERT, P.E., P.L.S.
SUPERINTENDENT OF PUBLIC WORKS
TOWN ENGINEER

The Board of Public Works is pleased to report that construction of the largest public works project in the history of Swampscott is proceeding on schedule and within budget. The Town's \$21 million dollar wastewater treatment project provides for the construction of a force main from Swampscott to Lynn's secondary sewerage treatment plant, conversion of Swampscott's primary treatment plant to a pump station, and repairs to Lynn & Swampscott's underground wastewater system to provide capacity for Swampscott's sewerage flow.

The construction of Swampscott's force main was completed in January 1992. The pump station shall be completed by April 1992 and Lynn's storm water separation project is underway and will be completed by the end of 1992.

Swampscott remains on schedule with the Consent Decree for full operation with Lynn by May 1, 1992.

Two contracts to help reduce our sewerage flow were recently completed including rehabilitation to the system's manholes and sewer sealing. These projects will reduce clean water intrusion into our wastewater system, thereby reducing the Town's pumping and treatment costs.

Phase I of a Sewer System Evaluation Survey has been completed which included inspection of approximately 2,300 homes and businesses for direct connections to the sewer systems and an evaluation of sewer pipes for determination of excessive groundwater intrusion. Contracts will be prepared in the coming year to eliminate this clean water to further reduce our pumping and treatment costs.

Public Works has begun investigating ways of maximizing use of the Town cemetery space including a mausoleum. A mausoleum would allow for interment on land unsuitable for ground burial, maximize use of land and provide an above ground alternative to Town residents.

The Town weathered two major storms: Hurricane Bob and the "no-name Northeaster on October 30". The two storms caused significant damage to Town shade trees and coastal facilities. Approximately \$100,000 has been requested for Federal Emergency Management Agency. Emergency clean-up from the two storms was accomplished by Department personnel.

A state grant of \$105,660 has been received for the completion of the 16-inch water line in Paradise Road from Farragut Road to the water tank on Plymouth Lane. The construction contract has been awarded and work is scheduled for early spring. The State grant combined with the \$161,000 approved by the Town in 1988 will fund the project.

A new service requests system, instituted in late 1990, provides for more efficient control of the Department's resources and for improved accountability. For 1991, the following requests were received and completed.

Forestry - 560 requests for service. Half have been completed. The remaining will be completed with a rented bucket truck during January and February.

Water - 420 requests completed. Typical requests include stopped meters, dirty water requiring flushing, hydrant repairs, valve repairs, leaks, low pressure, quality testing, and pumping station maintenance.

Highway - 425 requests completed. Examples are potholes, street sweeping, railings and gates, horses for holiday parties, painting, litter control, pier and beach maintenance, Fish House maintenance, sidewalk repairs, curbing repairs, and brush cutting.

Motor Pool - 160 requests for major work such as brake jobs and installing sanders. Minor work on items such as lawn mowers and chain saws are not included in the request program but comprise a major work load.

Sewer and Drainage - 195 requests completed that include manhole and catch basin repairs, collapsed pipe repairs, plugged drains, brook cleaning, and sewer backups. When not on emergency calls, the Sewer Division flushes, vacuums, and cleans sewers, drains and catch basins on a preventative maintenance program.

Signs - 132 requests completed. Includes traffic control, streets, warning and safety signs.

The following divisions provide routine services and have small numbers of external service requests.

Park Division - Maintained all of the Town's parks, playgrounds, malls, ball fields and two (2) miles of beaches.

Cemetery Division - Maintained the Town's cemetery including 101 interments, grass cutting, 52 foundations, sold 59 lots, bush trimming and operates and maintains the sewerage sludge composting operation located behind the cemetery.

Engineering - The Engineering Division continued development of the comprehensive evaluation of sidewalks and streets in the Town. An infrastructure management program is being developed to assure that the most cost effective maintenance/rehabilitation work is done at the most opportune time in accordance with use and condition.

The following major projects were completed:

1. Resurfaced the following streets:

Jessie Street	Pine Hill Road
Roy Street	Juniper Road
Elmwood	Tupelo Road
Monument Avenue	Essex Avenue
2. Constructed new piles and floats at Fisherman's Beach.
3. Continued monitoring of the inclinometers on the Essex Street bridge retaining wall.
4. Flushed, tested and winterized all 500 of the Town's hydrants.
5. Developed a tree farm for shade tree plantings along public ways.
6. Collected an estimated 600 tons of leaves.
7. Treated the wood at Kid's Cove.
8. Conducted a Town-wide leak detection program with Town personnel.
9. Continued with the comprehensive sewer and drain cleaning program.
10. Continued purchasing for water and sewerage treatment supplies through a purchasing consortium estimated to save approximately \$12,00 a year in chemical costs.

We have implemented a new purchasing system in order to comply with Chapter 30b of the Massachusetts General Laws - the Uniform Procurement Act. Further, in our efforts to obtain goods and services at the lowest cost, we are securing quotations of prices from various vendors, even where the amount involved is less than the competitive bidding level. To economize on our current staffing levels, we are encouraging on-site delivery.

The office staff continues to prepare water and sewer billing information, payrolls, purchases, abatements, communication, and provide customer service.

RECREATION COMMISSION

Andrew B. Holmes, Chairman

Marle J. Clark
John Romano
Sylvia L. Stamell

Richard Dedrick
Sherman Freedman
John Hughes, Jr.

William J. Bush, Coordinator

The Policy of the Recreation Commission is to provide worthwhile leisure-time activities for all age groups in the community. We continue to improve the programs sponsored directly by the Commission which include: Parking areas, beaches and lifeguards, adult and youth tennis, gymnastics, teen fitness and conditioning, youth and adult sailing, track and field, youth and adult basketball and playground activities.

The Recreation Commission also provides both beach parking stickers and railroad parking stickers for a fee.

Participation in our programs is excellent and we continue to minimize costs. The collected fees turned in to the Town General Fund for 1991 totalled \$21,448.

The Town Meeting approved the article sponsored by the Recreation Commission to change the present practice football field to a regulation size soccer field, and to make the Burke Soccer Field a regulation size practice football field. This change gives the Town its first regulation size soccer field and will decrease maintenance needs at Blocksidge Field.

The Commission wishes to thank the Board to Public Works, the Department of Public Works and their staff for the maintenance of equipment in our facilities; and the Commission also wishes to thank the School Administration for the use of Swampscott school facilities and the personnel needed to conduct our programs.

**TOWN COUNSEL
NEIL ROSSMAN**

I am pleased to present for the first time, my report as Town Counsel for inclusion in the Town's Annual Report. I have been in office since late July of 1991 and have been involved in a tremendous number of legal projects for the Town which range from major civil rights litigation in the United States District Court to small claims matters in the Lynn District Court.

Most significant is my participation in the closure of the *Drucas v. Town of Swampscott* real estate development litigation which, as of the writing of this report, is still pending before Justice Sullivan of the Land Court Department. Also, just at the time of the writing of this report, a major civil rights lawsuit has been filed against the Town and several of its police officers in the United States District Court. Little is known of this matter at the present time, however, it will most assuredly occupy a major part of my efforts as Town Counsel for the next number of months and years. Countless other matters of litigation came to my attention and were referred to insurance counsel or were answered by my office, as appropriate.

I am also the Worker's Compensation Agent for the Town and this occupies a great deal of my professional time. It is my stated intent to ensure prompt payment of all medical expenses for Town employees, as well as the prompt processing of all injury claims. This was a problem area in prior years due, I would suspect, to an underfunding of this position both in terms of salary, as well as office expense.

The Town Counsel's position is extremely busy and requires constant daily telephone or personal communication and consultation with all town boards, officials and department heads, as well as constant daily review of correspondence and documents relative to the Town's legal affairs (hence, the invention of the fax machine).

The work load continues to increase at a geometric rate and the complexity and diversity of matters which require my attention cannot be appreciated by anyone except my own secretary and, of course, Administrative Assistant Patricia George, who continues to be of great assistance on a daily basis.

I would like to offer my thanks and appreciation to all members of the Board of Selectmen, department heads and other staff, who are always willing to assist with any request made of them by this office.

**ANNUAL REPORT OF THE
SUPERINTENDENT OF SCHOOLS
and the
SWAMPSCOTT SCHOOL COMMITTEE
DECEMBER 31, 1991**

Annual Report of the Superintendent of Schools

To the members of the Swampscott School Committee and the citizens of Swampscott.

As the Chief Executive Officer of the Swampscott School System, and Secretary to the Swampscott School Committee, it is both a duty and a pleasure to present my annual report on the "State of the School System." The report affords me the opportunity to provide the citizens of Swampscott with an encapsulation of the innumerable activities and events that were both planned and implemented by the professional and support staff of the school system in their ongoing pursuit of providing students with quality instructional programs. However, as I stated in my annual report of 1990, "The fiscal situation at both the federal and state levels has resulted in severe 'cuts.'" These cuts will cause us to reduce and/or dismantle several programs, reductions concomitant with increased student enrollment, particularly in grades K-5. The responsibility of those employed in the school system is to fulfill the goal of excellence, but excellence cannot be maintained merely by wishing it so. Excellence can be pursued but it does require funding; monies vital for sustaining programs if we are to provide our youth with those skills necessary to meet with success in a highly competitive world.

**School Committee
1991**

Mrs. Sandra Rotner, Chairperson	21 Gale Road
Mr. Robert Ingram, Vice Chairperson	33 Magnolia Road
Mr. Kevin Breen	47 Paradise Road
Mr. Richard Feinberg	12 Bradlee Avenue
Dr. Mary-Lou B. Sherr	39 Blaney Street

Regular meetings, second and fourth Tuesday of each month.
The public is welcome.

**Central Office
Administration**

Richard K. Chrystal, Ed. D., Superintendent of Schools	596-8800
Jacqueline Blanchard, Director of Business and Personnel Administration	596-8802
Richard Coletti, Director of Plant and Maintenance	596-8802
Deborah Norling, Director of Pupil Personnel Services	596-8805

The Office of the Superintendent of Schools, located at Swampscott High School, 207 Forest Avenue, is open each weekday from 8:00 a.m. to 4:00 p.m.

School Administration Principals

Peter Sack	High School	596-8830
Dr. Ronald Landman	Middle School	596-8820
Richard Baker	Clarke School Director of Physical Education, Health, and Athletics K-12	596-8812
Margaret Griffin	Hadley School Director of Learning Language Arts	596-8847
Sheridan Matthiesen	Machon School Director of Learning Educational Technology K-6 and Mathematics K-6	596-8835
Martha Cesarz	Stanley School Director of Learning/ Science K-6	596-8837

Assistant Principals

Carla Guarnieri	Swampscott High School	596-8830
John Squires	Swampscott Middle School	596-8820

Curriculum Planning Team Department Chairs

Paul Athanas	Practical Arts	7-12
Donald	English	7-12
Joseph Balsama	Science	7-12
Clayton Curtis	Fine Arts	K-12
Carl Jack	Mathematics	7-12
John McDevitt	Guidance	K-12
Dr. John Nolan	World Languages	7-12
Sanders Stephen	Social Studies	7-12

The Nation's Education Goals: Working Together for America's Future

The six goals listed below were adopted by President George Bush and all 50 of the nation's governors in 1990. These goals are not the President's goals or the Governors' goals; they are the nation's goals.

These educational goals are the beginning, not the end, of the process. Governors are committed to working within their own states to review state

education goals and performance levels in light of the national goals. States are encouraged to adjust, modify, and expand upon the national goals where appropriate. The President and the Governors have challenged every family, school system, School Board or committee, educator and community to adopt these national goals as their own and establish other goals that reflect the particular circumstances and challenges they face as America approaches the twenty-first century.

1. **Readiness for School.** By the year 2000, all children in America will start school ready to learn.
2. **School Completion.** By the year 2000, the high school graduation rate will increase to at least 90 per cent.
3. **Achievement and Citizenship.** By the year 2000, American schools will graduate students from grades four, eight, and twelve who have demonstrated competency in challenging subjects including English, Mathematics, Science History, and Geography; and every school in America will insure that all students learn to use their minds well, so they may be prepared for responsible citizenship, further learning, and productive employment in our modern economy.
4. **Science and Mathematics.** By the year 2000, United States student will be first in the world in science and mathematics achievement.
5. **Safe, Disciplined, and Drug-Free Schools.** By the year 2000, every school in America will be free of drugs and violence and will offer a disciplined environment conducive to learning.
6. **Adult Literacy and Lifelong Learning.** By the year 2000, every adult American will be literate and will possess the knowledge and skills necessary to compete in a global economy and exercise the rights and responsibilities of citizenship.

"Every Child a Winner"

The School Year 1991 brought forth the publication and distribution of a proposal for a legislative action plan for systemic reform of the Massachusetts public primary and secondary education system by the Massachusetts Business Alliance for Education (MBAE). It was also the year in which the Massachusetts Legislature's Education Committee submitted a reform package that contained recommendations considered "radical" by many. A distillation of those recommendations follows:

REVOLUTION FOR THE SCHOOLS

Highlights of the reform package proposed by the Legislature's Education Committee.

TEACHERS

- Eliminates Tenure; all teachers hired and fired strictly on merit.
- Creates a professional "career ladder" for teachers, ending with highly paid "master teachers" with say in school policy.
- Forgives college loans for top-ranked students who teach.

SCHOOL MANAGEMENT

- Strips school committees of hiring and firing power.
- Makes principals "chief executive officers" with greater autonomy.
- Caps administrative expenses at 15 percent of budgets.

ACCOUNTABILITY AND STANDARDS

- Sets tough, measurable standards for all students.
- Hold teachers, principals, and superintendents directly responsible for student achievement.
- Creates an independent, new state office to issue annual "report cards" on school performance.
- Failing schools would be put in receivership or closed.

PRE-SCHOOL AND POST-GRADUATION

- More preschool education for "at risk" three and four year old's.
- State funds for health and social service programs at school.
- New "school-to-work" transition programs, including apprenticeships.

OTHER INNOVATIONS

- Gives parents choice of sending child to different district.
- Allows creation of new "charter schools."
- Intensifies input from private sector and colleges and universities on curriculum and instructional methods.

In response to the proposals for reform the administration of the Swampscott Public Schools has called for the establishment of study groups composed of interested community members, i.e. parents, teachers, students, and lay persons, for the purpose of analyzing the proposals and submitting to the School Committee and the Superintendent of Schools the positions and recommendations of each study group concerning the following:

- Total Quality Management
- Supervision/Evaluation
- School Based Management (Reform and Restructuring)
- Funding: Providing the Resources We Need
- Teacher Employment Practices/Tenure
- Business Education Collaborative
- The Role of School Committees, Principals, Superintendents/Unions

The Goals of the Swampscott Public Schools

As Superintendent of Schools it pleases me to inform the residents of Swampscott that the staff of our school system continues to revise, modify, and update our goals as first validated by the School Committee in 1987. The process of establishing goals and implementing plans to achieve these goals continues to be, to provide a blueprint for orderly change and to create that change in an era of choice. It is for the purpose of educational planning and the marketing of our school system to guarantee that our clients receive the best programs - programs which are cost effective.

We are aware that people have new options for the education of their children. The Massachusetts legislature gave the citizens of the Commonwealth the freedom to enroll their children in schools of their choice (if a receiving community voted to enact School Choice).

People have new options for the education of their children. There are even more choices on the horizon. Today, parents can send their youngsters to public, private, or parochial schools. They can also attend academies outside their communities or pursue schooling at home. The future will enhance these options and make new choices available.

Legislation which allows parents to choose which school their children will attend is on the books of many states. Pushed by elected officials, business leaders, and a host of other advocates, the concept of choice has widespread political support.

One theory central to educational choice is that marketplace demand will strengthen good schools while simultaneously putting bad schools out of business. Whether one agrees with this theory or not, choice legislation changes the educational marketplace. The new marketplace, no doubt, will be characterized by increasing numbers of educational options - from technology-driven instruction to corporate learning centers to foreign schools. Furthermore, it will be driven by economics because, sooner or later, at least some portion of state and federal funding will follow students to their schools of choice.

How Choices Will Be Made

We live in a fast-paced society populated by increasingly sophisticated consumers. These two characteristics will combine to influence customer decision-making.

The available of educational information and the growing sophistication of consumers enables parents to exercise choices on the basis of educational quality. However, education is a complex enterprise, and many parents will not have the time to study its components and make an informed choice. Their decisions will be perception-based.

While more people may depend on perceptions than actual quality, educators will have to be concerned with both. The best school in the world will have difficulty functioning if people don't know about it or don't perceive it as a quality institution.

On the other hand, positive perceptions need to be reinforced by educational effectiveness. Poor performance will destroy positive perceptions.

For this reason the Swampscott Public Schools is engaged in a study of "The Deming Way - Toward A System of Total Quality Management." W. Edwards Deming stated, "Top management must feel pain/dissatisfaction with past performance and must have the courage to change. They must break out of line, even to the point of exile among their peers. There must be a burning desire to transform their style of leadership." We are actively studying the management philosophy of Dr. Deming and believe that his fourteen points are applicable to our school system. They are:

- Establish constancy of purpose.
- Adopt a new philosophy.
- Cease dependence of mass inspection.
- Stop awarding business solely on the basis of price.
- Constantly improve every system.
- Institute training on the job.
- Institute leadership.

- Drive out fear.
- Break down barriers between departments.
- Abandon slogans.
- Eliminate numerical goals and quotas.
- Remove barriers that rob people in pride in workmanship.
- Promote education and self-improvement.
- Structure management to accomplish the transformation.

These 14 points have been distilled into five "strategic" goals that specifically relate to the Mission of the School system.

Mission of the Swampscott Public Schools

"To promote excellence in providing a viable and comprehensive instructional program from pre-kindergarten through grade twelve, leading to the attainment of knowledge, skills, and competencies which, upon completion, will enable each learner to function as a maximally competent citizen, worker, and self-fulfilling individual," - This is our mission.

The Mission Statement above has led to the development of five major strategic goals. They are to:

- GOAL I** Promote academic excellence for the attainment of knowledge, competencies, and the new basic skills - specifically:
- Learning to learn
 - Competence in reading, writing, and computation
 - Communicate: oral and listening skills/body language
 - Problem solving
 - Creative/lateral thinking
 - Personal management skills
 - Group effectiveness skills
 - Influence skills/leadership
- GOAL II** Guarantee the active participation of all staff of the school system in the implementation of a system-wide outcome-based curriculum, i.e. Total Quality Management.
- GOAL III** Institutionalize the paradigm depicting a systems approach for a learner responsive school system and the systemic nature of the organization.

- GOAL IV** Continue to improve the level of service and the efficiency of operations in the major support areas of management services and to maintain those levels of support services vital to the mission of the school system.
- GOAL V** Institute a training academy for all professional staff wherein the educator can maintain the skill level of teaching required for teaching the students of the 21st century what will be the "priorities."

To achieve these goals, it is necessary to establish priorities. However, it must be noted and accepted that the setting of priorities will be constantly affected by present economic, societal, and political factors which will continue to influence the structure and outcomes of the instructional programs for our students. This is as it should be. Schools as open systems must respond to environmental influences in order to maintain, and indeed increase, the support of their public.

Several long-range objectives have emerged which serve as guideposts in our efforts to achieve the mission of the Swampscott Public Schools. These objectives require the extensive collection and analysis of data, exhaustive planning and evaluation, and the active inclusion of parents, teachers, administrators and all significant others concerned with the welfare of the students and our schools. These objectives are based on Deming's 14 points for quality management and include:

1. Continue the implementation of the 11 components of our Learning System.
2. Analyze the present delivery system for instructional programs and services to determine if it is efficient and effective, and if found lacking, design a new delivery system.
3. Establish an organizational scheme for the achievement of goals and objectives within the given resources.
4. Develop a system for comprehensive planning and develop plans for the efficient and effective utilization of human and material resources.
5. Make significant improvements in the level of service and the efficiency of operations in the major support areas of management services.
6. Continue to refine our accountability procedures. Include criteria for employee performance and progress and improve our system for evaluating student and employee performance and progress.

This administration has been going through the arduous process of identifying and resolving a myriad of immediate concerns.

During the coming year the refinement of our plans and the progression toward the implementation of each of the stated priorities will require task forces to assist in the completion of specified tasks. As some tasks are completed, the plans developed will be implemented immediately. For other tasks that require extensive interfacing of the numerous and complex components, appropriate timetables will be established.

These task forces will require the active participation of numerous individuals for broad-based input in goal-setting, planning, decision-making, implementation of plans, and assessment and evaluation of progress. The model for input must remain flexible for the very nature and complexity of the Swampscott School System requires a cooperative, developmental, and transitional process to effectuate and reconcile elements of change.

In order to reach the goals we have set, our commitment is not embark on a continuing program of encouraging creative, professional leadership at all levels of responsibility and to promote operation of the Swampscott school.

To improve the quality of life and thinking in the classroom, the prime goal will be to stimulate the development of a more positive image for the school system by recognizing and supporting creative efforts and promising practices in order to promote academic excellence. All students have the ability to learn and the school system must work to maintain students' confidence in their own abilities and in the school's commitment to nurture those abilities; or in the case of those students who have always lacked self-esteem to elevate level of children for as Coppersmith has stated, "An optimal level of self-esteem is the most single success factor in the life of a child."

Parents must be persuaded to take a more active role in their children's educational growth. By encouraging and supporting new efforts on behalf of children by school personnel and the community-at-large, the combined effort which is needed to maximize the effectiveness of public education in this town can become a reality.

Goal I and II emerged as a result of the growing concern within the Swampscott Public Schools, as well as across the United States, about the low levels of student achievement, be it fact or fiction. Parents, students, teachers, and administrators are asking questions about the quality of the instructional program. Many reasons have been offered to explain the sharp downward trend in the academic preparation of students - the effects of television, the breakdown of the family structure, the effects of a permissive society, poor teachers, ineffective administrators, etc. More significant, however, is the fact that school throughout this nation are now seeking ways to reverse the downward trend in student achievement through improvement in the quality of instructional and educational experiences for students.

The impetus to construct the learning system for the Swampscott Public Schools evolved from the strong conviction that every student is entitled to a vibrant and comprehensive curriculum which reflects:

- A focus on the student's needs, interests, and abilities which will enable him/her to function in the world community;
- A delineation of life-related performance tasks;
- The availability of alternatives in the instructional program; and
- A commitment to foster the development of a positive self-concept in the students.

However, we must now proceed to go one step further in our ever evolving Learning System, our outcome-based curriculum. This requires that we all understand and support efforts to design an outcome-based curriculum; a goal hierarchy which will include:

System Goals

Program Goals

Course Goals

Competencies

Performance Indicators

Criterion Reference

The advantages of this approach are: the inclusion of survival skills (defined as knowledge, understanding, and those skills needed by an individual to function at a minimally acceptable level) as an integral part of the curriculum; the establishment of competencies representing essential skills and are part of the regular instructional program, and the development of a hierarchical system in which each course has its place in the comprehensive pre-kindergarten - 12 instructional program.

Three critical elements of an Outcome-Based Curriculum are:

Competency

Performance Indicator

Criterion Reference

I provide the following definitions:

1. **Competency:** One of the items in the subset of the total universe of skills and knowledge which:
 - 1.1 Is offered by the school system
 - 1.2 Every student must demonstrate
 - 1.3 Can be demonstrated by behaviors that are directly measurable
 - 1.4 Are based on learnable skills and knowledge
 - 1.5 Represents the community's expression of the minimum skills and knowledge essential for a basic education
 - 1.6 Contains a statement of required skills and/or knowledge
2. **Performance Indicator:** A statement of student behavior which:
 - 2.1 Provides evidence about the level of competency performance
 - 2.2 Is observable and measurable
 - 2.3 Meets criteria of content validity, objectivity, and reliability
 - 2.4 Contains the following components:
 - 2.4.1 actor
 - 2.4.2 action
 - 2.4.3 special conditions, if any.
3. **Criterion Reference:** A statement of performance which:
 - 3.1 Is keyed to a specific performance indicator

In our Outcome-Based Curriculum, the learner, as always, will be provided with alternative ways to develop the required competencies. Research has revealed that individuals possess different learning styles (Bogen, McCarthy, the Dunns, Gregory, Kolb). Since the emphasis of our curriculum will be on the achievement of specific objectives and not on the ranking of learners, efforts must continue to increase the probability of learner success through the provision of different instructional routes. The learner, in an ideal setting, with the guidance of the teachers, may select the learning route which is most compatible with his/her learning style. I recognize that at times, because of limited resources both human and fiscal, that this is not possible, however, present reality should not divert us from our ideal(s).

In selecting a route to follow, the learner may choose a lecture, a list of selected readings, videotape, a slide-tape package, a programmed instructional manual, or other options. Should the alternative mutually-agreed upon by teacher and learner prove unsuccessful, other experiences or options should be available for the recycling process. (Minimum standards failure - try another route).

The characteristics of a Swampscott Public School classroom follow:

- The curriculum is provided and is sequenced in terms of goals, rationales, comprehensive concepts, performance objectives, and competencies to be mastered by the students.
- There are provisions for diagnosis of each student's needs.
- The student learns at his own rate (common sense).
- There are needs of students' different learning styles.
- Objectives are performance stated and they are shared with the student at the beginning of the learning sequence.
- Criterion-referenced tests are used, whenever possible, for evaluation.
- Varied teaching strategies are used to meet the needs and interests of individual students.
- The assessment task for each objective is validated.

During the process of developing the outcome-based curriculum for the Swampscott Public Schools, a "universe" of competencies will be delineated, and from this network, the graduation competencies, those considered essential, will be selected. (State mandated competencies to come).

The further refinement of our Learning System, in order that it be truly outcome-based, provides a unique opportunity for the school system to gear itself to support learning effectively. Our responsibility, the business of this school system, is the education of students; therefore, each component of the school system must play a vital role in the development and implementation of our strategic plan to guarantee the education of each learner we service. There are and will continue to be a number of identified major tasks for each of us; adjustments will be made in the task network as needs dictate.

The initial tasks will be associated with the development of the following components in our Outcome-Based Curriculum - The Swampscott Learning System.

1. Levelling of performance objectives in the cognitive domain - to ensure that students are engaged in learning higher order cognitive skills, i.e. critical thinking, problem solving, etc.
2. Competencies - for each grade.
3. Criteria for performance objectives.
4. Teaching - a greater effort to foster our counseling support model - clinical supervision.
5. Staff development
6. Selection process for instructional materials and equipment (Is what we are purchasing fostering a viable sequenced curriculum? Given limited funds are we effectively allocating funds?)
7. Management support - budget - maintenance, custodial, etc.
8. Community participation plan.
9. Public Information Plan
10. Budgetary plans - support of programs

In keeping with Goal III we will develop and maintain an evaluation system. The purpose of this system will be to collect pertinent data on: students, test results, instructional programs, instructional materials, teachers and schools, in order to establish a data bank. The data are to be used to assess programs on a system-wide basis. It is the goal of the Swampscott Public Schools to expand the evaluation system to all schools. Through this systematic collection, storage and analysis of data, the School Committee, administration, teachers, parents, and others with specific interests will be provided with information necessary to make meaningful decisions leading to the best possible education program for our students.

Goal IV addresses the need to make significant improvements in the level of service and the efficiency of operations in the major support areas of management services and to maintain those levels of support services necessary to the mission of the school system (budget, maintenance, etc.).

Public schools, in recent years, have been criticized for the lack of control procedures in the management area, the management of curriculum and instruction and the management of fiscal resources. The public has described our lack of accountability. Whether these accusations are based on truth or falsehood is irrelevant at this point in time. The report "Nation at Risk" and Proposition 2 1/2 are realities. Thus, we must guarantee our publics that we have established and are maintaining major control procedures in the management area to insure that available resources are utilized to the maximum possible extent.

Goal V may be considered the wellspring goal, for it is this goal that will provide the professional growth and training component for professional staff. The research available to us concerning all aspects of the teaching/learning process must be made deliverable. That requires a training schedule and design that moves people in and out of training programs based on need - need by students and need by staff. The establishment of an academy to provide such a service to teachers and administrators will clearly demonstrate the commitment of the community to academic excellence.

Strategies for change, focused on the administration or the classroom, invariably mean changing well entrenched ways of doing things. Routine behavior, which is by its very nature is comfortable and secure, must be reconstructed to accommodate the introduction of the new and different. There is always some

resistance to change, but the school system is presently confronted with an imperative to develop excellence, efficiency, and effectiveness in educational and instructional programs and services.

The Philosophy of the Swampscott School Committee

Today more than ever the public school is recognized as one of the most important institutions in the United States devoted to the total development of human potential. The learning program within the school must be efficient and effective. It call for the transmission and utilization of knowledge, skills, talents, and attitudes which will enable students to develop to their full potential as individuals.

To accept a truthful assessment of themselves, their hopes, their ambitions and the world around them, students are encouraged and directed to study and research independently, to think logically, and to communicate ideas meaningfully. Students are guided in their interpretation of the modern world by an appreciation of their democratic heritage and thus be discerning in their choice of competent leadership and as a result become intelligent participants in their communities and vocations. Moral, ethical, and aesthetic values are exemplified as indispensable guides to richer and more rewarding living. Fundamental to this process is the conviction that every student must be regarded as an individual worthy of each educator's sincere interest, best efforts, and respect.

Practices and Procedures to Attain System Objectives

- A required program of study and school-directed experience for all students, developed through school and community participation, which emphasizes the fundamental and broader aspects of sound education.
- The provision of varying levels of challenge in basic subject fields to encourage students to be motivated to work successfully at their levels of ability.
- A flexible curriculum from kindergarten through grade 12 which will provide students with a sound education, based upon recognition of their individual abilities, needs, and goals.
- A guidance program for all students at all levels which, through counseling and testing, helps students adjust their environment, develop their potentials, and utilize their interests and abilities to meet personal needs and goals; efforts to help students adjust to physical, emotional, or social problems, to take career consideration into account at the appropriate levels, and to select programs of studies and activities which will lead to the ultimate realization of career choices.
- The preparation, development, and encouragement of all students to become independent, self-directed learners participating in independent study and research, and utilizing all communications media; emphasis on stimulation and guidance of self-paced learning which will lead to the emergence of individual citizens capable of thinking critically, making sound judgements, and becoming productive and effective members of a democratic society.
- A program of enriching experiences, both co-curricular and extra-curricular, to help students with personal, physical, mental, and social development, as well as to guide them in the wise use of leisure time.

Since school reflects the needs, values, strengths, and aspirations of the community, it follows that the school and the home should work together to further develop those personal characteristics which will lead to a better individual and community life for all. Therefore, a continuing dialogue between community, home, and school should be maintained so that all of the children of all of the people will be given the opportunity to develop, thoughtfully assess, and appropriately adjust to the needs of a changing society.

Staff Changes

Listed below are personnel changes that occurred during the year 1991. Again, as in the past, changes in personnel according to school assignment is noted.

"New" members of the staff join the Swampscott family of educators through a series of orientation programs. They begin what will be for all, hopefully, a long and mutually collegial relationship. To those who have left the system by way of either retirement or resignation a sincere thanks is extended for their many contributions to the youth of Swampscott and we wish them well in their future endeavors.

CENTRAL OFFICE

No changes

HIGH SCHOOL

Appointments:

Masha Albrecht - Mathematics Teacher
Nancy Bertwell - Secretary, Athletics
Edmund Canning - Junior Building Custodian
Linda Davison - Cook/Manager
Lori King - Mathematics Teacher
Lawrence Lucie - Senior Custodian
Evelyn O'Connor - Computer/Clerical Secretary
Mary Parker - Music
Mary Speropolous - Resource Room

Transfer:

Lin Grady - to Stanley School

Retirements:

Antoinette Bernazzani - Cafeteria Manger
Cynthia Lang - Secretary, High School
James Ridell - Senior Custodian
Mary White - Mathematics Teacher

Non-reappointment:

Lynn Shane - Music

MIDDLE SCHOOL

Appointments:

Lucille Cafarella - World Language
Emanuel Dandreo - Senior Custodian
Suzanne Garfield - World Language
Barbara Leone - Secretary, Guidance
Patricia Moore - Secretary
Noelle Palmer - Resource Room

Transfers:

Peter Martino - Resource Room Teacher to Hadley
Carolyn Murphy - Resource Room Teacher - transferred from Stanley

CLARKE SCHOOL

Appointments:

Kelley Cuffe - Kindergarten
Michelle Zampell - Instructional Aide

HADLEY SCHOOL

Appointments:

Cheryl Armistead - Special Education Integrator
Donna Bishop - Kindergarten
Ellen Morse - Associate Teacher - Extended Day

MACHON SCHOOL

Appointments:

Pamela Angelakis - Grade 2
Kathleen Canavan - Kindergarten
Harley Greist - Senior Custodian
James Montanari - Instructional Aide

STANLEY SCHOOL

Appointments:

Michael Citino - Associate Teacher - Extended Day
Laura Hillman - Kindergarten/Extended Day
Susan Kaplan - Extended Day Director
Allison Simpson - Associate Teacher - Extended Day

SPECIAL EDUCATION AIDES

Appointments:

Lisa Berry
Kathleen Canavan
Margaret DeCamp
Eileen Dineen
Jennifer Cohen

Suzanne Feeley
Ruth Hendrickson
Beth Iarrabino - Preschool Aide
Patricia Maitland
Ann McFarlane
Nancy Rubin - Primary Learning Center Aide

RESIGNATION SPECIAL EDUCATION AIDES

Allison Simpson

SYSTEM-WIDE SUPPORT STAFF

Appointments:

Trudy Baxter - Cafeteria Services
Richard Desrosiers - Equipment Manager
Lillian Fessenden - Cafeteria Services
Cynthia Lang - Assistant Athletic Director
Jean Massad - Athletic Trainer
Susan Pineault - Cafeteria Services

SYSTEM-WIDE SUBJECT SPECIALISTS

Appointments:

Helen Butts - Vision/Hearing Nurse
Joseph Mastrocola - Media Specialist

The Swampscott Learning System PROJECT BESST

Two years ago I presented to the School Committee a plan containing the programs to be enhanced and provided in order that graduates of Swampscott High School would possess those skills and the commensurate knowledge to meet the challenges of the 21st century.

This plan was the remains PROJECT BESST (Building Excellent Swampscott Schools Together). The development of this plan, which is revised on an annual basis, is a response to the major trends/forces driving our society and, therefore, our schools rapidly into uncharted waters. These driving forces encompass:

- The Changing Workforce
- The Technological Environment
- Globalization
- The Changing Family
- The Age of Convenience
- Changes in School Leadership
- The Changing Nature of Who We Are
- The Increasing Popularity of Alternatives
- Educators of Tomorrow
- An Increase in the Kind of Ethical and Value Questions Being Posed
- Transformation from an Age of Industry to an Age of Information

In addition to these forces educators continually focus on four fundamental questions concerning curriculum and instruction that were originally formulated by Dr. Tyler. They are:

1. What educational purposes should the school seek to attain?
2. What educational experiences can be provided that are likely to attain these purposes?
3. How can these educational experiences be effectively organized?
4. How can we determine whether these purposes are being attained?

Recognition that this is a period of economic and fiscal austerity cannot dissuade us from the responsibility of answering these questions and to do so by constructing and activating programs and systems that give to our clients quality instructional programs.

Of what programs do I speak? Consider the effect of the forces I referenced earlier. Our labor force will be more highly educated than ever. Interpersonal skills will be more important. Information workers will need higher level thinking skills. Technological literacy will be necessary for all students. Students will have to be equipped with transferable skills. Adult retraining programs will proliferate. It will become more difficult for educators to remain current in their field. Voice activation will require new speaking skills. The amount of handwriting and keyboarding in our schools will change. Teaching techniques will be reshaped. Computers will play a more active role in drill and practice. The number of foreign languages will expand to include Russian, Chinese, Japanese, and Arabic. The curriculum will focus on global issues. Interdisciplinary programs will expand. Family Life Education will grow. Current definition of homework will change. Extended day programs will be introduced. Schools will consider a new time cycle. School schedules will change. The current model of after-school activities will be reconstructed. Educator accountability will be demanded by parents. The management of classroom time will be altered. Career ladder concepts will gain in popularity. Traditional labor organizations will change. Our delivery of English as a Second Language will be altered. We will need to meet the needs of an ever culturally divergent student body. The elderly will demand a significantly larger proportion of society's resources. We will need to reexamine our curriculum offerings in light of competition from a voucher system. We will begin to seriously question the school's obligation in teaching conflicting values and ethics: if it is to be done, and if so, how should it be done.

These are powerful trends and they have led to demands to restructure the educational system. The National Governors Association adopted restructuring as its educational agenda for the 1990's. This call to restructure is a direct result of the increasing recognition that graduates of American high schools lack the requisite skills to compete with their counterparts in such countries as Japan and Germany. Needless to say, governors are astute politicians; they do not stand alone. They are responding to a growing consensus calling for improvements in the efficiency and productivity of schools, in tune with massive restructuring in business, industry, and agriculture and with rapid demographic and social changes.

Imbedded in the many approaches to restructuring is the concept of school-based management. As one who supports this concept as exemplified in project BESST (Building Excellent Swampscott Schools Together), I continue to work with administrative and teaching staff to actualize processes and activities that will nurture teacher empowerment and shared decision-making, not with any sense of revolutionary immediacy but planned, intervening strategies that will guarantee a quality instructional program. Many educators may be understandably wary, have been criticized on the one hand for being impervious to change and accused, on the other, of jumping on every bandwagon. Yet we should rejoice at

this turn away from the stifling regulatory bureaucratic nature of earlier reform measures. We should welcome the freedom to change that it is implicit in the SMB model. SMB is grassroots restructuring, a bottom-up approach that depends on the support of individual school councils by their adoption of reform ideas. SMB philosophy fits the considerable volume of educational literature on the change process. We know how to improve our schools. Our school system is one of outstanding repute. However, as I have quoted on more than one occasion, "To do better is better than doing one's best." SBM, our Project BESST, is the vehicle that will assist us in our journey to improve and to grow.

In January, 1992 I will direct all administrators to submit their five-year plan for the improvement of their respective school or area of responsibility. Their strategic plans will include: clearly stated goals; the principalship as a strong leadership position; staff empowerment; high expectations identified and maintained; student progress monitored based upon the learning rates and styles of each learner; school climate conducive to learning maintained; a climate of change established, maintained, and welcomed; academic learning time increased; curriculum revision every five years as standard procedure; parent-community involvement a norm; and professional growth programs for staff based on learner need.

It has been four years since the Swampscott Learning System was designed and implemented. The eleven components of the learning system are:

- Mission Statement
- Goals
- Rationale for Each Discipline
- Comprehensive Concepts
- Performance Objectives
- Diagnostic Procedures and Evaluative Techniques
- Learning Activities
- Models of Teaching
- Multimedia/Sophisticated Technology
- Management Systems
- Learning Environment

In 1991 the management-by-objectives process was successfully implemented as witnessed by the achievement of the Superintendent of School's objectives which were as follows:

- Revision of the Mathematics curriculum K-6
- Revision of the Art curriculum K-12
- Implementation of the Middle School concept institutionalized
- Increased opportunities for staff to participate in a K-12 In-service program
- Revision of the Language Arts curriculum K-6
- Integration of technology increased
- Curriculum development and revision in all subject areas K-12
- Improved management system for physical plant renewal and renovation

- Full compliance with the recommendations of the Visiting Committee of the New England Association of Schools and Colleges to ensure full accreditation of Swampscott High School.

Specific objectives of the Superintendent of Schools for the School Year 1991-1992 include:

- Implementation of the new Mathematics curriculum K-6
- Purchase of new mathematics books, correlated to the curriculum, for grades K-6
- Implementation of the Language Arts curriculum K-6
- Purchase of new language arts textbook and expendable materials correlated to the curriculum, for grades K-6
- Revision of the Music curriculum K-12
- Refinement of the curriculum in all disciplines 7-12
- Revision of the Social Studies curriculum K-6
- Installation of satellite dish and televising of educational programs, i.e. satellite learning
- Implementation of K-1 development program in all elementary schools
- Establishment of study groups to determine how best to restructure the school system
- Implementation of a clinical supervisory model for evaluation of staff

Two major objectives, one short range, and other long range, must be achieved. The first calls for a fully operational, collegial, clinical supervision program for the evaluation of all staff. This objective must be completed this year. The second objective will require a considerable amount of time in that its achievement will be measured by a viable and fully functioning school based decision-making structure. This necessitates increased community involvement and an internalization of the value of the participatory decision-making process.

I hold firm to the ideal that the hallmark of my superintendency be the inclusion of all stakeholders in order to effectuate and maintain a personalized self learning environment for learners of all ages. The two objectives noted above, when achieved, will be the capstones of an effective school system.

In my report of 1990 I called upon the staff of the Swampscott Public Schools to work in concert with the community to create a "community of scholars - a community of intellectual challenge and stimulation - a citadel of learning." I refuse to listen to the disciples of retreat, retrenchment, and retrogression.

Rather, I challenge them to dream, to envision, to imagine the ideal learning community. Let others be defeatist - one can only be a loser when one fails to try. Progress has never been made by those who await better times. Some may call it naivete, some may label it simplistic, however, I do believe that "When one has a lemon he/she makes lemonade." Are these difficult times? Yes! Nonetheless, we have in our charge the future of the world, the children, and it is to them we owe our efforts - whether times be good or bad.

HIGHLIGHTS

Major efforts undertaken by Central Office Administrators and School Principals/Directors of Learning, collectively referred to as the Superintendency Team, this school year included:

- The Visiting Committee of the New England Association of Schools and Colleges visited Swampscott High School in the fall of 1991. The Committee issued its report and 42 copies of the report containing 120 recommendations were distributed to the School Committee and other appropriate personnel. Mr. Peter Sack, Principal, undertook the task of responding to the recommendations and with the support of the Superintendent of Schools and Central Office Administration, fulfilled the Visiting Committee's recommendations. A sampling of the recommendations and commendations follow.

1. Reaffirm the mission of the high school and commit resources to make it a truly comprehensive one.
2. Update curriculum guides in all disciplines. (completed)
3. Assign a Central Office Administrator the overall K-12 curriculum responsibility. (The Superintendent of Schools assumed this responsibility).
4. Re-evaluate the workload of department chairs to ensure sufficient time for the completion of their assigned departmental duties and responsibilities. (A clerical assistant was provided to assist department chairs.)
5. Provide a full-time nurse at the high school five days a week. (Will be a request included in the Superintendent's Proposed Budget for FY 1992-1993.)
6. Involve the Librarian in the implementation of curriculum changes in a meaningful manner. (Completed)
7. Develop and implement departmental mid-year and final exams for all departments. (Completed)
8. Reinstitute the Home Economics Department with an updated and relevant curriculum. (Completed)
9. Appoint a K-12 coordinator of Media Services to coordinate the efforts of the elementary, middle, and high school librarians. (Will be considered as part of the Restructuring Study Group.)
10. Analyze immediately the HVAC system throughout the building. (Completed)

The commendations were as follows:

1. The excellent rapport among staff members and their students.
2. The exceptional interest of students, faculty, administrators, and parents in academic achievement.
3. The excellent pupil/teacher ratio.
4. The vast variety of student activities.
5. The enthusiastic involvement in extracurricular activities.
6. The academic freedom that faculty has in the school.

7. Education and well being of the students are a high priority.
8. The pride students feel in the school.
9. Parents seem pleased with the academic programs and post high school placements.
10. Students' relationships with teachers seem good and those questioned felt that they could turn to a teacher for personal help.

- Swampscott High School received major improvements in equipment, buildings, and grounds. Among many changes were:
 - The Annual Town Meeting in May, 1991 approved an article that provided \$125,00 to completely replace the roof in the Shaw Wing (opened in September, 1959) of Swampscott High School. This project will be completed in 1992.
 - In August, 1991 all exterior door locks were changed. This was the first time we re-keyed the building. Plans are currently being made to re-key certain critical areas within the building as well.
 - New HVAC controls were installed in the Library and Teachers' Work Area.
 - Burned out motors designed to provide ventilation to classrooms in the Roger Wing were replaced.
 - New bearings were installed in the ventilation motors on the roof vents.
 - School opened in September, 1991 with all classrooms being able to communicate with the office and with all other classrooms, and the office has the capability of communicating with all classrooms.
 - A structural separation in the cement blocks between the technical drawing room and the main building was corrected in the Spring of 1991.
 - New fire exit signs were stenciled on the walls to clearly indicate the direction of evacuation in all areas where those signs were lacking.
 - New, complete first aid kits were purchased for the Technical Drawing Room, Automotives Shop, Metal Shop, Wood Shop, Graphic Arts Room, and the Electricity/Electronics Room.
 - All fire alarm pull stations had glass rods installed and each pull station was inspected by the Senior Custodian to ensure that each had a glass rod.
 - Eyewash stations were installed in all industrial art locations.
 - The exterior doors in both the auto shop and technical drawing room were completely replaced.
 - We contracted with a company to provide for periodic disposal of all waste oil from the auto shop.
 - All fire doors were repaired and are now operable.
- Mr. Richard Coletti, Director of Plant and Maintenance, developed and distributed two booklets vitally needed by both support and administrative staff. The booklets entitled "Physical Plant and Service Guide" and "Fire Prevention and Protection Guide" were completed and made

available in August and November respectively. These guides contained all the necessary information and policies concerning the maintenance of all schools and the actions/procedures appropriate to fire prevention. Fire Chief William R. Hyde of the Swampscott Fire Department was an invaluable aide in the development of the fire prevention manual.

- On October 8, 1991 Dr. Richard K. Chrystal, Superintendent of Schools, presented to the School Committee his long-range plan entitled "The BIG BLUEPRINT." Dr. Chrystal noted the need to bring about the concept of Total Quality Management as espoused by W. Edwards Deming. He informed the Committee that there must be major changes undertaken in organizations, both public and private, in order to respond to the rapidly changing world. Dr. Chrystal specifically referenced the 14 obligations of management on which Deming elaborated in his book, **Out of the Crisis**, and related them to the Swampscott School system and what must be done by each educator employed therein if TQM is to become an operation reality.
- Mrs. Martha Cesarz, Director of Learning of the Stanley School, assumed the responsibility for system-wide staff development programs. She developed an organized program providing basic training and professional growth activities for staff members. Her efforts began with a survey of all staff in order that she could determine which programs were specifically requested by teachers. The responses culled from the survey resulted in a successful "Institute Day." The day gave teachers the opportunity to attend workshops, seminars, and other planned activities in order to share their knowledge and expertise.
- The summer of 1991 witnessed 108 teachers and administrators engaged in an intensive curriculum revision and development effort. Mr. Donald Babcock, Chairman of the English Department, was employed as Technical Writer and in that position assumed responsibility for the development of a document containing all curricula for grades 7-12. In addition, Dr. Chrystal, Superintendent of Schools, completed the development of nine booklets for grades K-8 entitled "Parent's Guide to Instructional Objectives and Skills in Language Arts, Mathematics, Science, and Social Studies." These booklets contain the curriculum of each grade level (K-8). The Superintendent directed principals, department chairs, and teachers to review the booklets and to involve parents in this process. When the review is completed, a final draft will be made available to all teachers and parents. For the first time parents will know what the expectations are for their children in each grade.
- Mrs. Jacqueline Blanchard, Director of Business and Personnel Administration, recommended, and the School Committee acquiesced, that the school system contract with Temporary Educational Agency, a 24 hour calling service for the purpose of hiring substitute teachers. Her rationale for our contracting with an agency were that substitutes hired in this fashion would be considered independent contractors and as such are employees of the agency, thus the school system would not bear social security or

unemployment costs. The new process would result in a substantial savings to the school system.

- The High School Department Chairs, in response to their request for greater involvement in the development, revision, and management of curriculum, assumed the role of Curriculum Planning Team. They determined there was a need to redefine their roles and become curriculum specialists and leaders. The Superintendent of Schools endorsed these changes and included a representative of the team on the Superintendency Team. The team structure provided for improved communication and collaboration.
- I have included the "Official Minutes" of the September 11, 1991 School Committee meeting because they encapsulate the status of the schools on that date and furthermore, provide a condensation of the myriad of activities that are "ongoing" throughout a school year.

"Ms. Margaret Griffin, Principal/Director of Learning, commented the enrollment at Hadley School is at 318 and growing. The orientation program for staff was well received and a "buddy" teacher system has been established. October, November, and December will engage students in a multi-cultural thematic approach and the school will be featured in the **Salem News** during Education Week. She was pleased to report the integrated class has been welcomed, and referenced the Language Arts and Math Committees for their efforts in developing an outstanding curriculum.

She closed her presentation by thanking all those who had volunteered in improving the physical condition of the Hadley School, noting that acoustical ceilings, painting, alarm system, and new stair treads had made a vast difference. The custodial staff received accolades for their efforts.

Mrs. Martha Cesarz, Principal/Director of Learning, reported on the opening of the Stanley School. She highlighted staff efforts in curriculum development, the installation of new carpeting in the media center, and energy-saving windows. Wiring was also upgraded for implementation of the hot lunch program. Mr. Robert Hanson, school custodian, was commended for all of his efforts.

Mrs. Cesarz closed her presentation noting enrollment at 282, her personal involvement in a cooperative learning program which will be shared with staff system-wide, and indicated that Mr. Baker, Mrs. Matthiesen, and she had attended a seminar entitled, "The Manager as Coach" which provided new insight into her role as principal.

Mr. Richard Baker, Principal/Director of Learning/Director of Health, Physical Education, and Athletics, briefly commented on the opening of the Clarke School. New steps and railings were installed, new textbooks, equipment, and supplies were made available, and thanked the Superintendent, Dr. Chrystal; Mr. Richard Coletti, Director of Plant and Maintenance; Mrs. Jacqueline Blanchard,

Director of Business and Personnel Administration; Mrs. Kathleen Leonard, his secretary; the custodial staff and in particular, Dick Torrey, for all of their assistance.

Mr. Baker commented he was extremely pleased with the staff hired and was most complimentary of the hiring process which enabled the administration to select outstanding individuals. He provided the School Committee with enrollments in all grades which totaled 184, and information on the ever growing extended day programs. He called to the attention of the School Committee the Captain's Program at the High School which was held on September 5, 1991 which met with great success. He stated Project Charlie is ongoing. Mr. Baker briefly commented new bleachers will be required for the new soccer field.

Dr. Ronald Landman, Principal of the Middle School, informed the Committee that enrollment was 507, staff included 24 core curricula teachers, 6.8 exploratory teachers, and three special education teachers. He acknowledged the efforts of the summer work crew. They had been tireless in their efforts which enable the schools to open looking as well as they did. He informed the Committee more activities will be available during team time this school year due to the availability of exploratory teachers. New academic requirements of which students have been made aware include proper formatting in writing, one research paper required each semester, grammar day for the reinforcement of grammar objectives in the curriculum, and eight book reports for all 7th grade students, these reports to be assigned by reading teachers.

Mr. Peter Sack, Principal of Swampscott High School, was most enthusiastic as to the opening of this school year. He was profuse in his praise of the custodial staff and the summer help, commenting the school had never looked better. Enrollment increased, totaling 586 as of September 11, 1991. He, too, commented upon the hiring process and the team approach for interviewing candidates as exceptional. He displayed for the Committee the new curriculum, which was in response to a critique by the Accreditation Team. In particular, noting the efforts of Mr. Donald Babcock, Department Chair of English, for his technical skill in producing the document which contains the school curriculum. In particular, he commented on the leadership and support of the Superintendent of Schools in this area. He briefly referenced the American Studies Program, the new computer equipment which has enhanced scheduling, the reemergence of group guidance programs, two new video courses to be conducted by Mr. Mark Erhartic, a SAT preparation program in the writing laboratory available each period every day, and the in-school suspension program. He informed the Committee he would be introducing a newsletter for distribution, crediting Mr. Baker for inspiring him to have a newsletter similar to Mr. Baker's. He thanked Dr. Ronald Landman for his assistance in working out a schedule that avoided conflicts in music. Mr. Sack stated parents would receive eight interim reports during the year on the status of their children. Efforts are also underway to contract with a company to write an alumni directory to serve as a vehicle for fund-raising. He noted the Superintendent of School and he will meet five or six times in a bi-monthly open

forum with staff. This communication vehicle is a direct response to a recommendation from the Accreditation Committee. He closed by stating he had two concerns: increased enrollment will require additional staffing, and the study now underway of ability levels for the purpose of reducing the number of levels.

Mrs. Sheridan Matthiesen, Principal/Director of Learning, informed the Committee that in her position as Director of Educational Technology the members of the Educational Technical Committee had written a philosophy to guide the school system in the integration of computers in the classroom and that a curriculum had been developed. Furthermore, she noted a contract between the Massachusetts Corporation for Educational Telecommunications and the Swampscott Public Schools had been finalized as approved by the School Committee. Collaboration with MCET would provide high quality, reliable, affordable, and diverse learning opportunities for students, teachers, and staff of all the schools."

DEPARTMENT OF PUPIL PERSONNEL SERVICES

The Pupil Personnel Services Department continued to provide system-wide ancillary and support services to the students of Swampscott in the areas of Special Education, English as a Second Language, Health Services, and Screening.

SPECIAL EDUCATION

According to a December, 1991 headcount of special education students, 323 students received special education services. This represents 14.8% of the school age population in Swampscott. The average special education enrollment in Massachusetts is 16.1%. All but 16 students were provided with their social education services within the Swampscott Public School system. Another eight youngsters are preschoolers and are provided with contracted therapies outside of the public school program.

A breakdown of the special education population is provided below:

13.3% of special needs students receive all of their instruction in the regular education program and are monitored by special education.

58.8% of special needs students are removed from regular education up to 25% of the time for direct services.

10.8% of special needs students leave regular education between 25-60% of the day to receive special education intervention.

8.3% of special needs students receive all academic instruction in a substantially separate special education program.

1.5% of special needs students are placed in private Chapter 766 schools to meet their unique special needs.

< 1% of special needs students are placed in residential special education facilities.

< 1% of special needs students are home or hospital bound and require special tutoring.

5.5% of special needs students are preschoolers and are between three and four years of age.

The principals and teachers within the Swampscott School System have made great efforts and strides to educate and support children with special needs within the context of the regular education program. The special education department has made efforts to support the regular education teachers by providing as much intervention as possible with the mainstream.

A new program has been developed at the Hadley School to integrate youngsters with significant developmental disabilities into regular classes. In the past, such students have been tuitioned to outside programs where all the students have similar disabilities. This provided little exposure to good role models, involvement with non-handicapped peers, and the additional educational programs offered within Swampscott. Swampscott's model of integration has been working extremely well. All children have learned and benefited from the experience.

Chapter 766, the Special Education Law in Massachusetts, was revised in September, 1991 for several reasons, the primary one being to better comply with federal laws governing special education. In addition, Massachusetts Department of Education policies were incorporated into the new Chapter 766 revisions. Lastly, chapter 766 regulations were changed so that the law would read as a more child-centered law rather than a parent-centered law.

Current legislation and Department of Education studies are addressing issues such as eligibility criteria for special education, funding, and mainstreaming.

The Swampscott Special Education Advisory Board (SEAbord) has continued in its successful efforts to secure grant monies for in-service training for parents and teachers. This group of dedicated parents has served the interests of the special education children for several years.

Other special education grants have been developed and are described here:

- Early Childhood Special Education Grant \$15,625.00.
This grant continues to fund an additional aide within the special needs preschool based at the Clarke School. The aide is used to accommodate integrated young children into the program. Also, in-service training programs are provided for parents and community. Monies have also been used to provide integrated therapies within the kindergarten programs.
- P.L. 94-142 (federal special education funds) \$89,100.00.
This federal entitlement continues to fund a resource room teaching position, and instructional aide, and 76% of the school psychologist's salary. Remaining funds supported the purchase of computer hardware and other educational materials for the resource room programs.
- P.O. 89-313 (federal special education funds) \$5,400.00.
This grant's projects has supported an aide position.

Overall, the special education programs have remained unchanged. The goal of the special education department is to provide the most appropriate special education interventions while supporting youngsters in the mainstream of the school. To this end, more in-service education and training has been and will be

supported for regular education teachers, special education teachers, administration, and parents. State-of-the-art educational materials and teaching strategies have been studied and introduced.

ENGLISH AS A SECOND LANGUAGE

The year 1991 was the influx of foreign speaking students enrolled within the Swampscott Schools stabilize from previous years. At year's end approximately 23 students within the system required the services of the ESL tutor. More students were enrolled in the primary grades rather than the secondary level. However, each of the six schools in Swampscott require some level of ESL support. One tutor is responsible for the development and implementation of all ESL programming. Tutorial services focus on oral language, written language, and reading. Specialized materials were purchased to support the specific English needs and levels of the students.

HEALTH SERVICES

The Swampscott Public School system has in its employ two full-time school nurses who are responsible for providing comprehensive health services and emergency care to students and staff. The school nurses are also responsible for maintaining school health records, providing medical consultation to parents, and overseeing medical clinics. Annual screening clinics were held for scoliosis, blood pressure, and lead poisoning. The school nurses assisted with the physical exams provided to student athletes. The school nurses also work with the Chapter 766 evaluation TEAM's conducting home/family assessments that provide educationally relevant developmental and medical history.

A contracted nurse was hired to complete state-mandated vision and hearing screenings. Every child in kindergarten through grade twelve was screened for vision and hearing. As a result of this screening program, several students were identified with visual or hearing difficulties. Parents were notified and were referred to obtain more comprehensive examinations.

SCREENING

A screening is a brief assessment of a child's developmental levels. The purpose of the screening is to determine if special needs are present that would hinder a child's school performance and progress. All children entering kindergarten must be screened prior to enrollment. This past year was one of the largest kindergarten classes enter the school system. The screening program lasted for five days and required the services of kindergarten teachers, a school nurse, resource room teachers, speech pathologists, and guidance counselors. Based on the screening results, seven children were referred for further evaluation.

METCO students are eligible for enrollment in grade one in Swampscott. Last year, six children were screened. Four youngsters were invited to enroll in our school system. The METCO screening team consists of resource room teachers, a speech pathologist, reading teachers, a school nurse, and a guidance counselor.

In summary, the Pupil Personnel Services Department has continued in its efforts to develop and provide quality ancillary and special services for the students of Swampscott. Every year it has been recommended that additional school nurses, increased ESL services, and more special education intervention be supported. Special education, in particular, can cost twice the per pupil expenditure according to Department of Education data. However, Swampscott has consistently spent below the state average in this area while maintaining high quality services. Faced with ever-present fiscal constraints, the Department of Pupil Personnel Services will continue to develop educationally sound yet fiscally responsible programming for the students of Swampscott. This can be accomplished with the support and hard work of parents, the general public, and the school community.

THE CLARKE, HADLEY, MACHON, AND STANLEY ELEMENTARY SCHOOLS

- The school year 1990-1991 was a very active one. The number of staff and students engaged in a wide variety of teaching/learning activities expanded as a result of a centralized, coordinated staff development program directed by Mrs. Martha Cesarz and the efforts of the curriculum team members and administrators. As a result the instructional components of the school system saw the introduction of new and exciting strategies and paradigms that enhanced the teaching and learning of adults and youth alike. A representative sampling of these strategies, models, and activities follow:
 - A creative Alternatives Course was developed and taught by Ms. Margaret Griffin, Principal/Director of Learning of the Hadley School. The focus of the course was on various thinking models such as Talents Unlimited, Renzulli's Triad Model, and the Institute for Creative Education.
 - Dr. Ronald Landman, Principal of the Middle School, using a diagnostic instrument developed by Dr. James Garvin, consultant, surveyed middle school parents. Parents who completed the survey indicated they wished their children to be in a comfortable, stimulating, learning environment, one responsive to each child's needs and also provide a quality academic program that provided them with the skills, knowledge, and attitudes to be successful in high school.
 - Mrs. Sheridan Matthiesen, Principal/Director of Learning and the teachers of the Machon Elementary School developed a mission statement and goals for the school. They are as follows:
 - The mission of the Machon Elementary School is to develop and support the educational practices necessary to assure high levels of achievement for all students. It is our purpose to pursue excellence and achieve success.

The goals for our children are to:

- Achieve competence in basic learning skills and processes.
- Accept the responsibility of citizenship actions and practices in a democracy.
- Demonstrate self-respect and self-discipline.
- Communicate thoughts and ideas through a variety of means.
- Pursue designs in learning through less homogenous grouping and with greater cooperative strategies.

- Think critically and make informed decisions from the variety of information sources available.
- Teachers and administrators enrolled in a wide variety of in-service programs and graduate programs at higher institutions of learning within the Greater Boston area. Of particular note was the granting of Master's degrees to approximately ten teachers and the awarding of the Doctorate to Dr. Ronald Landman, Principal of the Middle School this school year. This commitment to lifelong learning on the part of many staff members is indicative of a professional attitude that can only benefit our clients - the students.
- Continuing with a multi-cultured theme, Stanley School staff focused on "A Year to Increase Global Awareness." They stressed the interdependence of technological, political, cultural, economic, and ecological networks connecting different peoples, cultures, civilizations, and religious. They used our social studies curriculum as well as other curricula as a basis for activities and lessons, and created an atmosphere for greater acceptance of individual differences, and to strengthen students' self-esteem.
- The Swampscott School system was awarded a grant for professional growth activities. Funds from a Commonwealth In-service proposal submitted to the Massachusetts Department of Education provided funds for Mr. Joseph Balsama, Science Department Chairman at the high school; Messrs. William Andrade and Thomas Maccarone, teachers at the middle school and high school respectively; and Ms. Sandra Hite, teacher at the Stanley Elementary School, to teach a course entitled "Science Coop." The course trained elementary teachers to use the inquiry based, process approach to the teaching of science in order to successfully implement the science curriculum adopted in 1990. The training also included strategies in cooperative learning.

As a result of training received by Mrs. Martha Cesarz as a participant in the "Johnson Model of Cooperative Learning" program at Sagamore Institute, she offered an in-service course to 20 teachers training them in cooperative learning strategies that can be utilized in the classroom. A component of the course required teachers to coach one another. It is important to note the term "training" means staff acquire skills needed for the present.

English teachers, as well as other staff members at the middle school, were encouraged to integrate computers in their classroom activities because:

1. Students need a variety of styles and routines through which to learn.
2. Computer and other learning technologies can provide active, flexible, hands-on experiences that enhance learning within groups or for individuals.
3. Technology allows us to deliver basic skills (reading, communications, mathematics) more proficiently. Under the right conditions, new information technology with computer proves to be a catalyst for educational improvement.

4. Aside from drill and practice of necessary facts, computer competencies need to be integrated and infused into regular instruction, much the same way the chalkboard, text books, and manipulatives are used.
5. Teachers should give priority to instructional applications which promote skills and processes across all curricular areas, particularly to communicate and express ideas; understand complex concepts; access and analyze information; and most importantly to think critically in problem solving situations.
6. All schools must make a commitment to prepare students for lifetime learning in a future through which new technologies are augmented with decision making, problem solving, evaluation, synthesis, application and communication skills, thereby becoming a member of an adequately prepared work force.
7. The Swampscott Public School system is committed to a plan wherein each students will be introduced to computers in an instructional context kindergarten through grade twelve that is appropriate to his or her needs. It is the responsibility of the system to accomplish these ends in a fair, equitably sound manner.
8. As is consistent with sound public education practices, equitable access to technological resources will be given all students regardless of race, gender, income, age, disability, or language differences.

- Mr. Richard Baker, Principal/Director of Learning/Director of Health, Physical Education and Athletics, chaired the Governor's Alliance Health Committee and engaged the members in dialogue on several vital and often controversial issues ranging between when is it appropriate to introduce education on AIDS to the distribution and/or availability of condoms in the high school. After weeks of deliberation and study the committee submitted its recommendations to the Superintendent of Schools who in turn provided the School Committee with his recommendations which will be debated and discussed in the early part of 1992.

THE MIDDLE SCHOOL

1991 witnessed the inclusion of all sixth grade students in the Middle School, thus the configuration of the middle school effective September, 1991 was Grades 6, 7, and 8. The School Committee decision necessitated that Dr. Landman, Principal of the middle school, establish and see implemented goals to foster the institutionalization of the Middle School Concept. The goals and objectives undertaken are as follows:

GOAL: Integrate the sixth grade into the middle school

OBJECTIVES:

- Provide students opportunities for participation in school activities with the exception of dances.
- Provide sixth grade teachers opportunities to determine team procedures and standards within the building organization.

GOAL: Enhance and enrich the academic programs.

OBJECTIVES:

- Improve instructional techniques with strategies.
- Add academic exercises to ensure student achievement in reaching objectives.

GOAL: Provide more activities for students.

OBJECTIVES:

- Increase the number of activities during team time.
- Increase school-wide activities, e.g., student council and school newspaper.

GOAL: Continue ensuring students achieve the basic skills.

OBJECTIVES:

- Mandate computation and grammar days.
- Support book reports and research reports.

GOAL: Ensure the mission of the school is understood.

OBJECTIVES:

- Provide each faculty member with a copy of the mission.
- Identify how the mission's commitments are used to make decisions.
- The Middle School Parent Teacher Organization planned, managed, choreographed, staged, advertised, and successfully "put on" a variety show that raised in excess of \$14,000.00 which was donated to the school system for the purchase of new lockers at the Middle School. The School Committee indicated its appreciation by presenting "Certificates of Recognition" to those individuals who had contributed untold numbers of person hours to the successful enterprise.

SWAMPSCOTT HIGH SCHOOL

The instructional program offered by the staff continues to deliver a strong, comprehensive education for all high school students. Every year programs are added, deleted, modified, or revised in order that we respond to our clients. The list which follows contains changes, by department, that occurred in 1991:

CURRICULUM AND PROGRAM HIGHLIGHTS

English/Social Studies

Juniors had opportunity to enroll in "American Studies," a ten-credit, two-period-a-day interdisciplinary, heterogeneously grouped course that integrates Social Studies with English to show the relationship between literature and the historical setting from which it emerges.

Social Studies

In addition to American Studies, the Social Studies Department offered three new courses:

- A Modern History Course for accelerated sophomores
- An Advanced Placement United States History Course for accelerated juniors
- A semester course for seniors entitled "Consumer Economics"

World Language

A new course, Essentials of Spanish II, was offered this year to complete the special program in Spanish for students who wish to complete a two-year sequence of world language study. In addition, an Intensive Language Instruction course was offered this year and the language presented is German.

Practical Arts

We were extremely pleased to have taken the first step in reintroducing Home Economics into the High School curriculum. Two sections of Child Development were offered with nearly sixty students enrolled.

Fine Arts

A successful photography course, introduced for the first time in 1990, changed its focus slightly and was called "Intro to Photography and Graphic Design." To provide better coverage and instruction in both the classroom and darkroom, the course was team taught by Mrs. Reeva Oppenheim and Mr. Clayton Curtis, Director of Fine Arts K-12.

Guidance

One of the most exciting innovations for 1991 was the introduction of Guidance Seminars for all students. All students were enrolled in a guidance seminar one day a cycle for one quarter of the year. Students in groups of 10-15 discussed such topics as Grade 8 to Grade 9 transition, study skills, planning your high school program, career counseling, self-esteem, personal and social counseling, substance abuse issues, and college planning. The "course" met approximately eight times for one marking period.

Special Courses

S.A.T. Preparation is a completely individualized course and is taught in the Writing Lab using computer software.

Mr. Mark Erhartic, the Learning Center teacher, offered two semester elective courses entitled "Introduction to Video" and "Video Production."

The Rotating Schedule

With the cooperation of the Middle School and at the request of many faculty and students, the six-day rotating schedule provided a great deal more flexibility and variety. There is a two-part rotation with the first four periods (A-D) rotating and the last three periods (E, F, and G) also rotating. Those who have seen the new schedule consider it to be a significant improvement over last year's more "fixed" schedule.

Student Schedules

With new administrative computer software, student schedules were presented in a new, clearer, easy-to-read format.

In-School Suspension

In an attempt to strengthen the discipline policies and provide closer supervision for students who violate school rules, an in-school suspension program for certain infractions was initiated which formerly resulted in suspension out of school.

Communication

In a continuing effort to improve communication with the parents of students a newsletter was developed and distributed in 1990. This year a shorter, more timely newsletter was mailed to parents' homes.

This year, at the midpoint of each marking period, **all** parents are receiving reports from teachers indicating how their students are progressing. In essence, they receive **eight** formal reports from Swampscott High School each year; four report cards with letter grades in November, February, April, and June and, four interim report cards with comments in October, December, March, and May.

Major or Interesting Events

During the course of any school year, in addition to the daily routine of the school, there are significant events, activities, and accomplishments which stand out as marking one year as distinct from the rest. In 1991, there were numerous such instances. Included among them were the following:

January

- Sophomore Jacqueline Shanahan was selected to represent Swampscott High School at the Hugh O'Brian Youth Foundation Leadership Seminar for Outstanding Sophomores.
- SHS students participated in the annual tribute to the memory and accomplishments of Martin Luther King.
- The sophomore class participated in a weekend ski trip.
- The Special Programs Office presented a program on the History of Black Music.
- The freshman class held Swampscott High School's first ever Winter Carnival.
- SHS teachers were treated to an impressive demonstration of educational technology during an Early Release Day conducted by Mr. Tom Plati of Shrewsbury.

February

- Senior Beth Balliro was recognized as one of the three statewide award winners of the "Classmates Today - Neighbors Tomorrow" Brotherhood Breakfast sponsored by the Massachusetts Jewish War Veterans.

- SUCCESS, Inc. Swampscott's Local Education Foundation, distributed its first round of mini-grants to Swampscott's teachers.
- Swampscott High's Band and Chorus participated in the Annual Winter Music Festival held in the Middle School Auditorium.
- Thirty high school students received Peer leader training from staff members from the Center for Addictive Behavior.
- SHS students who are members of the Political Action Club participated in the Harvard Model Congress.
- SHS teachers received training in Cooperative Learning during an Early Release Day.
- The METCO Program presented a Writer's Workshop to SHS students.
- The Student Council conducted their annual Carnation Sale on Valentine's Day.

March

- The "Swinging Gales" from Colgate University presented a concert to Swampscott High School students under the auspices of the Special Programs Office.
- The junior and senior classes went on a weekend ski trip.
- The Social Studies Department sponsored a two day "Teach-In" on the Persian Gulf War. The two-day activity began with an all school presentation by Congressman Nicholas Mavroules.
- The Cantabrigia Brass Quartet serenaded SHS students. The program was organized by the Special Programs Office.
- The Blue Line Club celebrated the Hockey season with a banquet at the Nahant Country Club.
- The Annual Senior Show was presented.
- SHS faculty heard a presentation by Larry Lieberman on the subject of "Learning Styles and Classroom Modifications" during an Early Release Day program.
- The Winter Boosters Sports Awards Program was held for student athletes and their parents.
- The Drama Club participated in the Annual Boston Globe High School Drama Festival.

April

- The Big Blue Basketball Boosters held their annual banquet to celebrate the Boys and Girls High School Basketball teams.
- The Animal Rights Club sponsored a highly successful fundraising concert.
- The Annual Hogan Party for the mentally retarded was coordinated through the efforts of the special Programs Office.
- The senior class conducted its highly successful carnival in Vinnin Square.
- The opera "La Boheme" was presented with the cooperation of the Special Programs Office.
- The names of the Honor Graduates for the Class of 1991 were announced.
- SHS students conducted a Mock Town Meeting.
- An evening meeting with the parents of students Grades 8-II was held to discuss the course selection process.
- The High School Drama Club presented its Spring Musical, "Snoopy."
- The Junior Prom was held at the Burlington Marriott.
- Twenty high school students from Rouen, France visited Swampscott for ten days.

May

- Nine SHS seniors were recognized for academic excellence at the Annual Honor Scholars Night sponsored by the North Shore Chamber of Commerce.
- SHS students participated in the Annual Walk for Hunger.
- The Fine Arts Department presented its annual Fine Arts Festival.
- The Special Programs Office sponsored a Vietnam Veterans Awareness Day.
- SHS students, under the direction of the junior class, held its second annual Senior Citizen Appreciation Day.
- SHS seniors took their Advanced Placement Exams under the supervision of AP Coordinator, Judith Pressler.
- The Student Council conducted another successful Blood Drive for the American Red Cross.
- The National Guard arrived at Swampscott High School and set up a day long demonstration on the field at the rear of the high school.
- The High School Band participated in a music festival in Hershey, PA.
- The High School Chorus took first place at the All-American Music Festival at Disney World in Orlando, FL.
- The Faculty Scholarship and Awards Selection Committee met to select scholarship recipients to be announced at graduation.
- The "Improbable Players" visited the high school to present a program on drug and alcohol awareness.
- The junior class presented its annual Junior Talent and Variety Show.
- The Annual Freshman/Faculty Softball game was once again a great "hit."
- The Senior Prom was held at the Colonial Hilton in Lynnfield.
- Swampscott's first ever, day-long Institute Day was held for the entire teaching staff.
- Seniors were recognized for outstanding achievement and service at the Annual Senior Banquet and Awards Presentation at the Ocean view Country Club in Nahant.
- The senior class held a pre-graduation "outing" at Cedardale in Groveland.

June

- Graduation exercises for the Class of 1991 were held at Blocksidge Field.
- Grade 8 students visited Swampscott High School to familiarize themselves with their future new surroundings.
- The Swampscott High School Student Council met with administrators to discuss a new rotating schedule for the next school year.
- The Spring Boosters Awards Program and cookout was held in the high school cafeteria.
- Amnesty International held a concert on the grounds of SHS.
- The Annual Underclassman Student Recognition Ceremony was held in the high school gym.
- The high school faculty participated in a week long curriculum development workshop to revise and develop high school curriculum.

September

- Varsity sports captains held an evening meeting for all athletes to discuss school and state athletic rules.

- SHS announced the names of four National Merit Semi-finalists and four Commended students.
- The Annual Fall All-sports Rally opened the fall sports season with great excitement and enthusiasm.
- The SHS parent-Teacher Forum welcomed the return of Swampscott High's teachers with a buffet breakfast.
- The Class of 1995 elected its officers to lead them through their freshman year.
- The high school administration met with students eligible for induction into the National Honor Society to review the selection process with them.

October

- SHS welcomed approximately 400 parents to its Annual Open House.
- The 15th Annual Swampscott-Marblehead College Fair was held in the SHS gym.
- The junior class held a Halloween Haunted House for elementary-aged school children.
- Under the auspices of the Special Programs Office, dozens of high school students in costume visited North Shore Children's Hospital and Salem Hospital.
- SHS seniors and faculty selected Julie Karas as the recipient of the D.A.R. Good Citizen Award.
- Mr. Butler escorted his Industrial Arts classes on a tour of the Lowell National Park.
- Senior Thomas Maccarone was recognized for his receipt of the superintendent's Certificate of Academic Excellence.
- The Special Programs Off ice presented in concert the "Renaissance Band."
- The Superintendent of Schools and High School Principal conducted the first in a series of bi-monthly open fora.
- The parents of all SHS students received their first interim reports, describing the mid-term progress of all students in all subject areas.
- The sophomore class launched its magazine fundraising drive.
- The SHS faculty members were treated to an in-service program on the topic of Gender Equity conducted by Machon Principal, Sheridan Matthiesen.
- Freshmen were welcomed to SHS at a dance sponsored by the sophomores, juniors, and seniors.

November

- The ASVAB test was administered to interested students.
- November marked the official kickoff of the toys for Local Children Campaign.
- The Parent-Teacher Forum conducted a program on "self esteem" featuring WBZ's Aleta Koman.
- The Guidance program, "Playing the Selective College Admissions Game," was offered to interested parents.
- The senior class Spirit Dance ushered in Spirit Week.
- SHS students played host to Swampscott's senior citizens at the third Senior Citizens Appreciation Day.
- Sophomore Laura Hanley was selected to participate in the Hugh O'Brian Youth Foundation Leadership Seminar for Outstanding Sophomores.
- Native American, Dr. Walter Fox Tree, addressed the students of SHS about Columbus' discovery of America.

- Mrs. Cogswell's students visited the Computer Museum in Boston.
- Family and friends of Senior Custodian, Jim Ridell, joined to wish him well on the occasion of his retirement at a party in his honor at the Oceanview Country Club in Nahant.
- Swampscott's school administrators conducted an Educational Open Forum for interested citizens at the Middle School Auditorium.
- The organizational meeting of the Transition Task Force was held in the High School Library.
- Mrs. Maggie Gupta, Educational Coordinator of SUCCESS, Inc., met with high school teachers to explain the two types of grants that will be available this year.

December

- The Guidance Department offered its annual Financial Aid Night.
- The Booster's Club honored its fall athletes at its annual Fall Sports Awards Program.
- College freshmen returned to SHS to discuss "The Freshman Experience" with SHS seniors.
- SHS held an all day "teach-in" on the topic of human rights.
- The Gridiron Club honored the big Blue Football Team with a banquet at the Nahant Country Club.
- The senior class sponsored a highly successful "Bahama Beach Night."
- Mr. Erhartic led his TV Production students on a field trip to WBZ-TV studios in Boston.
- SHS teachers engaged in an in-service program in the Mac and Apple Labs with workshops led by Carole Cogswell and Donald Babcock.
- The band and chorus "strutted their stuff" at the Third Annual "Cafe Night."
- A public hearing was held on the subject of condom availability/distribution in Swampscott High School.
- SHS students journeyed to social service agencies throughout the North Shore distributing gifts to needy families as the culmination of the two-month Toys for Local Children (TLC) campaign.
- The SHS Band and Chorus performed at a holiday concert in the High School Little Theater.

SCHOOL BUILDINGS AND GROUNDS

The physical plant of each school continues to deteriorate. Each school is showing years of neglect and the lack of major maintenance efforts. All the schools are in need of masonry work, ceiling repair, painting, improved electrical service, and locker replacement. I repeat my statement of years past, "Increased funding must be forthcoming in order that our schools remain safe and secure for the student body and staff." I also repeat my request that monies be made available in order that the Hadley, Stanley, and Middle Schools be made accessible for the physically handicapped so we may be in full compliance with federal law. It is interesting to note that President Bush has suggested that each city and town receive \$1,000 per pupil enrollment, monies that would be directly earmarked for the improvement of physical plant. Thus, the President of the United States also has come to recognize the deplorable state of the infrastructure in the United States.

The following is a list of projects undertaken and completed in each school in 1991.

Swampscott High School

- Asbestos three year reinspection completed.
- Painting program continued.
- Number One boiler re-bricked fire box.
- Design Services for roofs have been hired to do work under Article 69.
- Continued work on heating controls.
- Replaced electrical panel in the Media Center.
- Replaced two outside doors in the shop area.
- Repaired and refurbished the Little Theater stage.
- Repaired and refurbished section of old gym floor.
- Fuel oil tank cleaned.
- All exterior door locks changed.

Swampscott Middle School

- Asbestos three year reinspection completed.
- Installation completed of energy conservation windows.
- Continued the painting program and prepared rooms for the fifth grade move to the Middle School.
- Repaired and refurbished the auditorium stage.

Clarke School

- Asbestos three year reinspection completed.
- Number One and Number Two boilers re-bricked fire boxes.
- Continued painting program.
- Moved the fifth grade to the middle school.
- Fuel oil tanks cleaned.

Hadley School

- Asbestos three year reinspection completed.
- Repaired and refurbished two lavatories in the annex, and six classrooms in the main building as per Article 70.
- Continued painting program.
- Installed a security system.
- Installed stair treads.
- Moved the Media Center to the second floor.
- Converted old library space into a lunch room.
- Moved the fifth grade to the middle school.

Machon School

- Asbestos three year reinspection completed.
- Installed a new electrical service.
- Replaced carpet in Media Center.
- Moved the fifth grade to the middle school.
- Installed a security system.

Stanley school

- Asbestos three year reinspection completed.
- Replaced carpet in Media Center.
- Placed railroad ties and sand around playground equipment as requested by insurance company.
- Repaired playground fence.
- Completed the installation of energy conservation windows.

RECOMMENDATIONS

As I close my fifth annual report I reaffirm my belief in the concept of participatory decision-making; all those affected by a decision must be engaged in the process of making that decision. Continued efforts must be expended to bring to fruition school-based management. Lastly, the principal, as instructional leader, must truly "lead" the total learning community of which he/she is responsible to guarantee that our graduates are equipped to confront a highly technical, competitive world.

The school year 1990-1991 engaged professional staff in designing and delivering to all students a vast array of services and activities to an increasingly diverse student body. These efforts remained fundamentally undiminished even though prolonged negotiations between the Swampscott School Committee and the Swampscott Education Association resulted in a "work-to-rule" order to teachers by their leadership.

The year witnessed an increase in enrollment at all three levels, elementary, middle, and secondary/high schools. These enrollments are a harbinger of the difficulties we will face as a school system in the days to come - an ever increasing demand for the same time confronted with an ever decreasing supply of funds. The recommendations which follow are those I listed in my annual report of 1990. Our needs remain the same.

RECOMMENDATION ONE: A Learner Responsive School System is our top priority. As more and more data reveal the changing family patterns and the altered nature of society and its values, we must respond by considering the need for:

- Expansion of English as a Second Language Program.
- Transitional kindergarten centers in each elementary school.
Self-sustaining day care centers in each elementary school.
- Utilization of sophisticated technology, i.e. satellite learning- teleconferencing, interactive video and voice activated computer systems.

Every effort must be made to individualize and personalize the teaching/ learning process in order to respond to an ever changing, more mobile student body.

RECOMMENDATION TWO: All individuals to be affected by a decision should be given the opportunity to participate, if they desire, in the process of making that decision. This is required if we wish to maintain a high level of morale and a productive learning environment. This may necessitate restructuring of the system.

RECOMMENDATION THREE: Management and Information Systems. An increased use of high technology can result in instantaneous retrieval of data. Such information will lead to improved decision making which enables us to maintain an effective and efficient delivery system of instructional services.

RECOMMENDATION FOUR: Accountability. The management by objectives process will continue to be the preferred mode of management. The superinten-

dent of Schools has met with each central office administrator and building principal in order that mutually agreed upon objectives are established and achieved. All administrators are evaluated on their performance against the criteria established in the MBO conferences. Furthermore, the School Committee has received as part of their budget documentation the goals and objectives of the Administration for a three-year period. Finally, it should be noted that the Superintendent of Schools has his performance evaluated in an "open session" of a School Committee meeting. Nonetheless, as long as there persists even just one "doubting individual" who questions the veracity and/or performance of the school system leadership we will continue to make every effort to convey and to prove the "openness" of this administration.

RECOMMENDATION FIVE: Curriculum/Instruction. The appointment of elementary school Principals/Director of Learning and the funding, though extremely limited, of workshops as requested by social studies and language arts staff resulted in an analysis of our computer, social studies, science, writing, reading, and fine arts curricula. The establishment of Curriculum Committees at the elementary level resulted in curriculum revision and textbook adoption/replacement. The same can be said of the establishment of a Curriculum Planning Team composed of all chairpersons of the various departments 7-12. Curriculum revision must be viewed as a continuous effort. I continue to support the position of Principal/Director of Learning - one in each elementary school!

RECOMMENDATION SIX: A vital component of the teaching/learning process is the provision of professional growth and in-service programs for all staff based on identified needs by the staff, and mandated policies. The Swampscott Public School system, if it is to maintain its reputation as one of the leading school systems, must receive sufficient funding to enable it to provide the most up-to-date staff development workshops.

RECOMMENDATION SEVEN: Changes in Society. Continuous scanning of the environment is an absolute necessity if we are to survive as a viable, productive school system. As an "open system" it is our responsibility to respond to the external environment and when necessary, adapt, modify, and revise.

RECOMMENDATION EIGHT: Plant. As I stated last year, the physical plant is in need of major renovation and repair. Items in need of maintenance have too long been ignored. These items represent an anticipated expenditure of one to one and a half million dollars.

In bringing closure to my annual report to the citizens of Swampscott I recall the support received from the staff of the Swampscott School Committee, the staff of each school, the parents, and in particular as I come to know more and more of them as my superintendency lengthens, the students. I am deeply appreciative of all that has been done for the children, the town, and for me personally. I continue to work for and with a Committee of elected individuals who sincerely care for every child and truly respect the value of learning. Without the School Committee's support I could never have successfully achieved the goals and objectives I set forth each year. I am honored to maintain a collegial relationship with the administrative team, a team that endeavors to establish unprecedented records of success in a variety of areas. Finally, my appreciation is extended to many of the classroom teachers who diligently create and implement programs of unparalleled variety for the learners in their care.

It is my desire to continue with drive and energy to fulfill my quest of achieving our mission - "Fulfilling the Goal of Excellence." I remind you again, however, that "quality learning programs and exemplary instructional services do not come without some financial cost."

I believe that an effective leader must do the following:

- understand the meaning of a system, and how the work of groups support the system.
- see the group as a function of the system.
- understand that all people are different.
- be a coach and counselor, not a judge.
- study results with the aim to continuously improve.
- know when someone is in need of special help.
- create an environment conducive to trust, freedom, and innovation.
- not expect perfection; people can learn from mistakes.
- listen and learn without passing judgement.
- understand the benefits of cooperation.

Therefore, the Swampscott Public School System will continue to incorporate and diffuse the processes and concepts that spring forth from the 14 points of TQM as enumerated by W. Edwards Deming. For your edification and to enable interested individuals to view the future, I list each of the 14 points and indicate how each is and/or will be addressed in the months to come.

1. Consistency of Purpose

All resources are aimed at student development. All programs that consume critical resources are examined and those that do not contribute to student achievement are eliminated. Students, parents, support staff, teachers, administrators, School Committee members, and the community at large all share a common understanding of the desired outcomes, and a consistent belief that these outcomes can be accomplished. There is a willingness to measure progress and to change short-term strategy to accomplish long-range objectives.

2. Adopt a New Philosophy,

A new philosophy for assuring quality education is being adopted within the school system. This philosophy is a transformation to a new way of thinking and planning for student learning. Refuse to accept the idea that students cannot learn at high levels under the right conditions of learning. Raise the mean achievement and reduce the student achievement variance.

3. Cease Dependence on Mass Inspection

Concentration on a new philosophy emphasizes the move from the identification of student failure to preventing student failure through continuous improvement. A school system cannot wait until the end of the year to measure student progress. Understand and use statistical assessment of student growth and development **on a daily basis**. Understand and agree upon the various meaning of "outcomes."

4. Stop Awarding Business Solely on the Basis of Price

Invest in quality, rather than just low cost. In the long run, high quality produces lower cost. Choose, use, and evaluate facilities, textbooks, technologies, and other resources in teaching based on statistical evidence of success of the particular product and upon accepted outcome measurements.

5. Constantly Improve Every System

Improvement is not a one-time effort. There is potential for improvement in each step taken to create or upgrade school programs and services. Making a commitment to constantly improve the system necessitates a long-term perspec-

tive. Continually identify barriers and seek workable solutions to improve processes.

6. and 13. Institute Training on the Job.

Promote Education and Self-Improvement.

The School System is constantly staying abreast of changing demands and requirements. A wide range of internal and external resources are used for the managerial, professional, and technical development of all division personnel. Resources are geared toward positively contributing to student achievement. School system must provide all employees with training in quality leadership, measurement, analysis, problem solving, self evaluation, and assertiveness training. They must recognize that different levels and functions in the organization require different types of training. In-service cannot be a yearly or even a monthly activity. It must be part of the normal work of the school.

7. Institute Leadership

The job of management is not to tell people what to do, but rather to lead people in the right direction. Emphasize the quality of the total program rather than individual behaviors. Evaluations are programmatic, systemic, and formative rather than individual, personal and summative.

8. and 12. Drive out Fear.

Remove Barriers that Rob People in Pride in Workmanship

"Respect for the basic human dignity of others." The belief is that one of the best ways to help an individual acquire a good self-image is not to do anything to damage it. Drive out fear. Encourage non-threatening, two-way communications on quality outcomes between levels of the organization.

8. and 9. Drive Out Fear.

Break Down Barriers between Departments

The School System is committed to rebuilding and nurturing an environment in which trust and respect can be applied to what is said, heard, read, and written. Break down barriers by problem solving through teamwork and combining the efforts of people from different school areas.

10. Abandon Slogans

The School System does not want employees searching for excuses and explanations. School employees should always strive to continually improve; however, solving all problems in a school system at one time can never take place.

11. Eliminate Numerical Goals and Quotas

Numerical goals should be replaced with charts that measure progress and analyze the situation. This demonstrates that the school system is committed to a long-term process. Use numbers constructively. Eliminate mandates and numerical goals. All educational employees must be involved in identifying problems, designing programs, planning, budgeting, and selecting materials.

13. and 14. Promote Education and Self Improvement.

Structure Management to Accomplish the Transformation

A comprehensive understanding of the past, the ability to assess the events that led to the present, and the ability to forecast future needs and requirements all demand an entrepreneurial approach. Conceptual skill is a critical ingredient in moving from traditional management practices to Total Quality Management Practices.

14. Structure Management to Accomplish the Transformation

Educational leaders must move toward processes that are geared towards problem prevention. It takes years to correct deficiencies and accomplish the complete transformation. Everyone in the system (superintendent, central office, principals, teachers, support staff, students, parents, community partners) is responsible for helping to bring about the transformation.

By virtue of my position as Superintendent of Public Schools I am the educational leader of this community and the advocate for the children of the town. As such it is my moral obligation and duty to expend the necessary time, physical energy, and mental ability to provide a program of learning excellence for our clients - the children and adults of the Swampscott community. I iterate my promise of last year. I shall continue my commitment to that duty.

Respectfully Submitted,

Dr. Richard K. Chrystal
Superintendent of Schools

VETERAN'S SERVICES

MEMORIAL DAY COMMITTEE

May 30, 1991

Memorial Day services commenced with a 10:30 Mass at St. John the Evangelist Church conducted by Monsignor Carroll, Father Fleming and other church dignitaries. Following the Mass, decoration of the Memorials on Monument Avenue took place.

Accompanied by the Swampscott High School Band, the procession proceeded to the Library Patio where a Memorial was dedicated in honor of the Vietnam Veterans. Public officials, veterans, and clergy spoke on behalf of the residents of Swampscott. At the conclusion of the dedication all participants, including representatives of World War II, Korea, Vietnam, and Desert Storm marched to Swampscott Cemetery. Speeches were given by the clergy and public officials at the World War II Lot. Services concluded with a military salute and taps performed in honor of our departed comrades and a stirring solemn Hymn played by the Swampscott High School Band.

An Open House was held at the V.F.W. Headquarters on Pine Street to which all were invited.

VETERANS DAY COMMITTEE

November 11, 1991 - 11:00 a.m.

Veterans Day, despite the inclement weather on November 11 at 11:00 a.m., a few hardy souls turned out to pay tribute to the Veterans of all wars.

The Reverend John Barrett, Jr., pastor of the Church of the Holy Name, gave the Invocation. Selectman Thomas Discoll led the Pledge of Allegiance which was followed by speeches from Chairman, Daniel Santanello and Robert Perry of the Board of Selectmen.

A military ritual conducted by a contingent of National Guard Servicemen was followed by taps performed by David Heafitz and Jonathan Glasgo, members of the Swampscott High School Band.

The observance concluded with Benediction offered by Reverend Barrett. All those present were invited to an Open House at the V.F.W. Headquarters.

I would like to take this opportunity to thank the citizens of Swampscott for the continued support they have given to the Veterans Services Department.

Despite the declining economy, the entitlements to veterans living in Swampscott still generates over one million dollars into the economy of the Town. Some of the entitlements are : pensions - service connected and non-service connected, home government guaranteed loans, continuing education programs, access to medical services through Veterans Hospitals, G.I. insurance and small business loans, etc. A similar companion program, which is mandated and known as Chapter 115, is a Veterans Assistance Program the goal of which is to aide veterans in times of financial need caused by loss of jobs, sickness, etc. This program, initially paid for by the Town, is State reimbursed to the extent of 75% for assistance granted to eligible veterans and families.

Considering the wide range of services offered to our veterans and families I believe we have been fortunate to be able to administer these programs for a budget under \$20,000. It is my hope that we will be able to continue as we have in the past.

A special thanks to the people who have helped - clergy, elected officials, Town Hall employees, Ed Jack, Director of the Swampscott High School Band and Band Members - they certainly added something very special to the Memorial Day Ceremonies.

Respectfully submitted,

Charles H. Popp
Veterans Services Agent

ACKNOWLEDGMENT

The Veteran's Service Agent, on behalf of the residents of the Town of Swampscott, would like to express his appreciation to those men and women of Swampscott who served in the Persian Gulf during Operation Desert Shield and Operation Desert Storm by thanking them and listing them below:

Robert Berry, Jr.
Richard J. Blake
Francis Carozza
Margaret Cassidy
Michael J. Hurley
Douglas B. Knowles
Michael S. LeBlanc
Chris McRae
Joseph Nichols
Thomas Peters, Jr.
Guy Sinatra
Walter B. Smith
John Thibodeau
Kenneth S. Veader
Mark E. Welch

Mr. Popp would also like to thank all those who participated in and helped to make the Salute To Our Service people a success.
They are:

Reverend David J. Strang—First Congressional Church in Swampscott
Reverend Thomas J. Fleming—St. John The Evangelist Church
Rabbi Edgar Weinsbert—Temple Beth El
Charles Popp, Jr.—Veterans Service Agent
Fred Fried, Commander, V. F. W. Post 1240
Jack Paster, Town Clerk/Collector/Treasurer
Robert E. Perry, Chairman, Board of Selectmen and Co-Chairperson
Helping From Home Committee
Joan Nigrelli, Co-Chairperson, Helping From Home Committee
David Legere provided music and a video
Kim Martin sang the National Anthem
Newman's Bakery
Gallo's Florist
Upper Swampscott Association
Calligraphy by Marilyn
Edward Riccio
Thomas Marcou

War Memorial Scholarship Fund

TRUSTEES

Ernest Manchin, Chairman
Mary W. Cooper, Secretary
Joseph J. Balsama
Philip A. Brine, Jr.
David Sherman
Angelo Losano
Thomas B. White, Jr.

Paul E. Garland
Keith L. Jordan
James H. Lilly
Daniel R. Santanello
Eileen Ventresca
Charles Popp, Jr.
Ex-Officio

The Trustees wish to thank everyone who made donations to this Scholarship Fund. The sole purpose of this memorial is to provide some financial assistance to present and future high school graduates of Swampscott who continue on to higher education. Additional donations in any amount may be made any time.

Donations For My Favorite Teacher Memorial:

Louise C. Stanley—(The Stanley School was named for her) Ernest Manchin

Alice Durgin—Minnie Pagnotta

Waldemar C. Kester—Kimberly G. Sawin

The Honor Role of Special Scholarships

Christopher W. Ratley—A scholarship recipient (1965), in memory of his mother, Priscilla Waldo Papin

The Two Sister Memorial Scholarship—In memory of Eleanor M. (Currie) Ludlam and A. M. Florence (Currie) Coraine. Their husbands, William A. Ludlam and Natale Coraine, both veterans of World War II and both and others established the scholarship. All graduate of SHS.

Warfarers Lodge of Masons Scholarship—In memory of their members (see previous reports). Herman A. Goodwin, Walter E. Stapleton, Theodore J. Soteris, M. Cherkosky, C. Cudmore, W. Eastman, R. Gould, M. Braverman, H. Sherman, A. Gormley.

Alphonse and Marie C. Chiancone Scholarship—Established by Marie Chiancone.

The Honor Roll of Donors and Fund Raisers—Wayfarers Lodge of Masons, Kimberly G. Sawin, Constance A. White, Minnie Pagnotta, Ida Pinto, Joseph Pinto, John Pagnotta, Louise Benevento, Ernest Manchin, William Ludlam, Gloria Gilman Ludlam.

Special thanks to the following for their donations in memory of Marie M. Manchin: Minnie Pagnotta, Mary Cooper, Grace Young, Joseph Pinto, Philip Brine, Jr., Ida Pinto, Burton H. and Vivian R. Wood, Joseph and Barbara Balsama, Helen Wyman, Angelo and Virginia Losano, Booma Oil Co., Lillian F. Perkins, Florence G. Manchin, Alfred J. Manchin, Frances A. Manchin, Robert G. Tolman, Elizabeth A. Tolman, Sylvia Drais, Elvira Manchin Savio, Lena O'Donnell. The donation made by Mr. and Mrs. Wood was made as coming from Natale Coraine.

Donations Received During the Year Honored the Memories of:
Robert Doughty, Waldemar Kester, Harvey and Nellie Beadle, Mary M. Manchin,
Margaret Durgin, Robert Basco, Peter Humphrey, John Gallo, David Riddell,
Virginia Dougherty, Michael Savio, Jr., Paul Besse, Conrad Sergott, George
White, Florence Coraine, Natale Coraine, Theodore Gilman, Eleanor Ludlam,
Henry, Sarah and James Manchin.

Five Tuition Scholarships Totalling \$2700 were awarded as follows:

\$700 Jean A. Riedlinger—President Washington Scholarship
University of Maryland

\$700 Chantal Gerety-President Lincoln Scholarship
University of Massachusetts

\$500 Julia Freedson-Swampscott War Memorial Scholarship
Trinity College

\$500 Jennifer Mayer—Swampscott War Memorial Scholarship
University of Massachusetts

\$300 Jason DiLisio-Swampscott War Memorial Scholarship
Merrimack College

To date 175 Swampscott students have been awarded scholarships totalling
\$48,000. The memorial was established by vote of Town Meeting March 28, 1950.

To All Donors: Thank you for your donations, they help to increase the amount
of scholarships. The first scholarship in 1951 was \$250. Several meetings of the
Trustees were held during the year at the Public Library. The balance in the fund
December 31, 1991 was \$83,527.

TREE WARDEN

James L. Gardiner, Tree Warden
Gene V. Gardiner, Deputy Tree Warden

Removed thirty (30) diseased and hazardous trees in Town and stumps.

Pruned trees when dangerous.

Posted tree hearing notices for live trees requested to be removed.

Sprayed poison ivy Town-wide.

Sprayed Hawthornes for Hawthorne Blite disease.

Hired a skyworker for two months for pruning and large branch removal.

Tree surgery and bark tracing were performed on those trees struck by cars

Hurricane Bob downed twenty-six (26) trees which were removed.

In the October 30th northeaster, we lost five trees and many downed limbs.

Planted fifty (50) trees including Red Maple, Norway Maple, Kwansan Cherry, Bradford Pear, Linden, Sycamore, and Locust.

The Tree Warden and the Deputy Tree Warden have started a tree nursery. Over 100 seedlings have been planted. These trees and others will eventually be distributed throughout the Town as part of the Department's program to enhance the appearance of our streets without incurring the costs of purchasing these plantings from others. We hope to expand in the future.

Shaved roots in sidewalks that were hazardous to pedestrians.

The Tree Warden and the Deputy Tree Warden are members of the Massachusetts Tree Wardens' and Foresters' Association and members of the National Arbor Day Foundation.

ARTS COUNCIL

CINDY MADFIS BLONDER, CHAIR
MAGGIE GUPTA
ANNA IRVINE
ESTHER MULROY, TREASURER
AGNES RAYMOND
WHITNEY L. WHITE
ALICE JANE WINSTON
CATHERINE M. WALSH

1991 was a year for changes. Valuable state programs were cut or eliminated, and Massachusetts residents spent much of the year wondering if the Arts Lottery Program, as we know it, would continue.

It was a struggle to the end, but a strong cultural community helped promote some positive legislation which approved Arts Lottery funding. Funds are still allotted from lottery ticket sales.

We are happy about the positive message this conveyed about the importance of a cultural climate in our state. We are disappointed, however, about the sparse funds that communities received.

This year the Arts Council moved from two funding cycles to one. The Swampscott Arts Council was allotted \$2,000.00 in 1991 and another \$625.00 for school PASS grants. Applicant requests totaled \$10,300.00 in 1991.

The following programs were partially funded by the Swampscott Arts Lottery Council this Year: The Boston Renaissance Band, The Swampscott Public Library's performance of the Looking Glass Theater, The North Shore Civic Ballet's performance of "Pinocchio", The Jubilee Puppet Theater, The Ballet Theater of Boston's local "Nutcracker" performance, Carol Dine's poetry & choreography concert called "Naming the Sky" and performances by John Kelleher, The Wholesale Klezmer Band and The South County Players Children's Theater. Also funded was a school performance at the North Shore Music Theater and a performance featuring the Boston Symphony Orchestra.

Once again, the Swampscott Arts Lottery Council applauds the artists, administrators, groups and individuals who help promote the arts in our community.

BARGAINING AGENT

NEIL ROSSMAN

This is my first opportunity to report to the Town through the Annual Town Report since first having been appointed Bargaining Agent on July 1, 1990.

Since that time, I have worked to resolve and settle many personnel matters, some of which were simple employee complaints and others which were formal grievances; none of which, however necessitated the final step of contract labor arbitration.

Additionally, I negotiated on behalf of the Town, at the direction of the Board of Selectmen, collective bargaining agreements with the Police, Public works and Library unions. The term of these agreements is July 1, 1991 through June 30, 1993 and represents a true opportunity for labor-management tranquility for a two-year period. Significantly, all Town unions with whom I deal recognized the serious downturn in the nation's economy and all rank and file members of the Town's work force agreed to a zero percent base wage increase for Fiscal '92. Their understanding and cooperation is greatly appreciated by me and is acknowledged in this report.

Finally, I would like to mention the cooperation and assistance of the Board of Selectmen and Administrative Assistant Patricia George without which the accomplishment of all of the foregoing over the last eighteen months would not have been possible.

Weights and Measures Inspector John F. O'Hare

The following is a breakdown of all the testing and sealing of all devices used to buy or sell commodities by measure:

Scales and Balances	Adjusted	Sealed
100 to 1000 lbs.	1	4
10 to 100 lbs.	9	46
10 lbs. or less	6	9
Weights		
Metric	49	
Apothecary	43	
Liquid Measure Meters		
Gasoline	1	115
Oil		3
Other		
Fabric Measuring Machines	3	
Rope	2	
Yard Sticks	10	
Totals	17	284

The total of fees collected were \$1,344.80

INSURANCE ADVISORY COMMITTEE

The Insurance Advisory Committee has again undertaken various recommendations for insurance policies to adequately insure the Town of Swampscott on behalf of the Town of Swampscott and the Board of Selectmen.

The Chairmen, Mr. Paul R. Nestor, Jr., together with Mr. Daniel Santanello and Ronald M. Waxman, secured competitive bids for; fire insurance, automobile liability, and physical damage. School Board and Public Official liability. Boiler, machinery, and other various insurance policies, which the Selectmen are responsible for was put forth.

The bids were received and ultimately a vote of the Board and a recommendation to the Selectmen was offered. The entire expenditure amounts to approximately \$265,000.00. This \$265,000.00 expenditure is considerably lower than the \$595,000.00 expended in fiscal year 1987, the first year of the present committee.

The committee has been presented with a new challenge by the Board of Selectmen; the employee group health insurance, as well as the complete insurance for the Town of Swampscott. This effort has now been placed under the jurisdiction of the Insurance Advisory Committee.

The committee has had preliminary meetings with the Employees Insurance Advisory Committee and the Unions, in representing the workers. Preliminary discussions have gone forward in an effort to review ways of controlling cost for this type of insurance.

The committee looks forward to the existing and new challenges which will be presented in the up and coming year and we hopefully will report to the Selectmen various ways and measures to control associated insurance cost of the Town of Swampscott.

PAUL R. NESTOR, JR., CHAIRMAN
INSURANCE ADVISORY COMMITTEE

Swampscott Contributory Retirement System

The Swampscott Contributory Retirement Board Edward Riccio, Chairman and elected member, Keith Callahan, Secretary and Ex—officio member, Thomas Maloney appointed member, would like to report to the members and the town on the status of the system it's assets and earnings.

December 31, 1977	Total market value of assets	\$ 2,301,166
December 31, 1987	" " " " "	6,324,674
December 31, 1990	" " " " "	8,784,246
December 31, 1991	" " " " "	11,134,328

The assets are now 383. 9% greater than 14 years ago. They are 76.05% greater than 4 years ago and they are 26.75% greater than 1 year ago.

The annual investment income has grown substantially. The 1991 investment income earned was \$543,924.57. Profits realized on sales of securities was \$650,677.36. The increase on market values of equities owned at the end of the year was \$905,026.17 and the market value on fixed income investments owned at the end of the year was \$286,811.54 more than the book value. All of which total \$2,386,441.64.

In 1991 the Towns contribution to the pension fund and the cost of living which is 100% funded by the state was \$241,819.78 less than the actual payments made for pensions.

Unlike most neighboring communities Swampscott has never contributed funds to reduce the unfunded liability of the pension fund. For several years the Towns contributions as determined by the State have been less than the pay as you go amount but more than the amount required by State law.

In the past several years the system has been allowed to retain it's excess interest income and has funded a pension reserve fund of \$1,349,666.86 including this years transfer of \$281,912.50.

The equity gains and profits realized on sales of investments have been closed to the pension fund as required by law.

At this time the law states that these funds will be used to reduce the Towns appropriation to the pension fund.

The State has chosen to ignore the law and it's only concession to the law is it has not increased the Towns pension appropriation in the last several years despite the substantial increase in pension payments.

Although they have chosen to ignore the law we find no fault with their approach because the town has not demonstrated a responsible approach to pension funding and we all have been looking forward to corrective legislation that has been promised for years that among other things would allow us to transfer these gains to the pension reserve fund which would greatly reduce the Towns unfunded pension liability and at the same time permit your Board to make recommendations to accept a funding plan that would eliminate the Town unfunded pension liability.

A careful reading of this report would indicate that the State is ignoring it's own law True.

That the Town has not taken a responsible approach to eliminating it's unfunded pension liability True.

That the Town is using employees contributions and the earnings and profits they develop to pay current pensions and fund the unfunded pension liabilities True.

At this point it is important to understand that the Municipal Retirement System in Massachusetts is a defined benefit plan and not a defined contribution plan.

A defined benefit plan simply put is you give me a percentage of your earnings for a period of time I will guarantee you a pension based on your highest three years earnings without regard to what you have contributed. Pension payments are not contingent on earnings performance of the system by law any failure to earn at least the interest credited to individual annuities would require the Town to provide any shortfall. Conversely all investments gain are applied against current pensions paid or the pension reserve fund.

It appears at this time that a majority of this Board is planning to retire in 1992 and this will be the last report in which they will have any input it is with a great deal of pride that we include in this report the information that this system has consistently earned superior returns on the funds entrusted to us that this system is third out of 108 system in the State based on the average earnings for the previous three years and that our performance this year will certainly keep us in the top three for another year.

In recent years it has been represented that communities such as ours would benefit by allowing the State to invest our funds we can at this time tell you that we have always outperformed the State this year we will double their performance.

Thomas Maloney the appointed member of this Board has devoted many hours to the work of this Board. None of the Board members are paid as Board members. Keith Callahan is a salaried employee of the Town and is paid as secretary of the system and is responsible for daily administration. Edward Riccio is a salaried Town employee. Both Keith and Eddie are members of the system and will receive pensions upon retirement. Thomas Maloney, by profession is a broker, he is not a member of the system and devotes considerable unpaid time to the system. The Town owes a debt of gratitude to Tom for his unselfish devotion to the system. It's too bad this paragraph has been left to last but anyone who reads this thru and would like greater detail is invited to examine the annual report that is available in the Town Accountant's office.

SERVICE TO THE TOWN

On behalf of the citizens of Swampscott, the Board of Selectmen expresses appreciation to the following people who gave service to the Town and who resigned in 1990.

AFFIRMATIVE ACTION COMMITTEE

Arthur J. Palleschi

ANIMAL CONTROL OFFICER

James S. Stone, Sr.

ARTS COUNCIL

Jane MacDonald

Pamela J. Riffin

CABLE ADVISORY COMMITTEE

Ken Maas

Gary G. Young, Ph.D.

CONSERVATION COMMISSION

Dr. Richard P. Mayor

Harold J. Keating, III

COUNCIL OF AGING

Roberta Kaloust

HARBOR ADVISORY COMMITTEE

Arthur B. Freedman

COMMITTEE TO STUDY INSTALLATION OF AUTOMATIC SPRINKLERS IN NEW RESIDENTIAL CONSTRUCTION

Kathleen J. Magee

Peter Shribman

INSURANCE ADVISORY COMMITTEE

Robert E. Perry

Charles E. Thornton

SAILING COMMITTEE

John A. Callahan

Richard E. Torrey

IN MEMORIAM

Alfred Maselbas
Election Commissioner
Died: February 10, 1991

Margaret Kelly
Member: Swampscott Housing Authority
Died: March 10, 1991

Augustine J. Chenery
Former Tax Clerk/Collector
Died: April 3, 1991

Abbie E. Newhall
Former Town Hall Employee
Died: April 1, 1991

Waldemar C. Kester
High School Teacher
Retired: 1983
Died: April 11, 1991

Margaret E. Durgin
School Teacher
Died: May 17, 1991

Giovanni "John" Gambale
Foreman, Dept. of Public Works
Retired: 1978
Died: July 10, 1991

Ralph H. Jackson, Jr.
Member: Auxiliary police
Died: July 19, 1991

John Homan
Former Park Commissioner
Died: August 9, 1991

Robert V. Andersen
High School Teacher
From 1953-1988
Died: October 7, 1991

Arthur J. Lees
Dept. of Public Works Employee
Retired: 1980
Died: October 27, 1991

Richard Coughlin
Town Counsel: 1957-1963
Died: November 19, 1992

INDEX

A

Accountant	5
Appointments By Selectmen	5
Appointments By Selectmen and Moderator	9
Assessors, Board of	4

B

Bargaining Agent	5
Building Inspector	5

C

Civil Defense Director	5
Clerk/Collector	4

Committees—Appointed by Selectmen

Affirmative Action	6
Ambulance oversight	6
Appeals, Zoning Board of	6
Arts Council	6
Building Code Board of Appeals	6
Cable Advisory	6
Conservation Commission	6
Council On Aging	6
Design Selection	7
Election Commissioners, Board of	7
Enhanced 9-1-1 Committee	6
Fourth of July	7
Harbor Advisory	7
Historical Commission	7
Insurance Advisory	7
Memorial Day	7
Recreation Commission	7
Regionalization Committee	7
Regionalization Subcommittees	7
Safety/Security Committee	7
Traffic	7
Veterans Day	7
Veterans Land Committee	7
Vietnam Memorial	7
War Memorial Scholarship Fund	6

Committees—Appointed by Moderator

Capital Improvements	8
Finance	8
Phillips Beach Fire Station	8
Phillips Park Complex	8
PILOT (Payment in Lieu of Taxes)	8
Sawtelle Property Study	8
Town Government Study	8

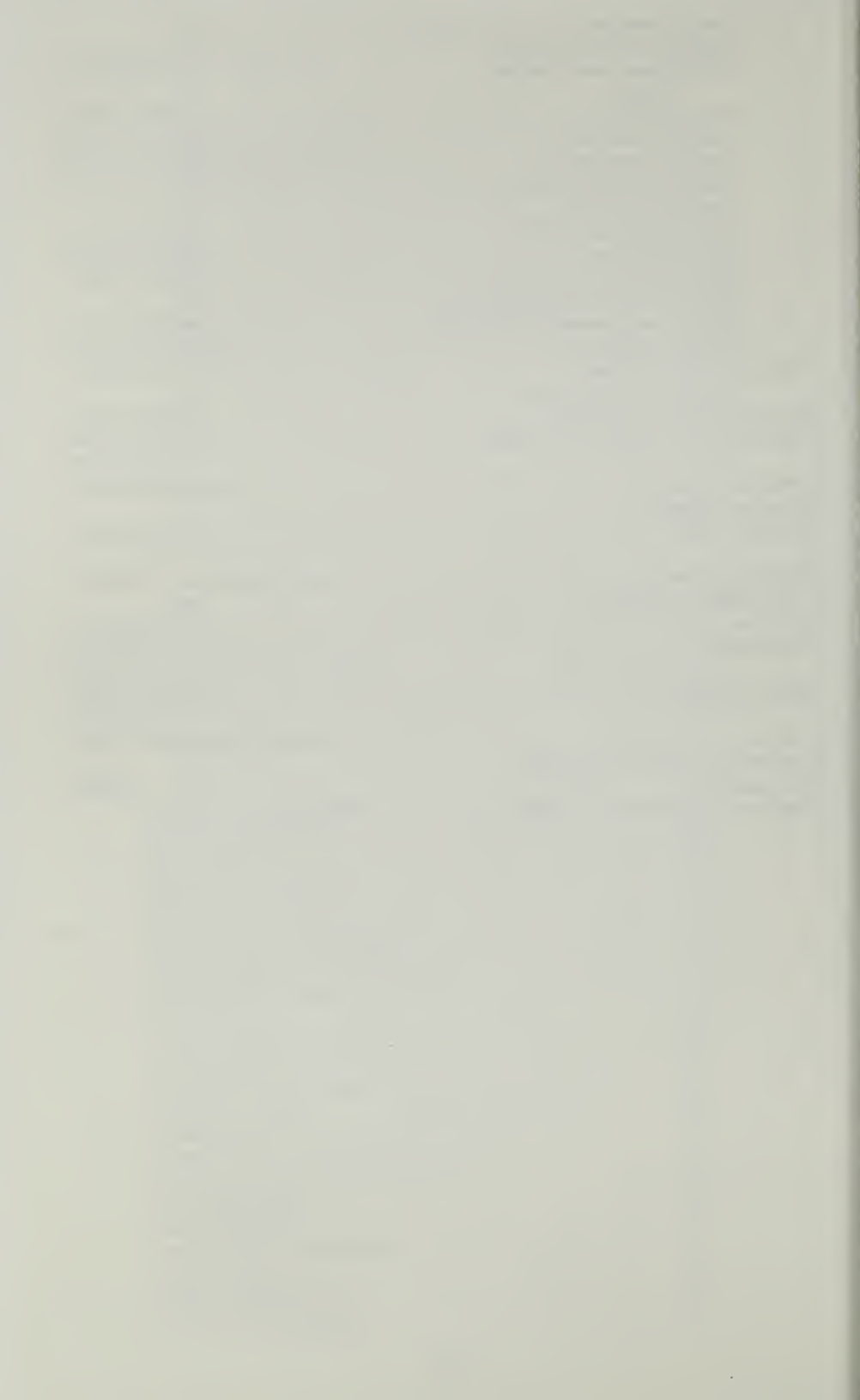
Constables

Contributory Retirement Board

Town Counsel

D	
Democratic Town Committee	11
E	
Elected Officials	4
Election Commissioners, Board of	7
Emergency Planning Commission	9
Enhanced 9-1-1 Committee	6
F	
Fence Viewers	5
Fire Department	5
Forest Warden	5
G	
Gas & Plumbing Inspector	9
General Information	3
Group Insurance Advisory Committee	10
H	
Harbormaster	5
Health, Board of	4
Health Officer	9
Housing Authority	4
I	
In Memoriam	154
M	
Moderator	4
P	
Parking Agent	5
Personnel Board	9
PILOT (Payment In Lieu of Taxes)	8
Police Department	5
Public Works, Board of	4
Public Works, Superintendent	4
R	
Reports	
Accounting Department	52
Appeals, Board of	69
Arts Council	148
Assessors, Board of	70
Building Code of Appeals	6
Building Inspector	73
Cable Advisory Committee	73
Capital Improvement Committee	8
Civil Defense, Dept. of	74
Town Clerk	14
Town Collector	49
Conservation Commission	75
Contributory Retirement Board	151
Council on Aging	75
Town Counsel	99
Dog Officer/Animal Control	69
Election Commissioners, Board of	77
Fire Department	82
Forest Warden	84
Fourth of July Committee	84
Harbormaster	85
Health, Board of	87
Historical Commission	89

Housing Authority	4
Library, Trustees of Public	89
Metropolitan Area Planning Council	91
Personnel Board	9
Police Department	92
Public Works, Dept. of	97
Recreation Commission	99
School Department	101
Selectmen, Board of	13
Town Treasurer	50
Veterans Services, Dept. of	143
War Memorial scholarship Fund	145
Weights and Measures, Inspector	149
Wires, Inspector of	88
Representatives, Liaisons Designees, Coordinators	8
Republican Town Committee	12
Roland Jackson Medical Scholarship	9
S	
School Committee	4
Selectmen, Board of	4
Service to Town	153
T	
Telephone Numbers	Inside Back Cover
Town Meeting Members	79
Treasurer	4
Tree Warden	5
V	
Veterans Agent	5
W	
Warrant	15
Weights and Measures Inspector	5
Wire Inspector	5
Workmen's Compensation Agent	5





FOR YOUR CONVENIENCE

EMERGENCY NUMBER

Ambulance	595-1111
Fire/Rescue	592-2121
Police	595-1111
Civil Defense	598-5231

For Information About:

Call:

Accounts Payable	Accountant	596-8859
Assessments	Assessors	596-8858
Bicycle Licenses	Police	595-1111
Birth Certificates	Town Clerk	596-8856
Board of Appeals	Eileen Ventresca	595-5393
Building Permits	Building Inspector	596-8857
Burial Permits	Health Department	596-8864
Business Certificates	Town Clerk	596-8856
Cemetery	Public Works	596-8863
Census	Election Commission	596-8855
Conservation	Conservation Commission ...	596-8853
Death Certificates	Town Clerk	596-8856
Dog Licenses	Town Clerk	596-8856
Dogs, Lost or Found	Dog Officer	596-8871
Electrical Permits	Building Department	596-8857
Engineering	Public Works	596-8860
Fire Permits	Fire Department	595-4050
Fishing/Hunting Licenses	Town Clerk	596-8856
Gas Permits	Building Department	596-8857
Library	Public Library	596-8867
Liquor Licenses	Selectmen	596-8850
Marriage Licenses/Certs	Town Clerk	596-8856
Parks/Playgrounds	Public Works	596-8860
Plumbing Permits	Building Department	596-8857
Public Housing	Housing Authority	593-5516
Recreation	Recreation Commission	596-8854
Schools	School Department	596-8800
Senior Citizen Activities	Council on Aging	596-8866
Sewers and Streets	Public Works	596-8860
Street Lighting	Selectmen	596-8850
Tax Collections	Collector	596-8856
Tennis Permits	Recreation Commission	596-8854
Trash Collections	Health Department	596-8864
UCC Filings	Town Clerk	596-8856
Veterans Benefits	Veterans Services	596-8853
Voter Registrations	Election Commission	596-8855
Water	Public Works	596-8860
Weights and Measures	Sealer of Weights/Meas.	593-5476
Zoning	Building Inspector	596-8864

